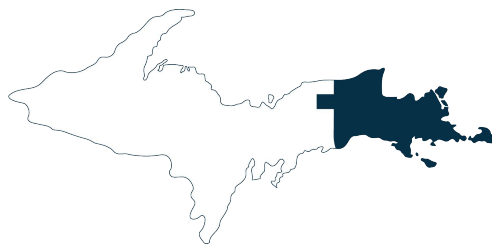


***EUPISD***  
*Service Guidelines for*  
*Speech-Language Therapy*



**EASTERN UPPER PENINSULA  
INTERMEDIATE SCHOOL DISTRICT**

**2010**

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## EUPISD SUPERINTENDENT'S PREFACE

Eastern Upper Peninsula Intermediate School District (EUPISD) has developed and formally adopted a series of eligibility guidelines for special education. These guidelines include those for autism spectrum disorder (Eastern Upper Peninsula ISD, 2005), emotionally impaired (Eastern Upper Peninsula ISD, 2003), and learning disabilities (Eastern Upper Peninsula ISD, 1999). Our guidelines have increased the use of a common language for evaluations, eligibility determination, and service provision within Eastern Upper Peninsula ISD. This in turn helps to provide more consistent services to students who move within the ISD.

Similarly, guidelines for speech and language have been needed and requested. The requests have been made because of growing variability in policy and procedure for speech and language services among and within local education agencies within Eastern Upper Peninsula ISD. Inconsistencies exist in evaluation methods, criteria for identifying speech and/or language-impaired, criteria for determining special education eligibility, programs and services, and last but not least, the dismissal or exit criteria of local districts.

Since 1990, the 65-page Michigan Speech-Language-Hearing Association's (MSHA) *Suggestions for Identification, Delivery of Service, and Exit Criteria* was the most commonly used reference for speech and language pathologists (SLPs) in Michigan. This document was significantly revised and expanded to nearly 400 pages in December 2006 as the *Michigan Speech-Language-Hearing Association Guidelines* (MSHA, 2006). The new *MSHA Guidelines* document encompasses suggestions for eligibility, service delivery, and exit criteria for speech-language pathologists in both the clinical and school settings, as well as, for general education and special education.

We hope that in the same manner these Guidelines provide a resource from representatives of our Eastern Upper Peninsula ISD community of practitioners: (1) to help to guide local discussion of the critical issues impacting speech and language services across Eastern Upper Peninsula ISD, and (2) to provide consistent Eastern Upper Peninsula ISD policy and procedure statements in response to the policies and procedures suggested in the *MSHA Guidelines*. It is important to keep in mind that in case of discrepancies in discretionary practices between *MSHA Guidelines* and Eastern Upper Peninsula ISD Guidelines, the Eastern Upper Peninsula ISD Guidelines should, in the interest of consistency, generally prevail. Ultimately, all policies and procedures should be implemented with a keen regard for bottom-line impact on each individual student's level of academic achievement and functional performance.

## SUPERINTENDENT AND PSA ENDORSEMENT PAGES

The undersigned certify:

That representative(s) from my school district have been involved in or apprised of the *Speech and Language Evaluation, Eligibility and Service Guidelines* which were developed to assist in the evaluation, eligibility and management of services to students with disabilities within the Kent Intermediate School District. My signature certifies that my district will use and implement the *Speech and Language Evaluation, Eligibility and Service Guidelines*.

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## INTRODUCTION

### Background

The *MSHA Guidelines* (2006) are an excellent resource for speech-language pathologists (SLPs). There are, nonetheless, several significant issues that concern speech-language pathologists working in the school setting which require further clarification by local districts. These are identified in the *MSHA Guidelines* document and include:

- Documenting indirect workload activities and scheduling of services (p. WC-7).
- Early intervening process (p. PL-2) and notification and permission of parents for early intervention (pp. L-9, F-6, V-4).
- Determining the presence of a speech and language disorder using multiple assessments, test selection guidelines, and score comparison guidelines (pp. SLI-4-6, L-27).
- Dual certification and related service (pp. SLRS-2-3, LD-12).
- When to certify a student as learning disabled in oral expression and/or listening comprehension rather than SLI (p. LD-18).
- How to document assistive technology needs in the IEP (pp. AT-8-9).
- Dismissal criteria (pp. SLI-9-10, SLRS-5).

Staskowski (2007) and Ehren (2007) in separate presentations have emphasized the changing role of speech-language pathologists as a result of changes in laws and the needs of students. Language is the foundation of literacy and speech-language pathologists are the experts in language. The role of the speech-language pathologist needs to be different, not more of the same. Staskowski and Ehren have emphasized the unique contribution that speech-language pathologists can make as members of educational teams.

### Purpose

The purpose of the present document is to clarify local procedures and create consistent policies that will guide educators in meeting the individual needs of students within Eastern Upper Peninsula ISD in the area of speech and language. Every student is unique and must be treated as an individual. However, there are research-based and legal parameters that we must all keep in mind and to which we must adhere. These include, but are not limited to:

- *Michigan Speech-Language-Hearing Association Guidelines* (2006)



- Federal law: *Individuals with Disabilities Education Act* (IDEA, 2004) and *No Child Left Behind* (NCLB, 2002)
- Code of Federal Regulations (CFR) implementing applicable federal laws
- American Speech-Language-Hearing Association (ASHA) resources
- *Revised Administrative Rules for Special Education* (Michigan, 2008) (see Appendix A)
- Education YES
- Eastern Upper Peninsula ISD Policy
- Research and Promising Practices

Best practices and current trends in education, especially those successfully utilized within Eastern Upper Peninsula ISD were researched and considered and are incorporated into this document.

The intent of these guidelines is to increase consistency across Eastern Upper Peninsula ISD in early intervention, evaluation, special education qualification, service, and dismissal. The committee recognizes that there still may be some minor differences between some local districts. Keeping differences to a minimum and working towards more uniform practices by school personnel is a goal.

## How to Use This Document

The present document was written for reference use by speech-language pathologists, administrators, teachers, and other professionals. It is divided into parts. Part 1 addresses critical issues identified by *MSHA Guidelines* which need clarification by local districts. Part 2 is a response to the articulation, voice, fluency, and language sections of *MSHA Guidelines*. Part 2 also includes revised and expanded sections on infant-toddler speech and language and English Language Learners (ELL).

