



**FINANCE/HUMAN RESOURCES REPORT TO THE
EASTERN UPPER PENINSULA INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION**

Dena Mayer, Director of Finance and Human Resources

February 2023



BUSINESS/FINANCE

Budgets. We are working on amending the 2022-23 budgets as well as projections for the 2023-24 budgets. We plan to meet with the Finance Committee ahead of the meeting this month.

Financials. With the board meeting at the earliest possible day this month and next, there may be a delay in posting the monthly financials due to the shortened timeframe to reconcile the monthly bank statements. I will get them posted to the board agenda as quickly as possible, but it may be Friday afternoon or Monday prior to the meeting.

HUMAN RESOURCES

- The following resignations have been received since the last meeting:
 - **Savannah Paras** – Lead Instructor/Site Supervisor (Edustaff)

- The following new hires have occurred since the last meeting:
 - **Rose Castaneda** – Instructional Aide Speech/OT
 - **Sabrina Neveu** – Early Childhood Parent Educator
 - **Emily Larabee** – Instructional Aide – Part Time

- The following new Edustaff contracted staff have occurred since the last meeting:
 - **Chloe Zwetchkenbaum** – Early Childhood Assistant Instructor (Soo Township)
 - **Zach Horton** - Adult CTE Welding Teacher (Part-Time)

HR Action Recommendation:



- **Childcare Expansion.** At the August 2022 meeting, we discussed the expansion of childcare at the Soo Township location for the ages of 3-5 to start this year. As we continue childcare expansion in the area, we are requesting approval to contract with our third-party partners to add the following positions to our team for coverage of the new tuition based childcare locations (three classrooms) at Soo Township for the ages of birth to three:
 - Three Lead Instructors, four Assistant Instructors, and up to eighth student workers – Funding to come from fees collected.

- **Update on Current Openings:**
 - 1 position – LEA Special Education Supervisor
 - 1 position – Early Childhood Special Education Assistant Teacher – Learning Center
 - 1 position – Food Service Worker
 - 1 part time temporary position – Special Education Teacher for Home-Based Services
 - 1 position – Instructional aide – Speech and Occupational Therapy
 - 1 position – Office Assistant Student Intern (REMC)
 - 2 positions – Occupational Therapist
 - 1 position - Certified Occupational Therapist Assistant (COTA)
 - 1 position – School Psychologist Student Intern for the 2023-24 School Year
 - 1 position – EUPConsortium of Care – Social Worker/Counselor
 - 1 position – Social Worker Intern
 - 2 positions – Speech & Language Pathologist
 - Ongoing – Teacher Apprentice

- 2 positions – Special Education Teachers
- 1 position – Technical Services Supervisor
- 1 position – Early Childhood Lead Instructor (Edustaff)
- 1 position – Early Childhood Site Supervisor (Edustaff) – Soo Township
- 1 position – Early Childhood Assistant Instructor (Edustaff) – Soo Township/Superior Start

Please contact me with any questions or concerns at 906-632-3373 ext. 5126 or by email at dmayer@eupschools.org