

**EASTERN UPPER PENINSULA INTERMEDIATE SCHOOL DISTRICT  
JOB DESCRIPTION**

***SPEECH & LANGUAGE PATHOLOGIST***

Reports to: Director of Special Education

Minimum Qualifications:

- Master's degree in Speech & Language Pathology
- State of Michigan Licensure
- Certificate of Clinical Competency from the ASHA (CCC-SLP)
- Meets school-based speech provider qualifications as outlined in the Michigan Administrative Rules for Special Education (MARSE)
- Proficient with the use of technology
- Excellent oral and written communication skills
- Good health, high moral character and excellent attendance record
- Professional tact, diplomacy and presentation with administrators, staff, teachers, students, parents, and the community
- Ability to handle high volume of work, multiple tasks under strict timelines and frequent interruptions
- Pleasant disposition, neat appearance, self-initiating and ability to work in harmony with other employees

Duties and Responsibilities:

- Provide direct and consultation services to eligible individuals from birth through age 26
- Design and implement speech & language related elements of each child/student's IEP
- Provide consultation and training to staff and parents in support of IEP goals
- Screen and conduct comprehensive evaluations within scope of practice to assist teams in determining eligibility for special education services
- Participate in a variety of team meetings within school and community settings to assist in identifying eligible children and support their full access to education
- Ensure frequent progress monitoring of all speech & language goals and report progress regularly as required
- Maintain thorough and accurate documentation to include student attendance, service logs, and required Medicaid submissions
- Contribute time and expertise to the regional school-based speech & language professionals' group
- Serve as requested as a building level coach in areas within the scope of practice such as AAC, PODD, and/or START
- Maintain high degree of confidentiality in program operation and with student/staff information
- Coordinate workflow, establish priorities and allocation of work to meet deadlines
- As needed for completion of duties, attend meetings outside of normal working hours and travel within ISD and state.
- Remain free of substance abuse and/or illegal drug use at all times while an employee of the EUPISD
- Other duties as may be assigned by the supervisor

Wages and Fringes:

As per EUPEA agreement