For individual student concerns a first response may be a screening to determine the extent of speech-language concerns. The speech-language pathologist may be a participant in such screenings (with parent permission – see Appendix B). Hopefully, many student concerns will be effectively addressed before resorting to a formal special education evaluation.

Once a special education evaluation has been initiated, the “Eligibility Guide/Team Summary” forms in *MSHA Guidelines* for the various areas are recommended either in their entirety or with some modifications. (See Appendices C through I) The detailed explanation for each section of these forms appears in the *MSHA Guidelines* and will not be repeated in the present document.

Special note should be taken when referring to the section on Infants and Toddlers (pp. LI-1—LI-12) in the *MSHA Guidelines*. This section was substantially modified and supplemented for use in Eastern Upper Peninsula ISD and should be substituted for pages LI-1 through LI-12 in the *MSHA Guidelines*.

The complete *MSHA Guidelines* document is an excellent comprehensive resource. It contains expanded and technical information specific to the speech-language pathologist profession. These two documents are intended to be used together since they contain different information.

Guidelines are always moving targets and need to be updated as laws change, as laws are interpreted, and new research emerges. This is a living document and as such will need to be revised and updated periodically. These guidelines and subsequent updates are available at [www.eup.k12.mi.us](http://www.eup.k12.mi.us).

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## EARLY INTERVENING SERVICES USING RESEARCH-BASED CURRICULUM INTERVENTIONS

The concept of early intervening services for school-age students comes from IDEA 2004. The intent is to provide preventive services to children who have not been identified as needing special education and related services but may be experiencing some problems. Early intervening services are designed to address grades K-12 with an emphasis on grades K-3. The most commonly used model is called “Response to Intervention” (RTI). For the purposes of this document, research-based curriculum interventions will be referred to as RTI or early intervening services.

The core principles of this integrated, research-based approach, aimed at enhancing educational outcomes for all children, include:

- Early identification of students not achieving at benchmark
- High-quality instruction and interventions matched to student need
- Frequent monitoring of student progress to make decisions about instruction or goals
- Use of child response data to make educational decisions, including professional development, curriculum, and individual intervention decisions. (MAASE, 2007)

While there are many RTI models, the U.S. Department of Education does not endorse or mandate any particular model. At the time of this printing the Michigan Department of Education also has not developed policy regarding RTI. However, the aforementioned components are generally accepted as required RTI components. Early intervening services will look different in different districts. Eastern Upper Peninsula ISD is a diverse intermediate school district and the needs of students in 14 local districts and 4 public school academies will dictate how early intervening services are implemented. Students for whom speech-language concerns are noted would likely be identified through the child study team process. This process may vary between different districts and even among individual schools within the same district. Just as the child study team process is a general education initiative, so too are early intervening services. These services ideally occur prior to a special education referral.

### Position Statement

Eastern Upper Peninsula ISD supports the position of the American Speech-Language-Hearing Association that:

“speech-language pathologists play a critical and direct role in the development of literacy for children and adolescents with communication disorders, including those with severe or multiple disabilities. Speech-language pathologists also make a contribution to the literacy efforts of a school district or community on

Part 1: Critical Issues – Early Intervening Services

behalf of other children and adolescents. These roles are implemented in collaboration with others who have expertise in the development of written language and vary with settings and experience of those involved.” (ASHA, 2001)

According to Ehren, Montgomery, Rudebusch, and Whitmire (2006) speech-language pathologists offer expertise in the following:

- language basis of literacy and learning,
- collaborative approaches to instruction, and
- understanding the use of student outcomes data when making instructional decisions.

Districts should be cautioned not to overlook the extensive resources available from speech-language pathologists as vital members of early intervening teams. Often early intervening services include two or more levels of intervention. The following two charts are examples of possible speech-language pathologist activities related to various levels of RTI:

**Table 1 - The SLP and RTI Activities within Tiers**

**Tier One: General Education Setting/Push-in**

With Teachers	With Students
<ul style="list-style-type: none"> <li>• Participation on planning and decision-making teams</li> <li>• Professional development</li> <li>• Parent education</li> <li>• Analyzing student progress in relation to language underpinnings</li> <li>• Assistance to teachers in differentiating instruction</li> <li>• Assistance to teachers in making decisions about progress</li> </ul>	<ul style="list-style-type: none"> <li>• Administration of emergent literacy screenings on selected students</li> <li>• Demonstration of language-sensitive classroom techniques</li> <li>• Observation of selected students in the classroom</li> </ul>

**Tier Two: General Education Setting with small group**

With Teachers (or other interventionists)	With Students
<ul style="list-style-type: none"> <li>• Participation on teacher assistance teams</li> <li>• Participation in parent conferences for selected students</li> <li>• Analyzing student progress</li> <li>• Selecting additional interventions</li> <li>• Making decisions about progress</li> </ul>	<ul style="list-style-type: none"> <li>• Administration of prescriptive assessments on <i>selected</i> students</li> <li>• Targeted diagnostic intervention for <i>a short time</i> for selected students</li> <li>• Demonstration of targeted interventions</li> </ul>

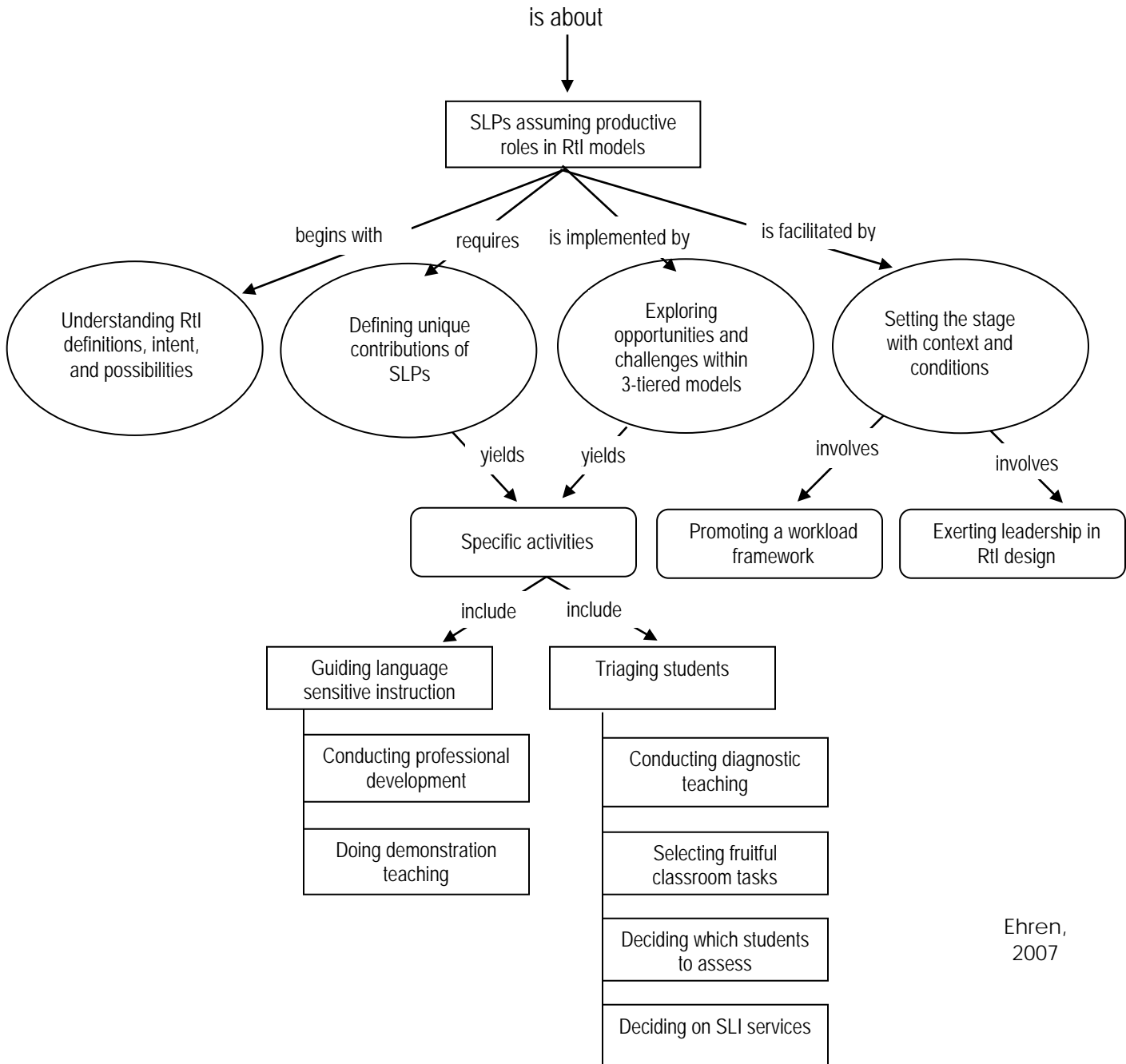
**Tier Three: Special Education Referral/small group/support in General Education**

With Teachers (or other interventionists)	With Students
<ul style="list-style-type: none"> <li>• Participation on child study teams to establish need for comprehensive evaluation</li> <li>• Analyzing student progress</li> <li>• Coordinating interventions</li> <li>• Making decisions about progress</li> <li>• Development of an IEP</li> <li>• Engaging teachers as partners in therapeutic intervention</li> <li>• Reporting progress to parents</li> <li>• Making accommodations to curriculum, assessment, and instruction for students with disabilities</li> </ul>	<ul style="list-style-type: none"> <li>• Administration of normative diagnostic and dynamic assessments on <i>selected</i> students as part of a comprehensive evaluation</li> <li>• Therapeutic intervention based on stages of therapy and literacy</li> </ul> <p style="text-align: right;">Ehren, 2007</p>

Figure 1



### Responsiveness to Intervention and the SLP



Ehren, 2007

## EVALUATION

The *Federal Register* (v. 71, no. 156, August 14, 2006) contains regulations implementing changes necessitated by the reauthorization of IDEA (2004). The evaluation of children with disabilities is addressed in §300.122. It states that they must be evaluated in accordance with §§300.300 through 300.311 of subpart D of part II. These sections include legal requirements for parental consent (§300.300), screening for instructional purpose which is not for evaluation (§300.302), evaluation procedures (§300.304), additional requirements for evaluations and reevaluations (§300.305), and the determination of eligibility (§300.306). *Michigan Revised Administrative Rules for Special Education (2002)* also addresses these requirements in Rules 340.1710, 340.1721, and 340.1745.

### Screening and Observation

**General Screening** – Screening across general populations for instructional purpose is not an evaluation (such as “Kindergarten round-up”). Instructional purpose means determining appropriate instructional strategies for curriculum implementation. This type of screening does not require parental permission when the test or other evaluation tool is administered to all students, unless consent is required from all parents.

**Consultation and Observation by Special Education Staff** – In general, state policy limits pre-referral consultation to direct interaction with general education personnel or student observation. It excludes direct interaction with general education students not in referral. Activities conducted outside of these procedures are considered general education, and outside of the scope of special education funded staff.

**Individual Screening** – Screening includes brief, limited contact with a student by special education staff with the intent to help a building team decide if a special education referral is appropriate. Written parental consent should be obtained prior to any individualized screening contact with a student. See Appendix B for a sample consent form. It is important that such individual screening remains limited to a brief probe that does not rise to the level of activities typical of a special education evaluation. If it is felt that evaluation is needed, a formal referral and parent consent should be initiated prior to a special education evaluation (see below).

**Early Intervening Services** – Up to 15% of IDEA Flowthrough funds may be used (per activities and outcomes specified section in grant application) to support early intervening activities (also see *Early Intervening Services*). The intent of these services is to prevent special education referrals by implementation of tiered general and special education intervention for children not identified as needing special education but who may be experiencing problems in one or more areas of achievement such as reading.

## Referral

A concern may develop into a formal referral when the *Consent for Initial Special Education Evaluation* form is signed by the parent or guardian and is received by the local district administration. The 30-school-day timeline for completion and IEP imposed by the State of Michigan begins when the referral is actually received by the district (R. 340.1721(c)(2)). If the student already qualifies for special education then the completion date is noted on the [Review of Existing Evaluation Data \(REED\)](#) form. If a date for completion is not noted for a reevaluation, it is assumed to be 30 school days from the date of parent's signature.

School personnel may receive a written statement from a parent or guardian requesting an "evaluation" or "testing". A written request is not the start of the formal evaluation with a 30-school-day timeline. However, it does start a process that requires a written response. Within ten days of receiving a written request for an evaluation, the parent must be notified using a *Consent for Initial Special Education Evaluation* form (340.1721(1)).

Best practice indicates the local district should take an immediate proactive response and contact the person requesting the evaluation. The district representative should determine why the evaluation is sought and the nature of the evaluation. This information is required as part of R 340.1721(1)(a). At this time the educator making the contact should respond to concerns and explain the process. Depending on the specific situation, the process might range from taking the concerns to the building's child study team/student study team for intervention to immediately preparing the paperwork for parental signature to start a formal evaluation. Ideally, a face-to-face meeting is best since communication may be better and timelines for referral notices and evaluation consents or written withdrawals of request can be taken care of at one time.

It is important all parties understand that no student can qualify for special education under IDEA (2004) unless it can be documented that prior to the referral research-based interventions within the general education classroom have been provided and have been unsuccessful (§300.306(b)). These interventions are usually recommended and monitored as part of a general education building team process, sometimes called "child study team", or "student study team".

**NOTE:** Be sure to attach documentation of RTI/SAT to referral for special education.

All communication and responses should be documented. If the parent decides to withdraw a written request for an evaluation, that withdrawal must be in writing. When this happens the withdrawal is often contingent upon some other action and possible reconsideration of a referral later, which should also be in writing. If any parental communication is oral, school personnel should still document the verbal exchange in writing.



## Part 1: Critical Issues - Evaluation

[Refer to the latest edition of the Eastern Upper Peninsula ISD *Instructions for Other Special Education Forms* for sample forms and procedural information.]

### General Procedures for Evaluation

A special education evaluation includes the use of a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information about the child, including information provided by the parent (§§300.304 & 300.305). Reevaluations require review of existing evaluation data from the school and any data that may be provided by the parents; observations by teachers and related service providers; formal testing; and documentation of the need for special education services. An evaluation report must be provided in writing to the IEP Team including the parents for determination of eligibility and needed services.

A reevaluation requires a **REED** form. This form documents a review of the information available and any additional information needed to determine if a student continues to have a disability and whether the child continues to need special education services.

A variety of sample forms are referenced in Part 2 and are included in the appendices. These include forms for parent information, teacher information, observations, etc. As noted above, the *MSHA Guidelines Eligibility Guide/Team Summary* forms (2006) are recommended to aid in determining special education eligibility for SLI (Appendices C -I). The Eastern Upper Peninsula ISD's *Speech and Language Impairment Eligibility* form must be attached to the REED paperwork.

NOTE: Use appendices C-1 as general framework and guidance (self-monitoring).

### General Education Intervention Information

Documentation from early intervening services using research-based curriculum interventions must be included as part of an evaluation (§300.306(b)) Detailed recommendations for Eastern Upper Peninsula ISD constituent districts are given in Part 1 of this document. No student can qualify for special education services under IDEA regulations and Michigan rules without documentation of a special education evaluation. The term "pre-referral process" should not be used as it too often implies a pre-emptive decision about initiating a special education referral. There should be differentiated general education services available to all students with the goal of students benefiting appropriately from such services. A student cannot be determined as having a disability if the student has not been provided appropriate academic instruction or has limited English proficiency. Early intervening services are used to determine if appropriate instruction has been provided to meet the student's needs and assist in documenting the need for specially designed instruction available only through special education. This is particularly important when working with ELL students (see the ELL section of this document). The lack of benefit and success in the general

education curriculum even after research-based curriculum interventions have been tried indicates a need for a special education evaluation. Special education eligibility is discussed in the next section.

## Evaluation Requirements

An evaluation to determine eligibility for special education as a student with a speech and language impairment must include the following information and documentation:

- Ability/achievement/developmental level: as per classroom teacher report and review of CA-60
- Relevant behavior observations
- Speech/language level
- Spontaneous language sample: required for language; optional for other impairment area.
- Educationally relevant medical information, if any
- Information from parents
- Information from students where appropriate

## Use of Tests

Tests are used to aid in determining ability/achievement/developmental level and the student's speech/language level. There are two types of tests: standardized and non-standardized. Both play an important role in the evaluation procedure.

**Standardized Tests** are required as part of the evaluation if available for the area of concern. They cannot be the sole determining factor for determining eligibility, but aid in determining levels of:

- Ability
- Achievement
- Development
- Speech
- Language
- Criteria state no less than two standardized; however, document an attempt was made on report if student is unable to administer standardized test.

**Non-standardized Tests** and assessment procedures may and should be used to support and expand on standardized test results. They are useful in determining both strengths and weaknesses but cannot be used without standardized tests for determining eligibility. They aid in developing interventions, goals and objectives, and documenting progress over time. Non-standardized tests and assessment procedures include:

## Part 1: Critical Issues - Evaluation

- Criterion referenced tests
- Standardized tests administered using nonstandard procedures
- Developmental scales
- Checklists
- Dynamic assessments (test-teach-retest)
- Play-based assessment
- Speech intelligibility measures
- Review of student records
- Spontaneous language samples

Any test or evaluation material must comply with §300.304(c)(1). Each public agency must insure assessments and other evaluation materials:

- i. are selected and administered so as not to be discriminatory or racially biased;
- ii. are provided and administered in the child's native language;
- iii. are used for the purposes for which the assessments or measures are valid and reliable;
- iv. are administered by trained and knowledgeable personnel; and
- v. are administered in accordance with any instructions provided by the producers of the assessments.

Additionally, ethical standards outlined in *Standards for Educational and Psychological Testing* (AERA, APA & NCME, 1999) need to be met. Anyone administering tests should be familiar with this publication.

Each test should have an accompanying manual. It should contain enough information to determine the appropriate use of the test and interpretation of scores obtained. Information and data on the normative sample, reliability, and validity should be provided.

The *normative sample* is the population with which the test was normed. In order to apply the test norms to the larger population the sample should:

- Represent the most recent census
- Be large enough to insure reliability and validity
- Be representative of the student to be tested in terms of racial-ethnic and geographic status and disability

**Reliability** refers to the consistency of scores over time/freedom from measurement error. There are several types of reliability, each determined using statistical procedures. Test-retest reliability is generally looked at as the best

indicator of a test's reliability. This is determined by administering the same test to the same group after a period of time and correlating the scores.

**Validity** tries to answer the question, "Does the test measure what it purports to measure?" Validity cannot be measured like reliability. It is inferred using a variety of methods including accumulated evidence and theory supporting specific interpretations of the test.

Language is complex and difficult to measure, thus language tests tend to be less reliable and valid than is desirable. Each test should be considered by the standards set for that test to be a valid method of identification. A general rule is that a test-retest reliability of .9 or higher is best; .8 to .9 is okay; and less than .8 is unsuitable. For this topic a close reading of the *MSHA Guidelines* at pages SLI-1 through SLI-11 is strongly suggested.

### **Sensitivity and Specificity**

ASHA and MSHA stress the importance of sensitivity and specificity for a test (.80 or better). If the test does not have acceptable levels of sensitivity and specificity, then one needs go no further in reviewing the acceptability of other psychometric standards such as population sample, reliability, and validity (Spaulding, Plante & Farenella, 2006). Sensitivity and specificity are terms that are not as familiar as validity and reliability to speech-language pathologists and others.

**Sensitivity** refers to the degree to which a test correctly identifies a language impaired student as language impaired.

**Specificity** refers to the degree to which a test correctly identifies a non-language impaired student as non-language impaired.

As the importance of these measures has become apparent, more publishers are including this information in their test manuals. This data is also becoming more available in the research literature.

Hutchinson (1996) provides a useful explanation and guidelines for looking at psychometric information. He outlines 20 questions test users should ask about any test they consider. Guidance is also provided regarding what to look for when answering these questions. This article provides a foundation for speech-language pathologists to use in reviewing tests. This paper in conjunction with the Spaulding, Plante, Farinella (2006) research provides speech-language pathologists a foundation on which to assess the appropriateness of a specific test for a specific student.

Sensitivity and specificity are different for each test and affect the cut-off score. The goal is to have both sensitivity and specificity as high as possible yet balanced to keep the possibility of under- or over-identification as low as

possible. In *Eligibility Criteria for Language Impairment: Is the Low End of Normal Always Appropriate?* Spaulding, et al (2006) present a research-based review of 43 commonly used tests. From these sensitivity and specificity were available for only ten. Of these only nine had acceptable sensitivity and specificity (80% or better). Reliability and validity is generally moderate for each of these. The point at which an appropriate identification rate is achieved is the cut-off score for that test. MSHA recommends using .80 or higher as the criterion when selecting tests.

### Interpretation of Test Scores and Recommended Tests

Test scores are only one factor in determining eligibility. While arbitrary cut-off scores from 1.5 to 1.33 standard deviations (SD) from the mean have been historically used for eligibility decisions, **a close reading of the test administration manual is strongly suggested.** Even when valid and reliable, a test score in itself is not a sole determination of eligibility for special education. For example, a cut-off score one standard deviation (SD) below the mean (score of 85 for an SD of 15) will capture all students with disabilities, but may also over-identify a significant number of non-impaired students (particularly culturally-linguistically diverse students). A cut-off score of two standard deviations below the mean (score of 70 for an SD of 15) will greatly reduce over-identification, but may increase under-identification of students appropriate for speech-language pathologist services. Test scores are just one piece of information that must be considered with other types of information when assessing the impact of a suspected disability.

Each individual test needs to be considered by the standards for only that test (Plante, 2003). *IDEA and Your Caseload* (ASHA, 2003) indicates that using a uniform cut-off score across all tests may result in over- or under-identification. **One cut-off score is not applicable to all tests or subtests.**

The data on tests commonly used in Eastern Upper Peninsula ISD was updated by the present committee. Seven tests and overall cut-off scores that meet **acceptable criteria for identification of language impaired students** are:

Test	Cut-off
Clinical Evaluation of Language Fundamentals-Fourth Edition (CELF-4, total).....	70-78
Clinical Evaluation of Language Fundamentals Preschool-Second Edition (CELF-P-2) .....	70-78
Preschool Language Scales-Fourth Edition (PLS-4).....	85
Structured Photographic Language Test-Third Edition (SPELT-3).....	95
Structured Photographic Language Test-Preschool (SPELT-P) .....	79

## Part 1: Critical Issues - Evaluation

Test of Examining Expressive Morphology (TEEM).....	75
Test of Narrative Language (TNL).....	85

Consult the administration manual for each test for technical subtest data.

A comprehensive list of tests most commonly used in Eastern Upper Peninsula ISD is provided in Appendix J. Information is also included for each test on age span, publication date, and test-retest reliability for total test and subtests where available. Caution is advised when looking at subtest scores. They are generally less reliable than total test scores. Sensitivity and specificity are also different for subtests than they are for total tests, but data for total tests are all that are usually provided in the manuals.

This does not imply that there is no use for other tests or subtests. They play an important role in the total evaluation as noted above. Their usefulness includes identifying weaknesses in need of remediation, providing guidance in determining goals and objectives, and documenting progress over time.

### Cognitive Referencing

The term “cognitive referencing” has been used frequently in the speech-language literature. *MSHA Guidelines* (2006) call cognitive referencing the practice of comparing a student’s language performance to their performance on cognitive measures. “Severe discrepancy” refers to the degree of discrepancy between a standardized ability test and a standardized achievement test and is a term more frequently used by school psychologists for the same concept. The consensus is that neither cognitive referencing nor severe discrepancy should be used as the **sole** determining factor in determining special education eligibility. Legally, there should never be any one determinate for eligibility, such as a language-cognitive ability discrepancy or any other single factor (§300.304(b)(2)). As noted above, an evaluation consists of much more than one or two test scores.

There are times when the concept of cognitive referencing is useful and aids in the comprehensive evaluation. For example, in *Speech-Language Guidelines for Schools*, the Kansas State Department of Education (2005) endorses the use of a severe discrepancy between the performance of the student and his or her peer, or evidence of a severe discrepancy between the student’s ability and performance in the area(s) of concern as part of the procedure for determining eligibility for special education speech and language services. This is not the sole criterion; it is part of the entire evaluation process. The severe discrepancy determination is made by examining interventions, school records, interviews, observations, and assessments, not just by comparing one test score to another.

Looking at a discrepancy using the Kansas method can be useful in determining reasonable language expectations. It helps in understanding the whole child. Is the student's speech-language performance within an expected range for that student based on the multiplicity of available information? A psycho-educational evaluation by the school psychologist may be needed when working with complex cases. The psychologist's input may help in determining reasonable language expectations. His/her evaluation may impact eligibility, type of service needed, service provider, and dismissal of services. Extreme caution should be used when considering reasonable language expectations for a very young child.

### **Informed Clinical Opinion**

Although this term has been used and applied primarily to the birth to 36-month age group and is referred to in law (IDEA, Part C) the concept seems applicable across the spectrum. No one procedure, test, battery of tests, checklist, or observation alone is valid, reliable, or legal for special education identification. Professionals gathering various forms of data regarding a student must always interpret the data and include information from parents and others, then synthesize that information as a member of a team. There is less formal documented information available for younger children. As a student gets older there is more information such as standardized test scores, school records, and research-based early intervention data, and thus there is more concrete information on which to base an informed decision.

Final decisions regarding special education eligibility have generally included some degree of "professional opinion" or "professional judgment". Basing this part of the evaluation on information versus simple opinion is really making an informed clinical opinion. (Schackelford, 2002; Bagnato, Smith-Jones, Matesa & McKeating-Esterle, 2006). ASHA (2003) also discusses the role of professional judgment based on documentation. The term "informed clinical opinion" reflects how each professional and each team should interpret the data and information collected during the evaluation. Informed clinical opinion will be the term used in this document.

**ELIGIBILITY**

Following the comprehensive evaluation, the relevant *Eligibility Recommendation (Appendix C-I)* form(s) may be completed as a guideline to ensure all factors are being considered by eligibility. If the evaluation is an initial evaluation, or there is consideration of adding or removing a special education area of disability, it would be considered a Multidisciplinary Evaluation Team (MET) recommendation. The IEP Team reviews evaluation data and other information presented to them and then determines eligibility.

**Diagnostic Assurance Statements**

The *Speech and Language Impairment Eligibility criteria* form specifies three diagnostic assurance statements which are based on IDEA regulations and Michigan rules. The needed information to complete these statements is derived from the documentation provided from both early intervening services **and** the comprehensive evaluation. This includes test (standardized and non-standardized) results, observations, relevant medical information, and information from parents.

- The educational performance of this student is **adversely affected** by a communication disorder;
- The suspected disability is **not due** to limited English proficiency nor lack of instruction in math or the essential components of reading, and
- This student **requires specially designed instruction** available only through special education.

These three statements must be true for the student to have a disability under special education (IDEA) law. The student may have a disability, but if it does not adversely affect his/her educational performance, is due to limited English proficiency or related to lack of instruction in math or reading, he/she is not eligible for special education. If these statements are true, but his/her needs are met in the general education setting without special education programs/services, then he/she is not eligible.

The new Early On definition of “Eligibility for Developmental Delay” is:

Age	Percent Delay
Up to 2 months* old	Any delay
2-36* months old	20 percent delay in one (1) or more areas of development (or a score of 1 Standard Deviation below the mean)

\*adjust for prematurity through chronological age of 24 months

**Speech-Language Impaired as a Primary Disability**

When the early intervention and evaluation procedures have been completed and indicate a disability, and the assurance statements have been determined to be true, the student is eligible for special education. If the only area



of concern is speech and language and that is the only area in which all the eligibility criteria has been met, the student would have a “primary disability” in this area.

## Speech-Language Impaired as a Secondary Disability

In cases when a student is referred and evaluated in more areas than speech and language, careful consideration needs to be given to any and all areas in which the student may have a disability. **When the student has been determined to qualify for special education with an impairment other than SLI, the label other than SLI should be used for the primary disability.**

A secondary SLI label should be added on a case-by-case basis. Complex cases might warrant the secondary label. Two possible situations are:

- When a student qualifies under SLI and another disability and the IEP Team determines that both labels are necessary.
- If the speech-language impairment is significant and the additional label is needed for a complete picture of the student.
- It is recommended practice if “consultative role” then under “supplemental” If “direct service” under “programs and services.”

Remember, a **secondary SLI label is not required for a student to receive service**. Services can be provided as a related service. However, in such cases, a “diagnostic” report is still required per MI Rule 340.1745 (Appendix K).

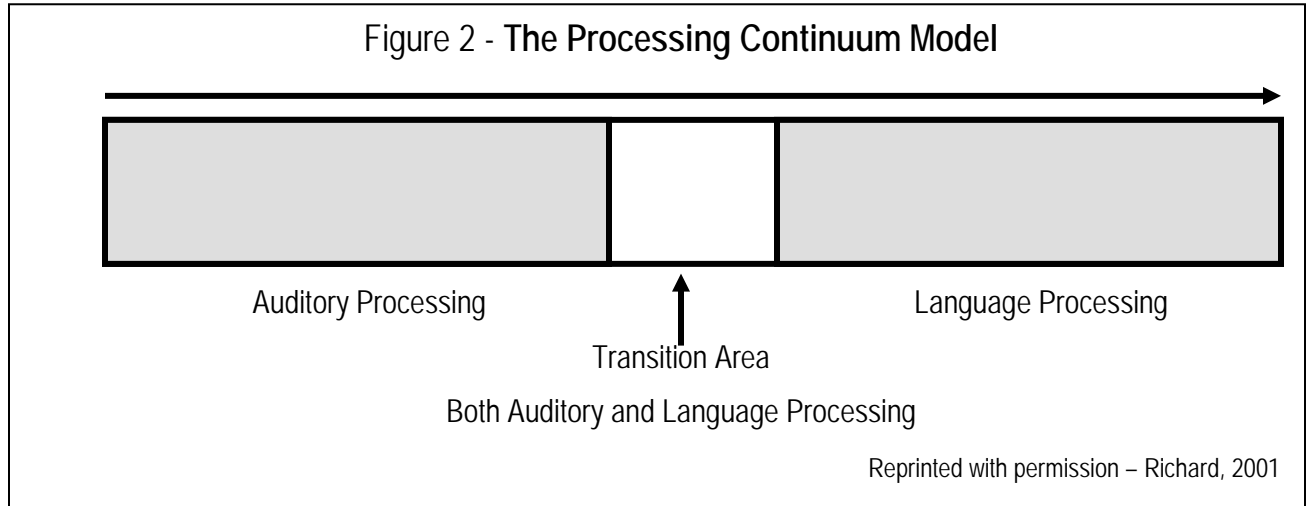
## Auditory Processing Disorder

An Auditory Processing Disorder (APD in this document) is sometimes also referred to as Central Auditory Processing Disorder (CAPD). APD is not defined in IDEA regulations or the Michigan rules because it is **not** a special education eligibility category. Richard (2001, p. 8) states, “While most professionals can cite behavioral and academic examples of processing, few can clearly explain what processing entails.” ASHA (1995) says it is a difficulty in the perceptual processing of auditory information in the central nervous system.

APD is discussed in the *MSHA Guidelines* (APD-1). Although this section is brief, it provides a good foundation from which to build an understanding of this complex concept. *The Source for Processing Disorders* (Richard, 2001) is referenced and provides more comprehensive information. MSHA uses a working definition of APD as what is done with what is heard. Language development can be affected when the auditory system is unable to appropriately respond to auditory input.

## Part 1: Critical Issues - Eligibility

An APD is different from a language processing disorder (LPD). APDs involve the ability to perceive and assign meaning to sounds. LPDs involve processing verbal information that requires a verbal or nonverbal response. APD is generally associated with the medical field and is evaluated and diagnosed by an audiologist. LPD is an educational term, but is not a special education eligibility in and of itself. Richard (2001) explains that auditory processing and language processing lie on a continuum. Characteristics of SPD and LDP (MSHA, 2006; Richard, 2001) are presented in the following tables.



Richard (2001) states "...processing is moving back and forth between auditory features of the signal and language features of meaning. In other words, processing occurs on a continuum beginning at a level of pure auditory processing, transitions to a mix of both auditory and language processing, and ultimately end in pure language processing".

<b>Table 2 – Characteristics of Auditory Processing Disorder and Language Processing Disorder</b>	
<b>Auditory Processing Disorder</b>	<b>Language Processing Disorder</b>
<ul style="list-style-type: none"> <li>• History of otitis media</li> <li>• Normal pure-tone hearing</li> <li>• Poor short- and long-term memory</li> <li>• Difficulty following oral directions, especially in noise</li> <li>• Frequent requests for speaker to repeat themselves</li> <li>• Poor attention span/daydreams</li> <li>• Possible mild speech and language issues</li> <li>• Possible problems with academics</li> <li>• Possible behavioral problems</li> <li>• Fatigues easily during auditory tasks</li> <li>• Age-commensurate IQ</li> <li>• Poor prosody</li> <li>• Poor rhyming and/or musical skills</li> <li>• Reading and/or spelling difficulties</li> <li>• Difficulty localizing</li> </ul>	<ul style="list-style-type: none"> <li>• Age-commensurate IQ and vocabulary with academic deficits</li> <li>• Difficulty with word retrieval</li> <li>• Use of neutral, generic, or less-specific labels</li> <li>• Problems with pragmatics</li> <li>• Misuse of words with a similar phonetic structure</li> <li>• Incomplete sentences or thoughts</li> <li>• Reauditorizes the stimulus (verbal repetition)</li> <li>• Delayed response time (use of fillers, etc.)</li> <li>• Frequently responds "I don't know or "I forgot"</li> </ul>

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If a school is informed that a student has been diagnosed with an APD the early intervention team for that building should gather information to determine if the student is having difficulties in school. Questions should include asking if the teacher and/or family have to make any special modifications for the child to succeed. For example, if the child has to spend six hours per week so they can pass their spelling test and everyone else only needs one hour that should be a red flag. Does the teacher need to have an aide work with the child in order for them to get their work done?

If he/she isn't having academic difficulty, then nothing further needs to be done. If he/she is, then interventions as discussed in the early intervention section need to be implemented. Appendix L, "Strategies to Improve Auditory Performance", from the *MSHA Guidelines* can be helpful in either situation.

If the student is having academic difficulties that cannot be resolved with these interventions and/or other research-based interventions, then the student may have a disability. This is uncommon when there are no co-morbid problems such as Attention Deficit-Hyperactivity Disorder (ADHD), anxiety issues, LD, SLI, but when it exists and significantly impacts the educational progress of a student, it can be evident as a learning disability in listening comprehension. Both the speech-language pathologist and school psychologist must be involved in an evaluation of this type. For additional information, see the section in this document that addresses listening comprehension.

## Listening Comprehension and Oral Expression

"There are many and varied interpretations as to when to certify a student as having a learning disability (LD) in oral expression and/or listening comprehension rather than speech and language impaired (SLI). As the terms oral expression/listening comprehension under learning disability, and the term SLI appears redundant with no clear guidelines defined in state/federal law as to how these certifications are qualitatively different, the speech-language pathologists should follow the policies set forth by their individual school district." (MSHA, 2006, p. LD-18). As noted above, individual or local school district in this document means Eastern Upper Peninsula ISD.

Neither listening comprehension nor oral expression is defined in IDEA regulations or the Michigan rules. These terms appear in the list of areas of eligibility for learning disability, but do not appear under SLI. The committee developed descriptors for use in this document.

## Descriptors

**Listening Comprehension** – A disability in listening comprehension would be evident in the student's:

## Part 1: Critical Issues - Eligibility

- Difficulty or inability to concentrate on, comprehend, and apply spoken language
- Difficulty with comprehension and interpretation of spoken language
- Problems with information received aurally
- Difficulty processing oral information in a timely manner in the educational setting.

Many of these characteristics are also indicative of APD and/or

**Oral Expression** – Oral expression appears to be more difficult to identify. Some general characteristics include:

- Difficulty in expressing concepts orally they seem to understand
- Difficulty speaking grammatically correct English, even though English is their only or first language
- Difficulty following or having a conversation about an unfamiliar idea
- Trouble telling a story in the proper sequence
- Difficulty organizing thoughts for responsive language vs. spontaneous speech

As in all situations where a student is exhibiting difficulty in the education setting, the first involvement needs to be by the early intervention team. If the results of research-based interventions are unsuccessful, then a special education referral is appropriate.

**Evaluation** – A comprehensive evaluation by both the speech-language pathologist and school psychologist needs to be conducted when a learning disability in oral expression or listening comprehension is suspected. Sample checklists unique to these two areas are included in Appendices M and N. It may be premature to validly assess these areas before there has been sufficient exposure to systematic instruction, curriculum and interventions.

Care is needed to make sure the evaluator is not giving visual cues. Consequently the tests that deal with evaluating auditory information should not include pictures or objects as they can be used as a crutch to help the child remember what he/she have heard. Both the SLP and psychologist have to include timed tests as the speed of processing may be part of the issue.

Both the speech-language pathologist and school psychologist must conduct comprehensive evaluations when considering learning disability in listening comprehension or oral expression. These professionals need to work together and both evaluations should support any such determination. While consideration of these categories of eligibility are included in law, no one subcategory of learning disability eligibility should be used as a “catch-all” or prematurely eliminated from consideration.

## Part 1: Critical Issues - Eligibility

The school psychologist's evaluation is necessary to determine if the student meets the criteria for any traditional learning disability category, such as one in basic reading skills, or another area. When the learning disability label is considered, the evaluation and results should be consistent with the eligibility requirements. If a student's listening comprehension or oral expression is impaired to the point it negatively impacts educational performance, then standardized achievement tests and additional evaluation information should reflect this. **Identification as learning disability in listening comprehension should be approached cautiously and rarely used. Identification as learning disability in oral expression should be approached cautiously and rarely if ever used.**

**Eligibility** – The label of learning disability in listening comprehension or oral expression should be used conservatively and follow strict special education eligibility guidelines. Sometimes parents or educators believe a student needs help or an outside agency has stated a Central Auditory Processing Disorder exists. School personnel must remember that the disability must have a significant diverse impact on educational performance and require special education. A student with listening comprehension difficulties may demonstrate significantly lower scores on standardized tests in the area of auditory memory for sentences, recall of semantic information, following directions and listening to paragraphs. Other points to consider are listed below:

- Other areas of language, such as semantic understanding, syntax skills, and expressive language would typically fall within the average range.
- In addition, subtests administered by the school psychologist that assess auditory memory and recall, would confirm the difficulty in performing related auditory tasks.
- Traditional learning disability categories and attention deficit hyperactivity disorder (ADHD) should also be evaluated as areas of potential disability.
- There should be substantiated evidence from classroom teacher input and observations indicating significant misinterpretation or gaps in auditory information gathered by the student in processing the curriculum.

A comprehensive evaluation including documentation by the student intervention team and the evaluations by the speech-language pathologist and school psychologist is used in determining if a student has a disability in listening comprehension or oral expression. Documentation of a disability, its affect on educational performance, and the need for specialized instruction are required in determining eligibility for special education services. Informed clinical opinion becomes very important if the student does not meet traditional guidelines. But clinical opinion **must** still be based on information from a comprehensive evaluation including all data.

## Part 1: Critical Issues - Eligibility

Students eligible under listening comprehension or oral expression need assistance in the development of compensatory skills. More manageable pacing for processing information is needed in order to progress within the curriculum. The needs of these students **may** require the frequency and intensity of instruction available through the services of a resource room or teacher of the learning disabled. Other levels of support could be sufficient to meet the needs of the student depending on the severity and impact of the disability.

**Summary of Listening Comprehension and Oral Expression** – In conclusion, consideration of learning disability in listening comprehension or oral expression requires both the speech-language pathologist and the school psychologist to conduct very thorough and comprehensive evaluations. Identification as learning disability in listening comprehension should be rare, and in oral expression **extremely** rare.

## PROGRAMS AND SERVICES

### Introduction

The IEP Team determines eligibility. Determination is based on the evaluation(s) and other relevant information presented by the team. Following a determination of eligibility, the team determines and writes the student's Present Level of Academic Achievement and Functional Performance (PLAAFP) for the IEP report.

### Present Level of Academic Achievement and Functional Performance

The present level of academic achievement and functional performance (PLAAFP) is the foundation on which the rest of the IEP is developed. The narrative summary of a PLAAFP must include four elements:

1. Baseline data for each area of need
2. A detailed starting point for instruction
3. Identification of areas of need
4. An impact statement

Baseline data should include both strengths and concerns, but must include data related to the area(s) of the disability. Data may be derived from tests, classroom performance (such as work samples, teacher-made tests, etc.), documented observation (written, systemic, ongoing), and/or state or district-wide assessments. Other data sources include provider logs, checklists, attendance records, and other sources.

A detailed starting point for instruction must describe the target skills with enough detail to give a starting point for instruction. Areas in which the student requires specially designed instruction needs to be identified. Each area must be addressed in at least one of the following:

- Annual goals
- Supplementary aids/services/supports
- Secondary transition plan/services

An impact statement is a description of how the disability affects the student's progress in the general education curriculum and involvement in age-appropriate activities.

### Placement

First and foremost IDEA regulations require that students with disabilities must be educated in the least restrictive environment (LRE) (§300.550). This requires that they be educated with children who are not disabled to the



## Part 1: Critical Issues – Programs and Services

maximum extent possible. The term placement refers to points along the continuum of programs and services, not to the physical location. Special education placement is determined by the IEP Team based on needs identified in the PLAAFP.

A continuum of alternative placements must be available to meet the needs of students with disabilities (§300.551). This includes programs and related services. Some smaller districts may not have enough students with disabilities in lower incidence categories or with specific needs to have every alternative available at a student's local school, or even within the district. In these cases, districts make available placements through cooperative arrangements with other districts in Eastern Upper Peninsula ISD. The placement decision is made on an individual student's needs, not on what is available in a specific location.

Students eligible for special education who have a need for speech-language services should receive services that are:

- Curriculum-based
- Outcome-oriented
- Educationally relevant
- Designed to improve the student's ability to access and make progress in the general curriculum and, for preschoolers, in age-appropriate activities
- Centered around student need
- Research-based

Students with a primary SLI label will generally be placed on the caseload and receive services from the speech-language pathologist. Services may be provided in a variety of ways but must be specially designed to fulfill the requirements for the student to progress in the general curriculum. These students usually remain in their general education classroom. Possible models of services may include:

- Consultation with the general education teacher
- SLI services within the general classroom setting (push-in services)
- Small groups in a pull-out setting
- Individual sessions in a pull-out setting.

Some students with cognitive impairment, physical impairment, severe multiple impairments, or autism spectrum disorder may require categorical special education programs and/or alternate curriculums. Speech-language needs for these students can often be met by the special education teacher with or without a speech-language pathologist

consultation. Depending on the curriculum, there may be some situations when small group or individual services may be necessary for varying periods of time.

There may be rare occasions when a student has such a severe speech-language impairment that he/she may require a special education placement with a teacher consultant or a special education program, yet meets only the SLI criteria.

### **Speech-Language Services as a Supportive Related Service**

Neither IDEA regulations nor the Michigan rules require a second disability label (SLI) for a student to receive services from a speech-language pathologist. Ehrens (May, 2007) and Staskowski (2007) recommend providing speech-language pathologist as an added service when appropriate. With a required written diagnostic report provided by the speech-language pathologist (at Michigan rule 340.1745; see Appendix K), speech and language services may be added to an IEP for any student who qualifies for special education under another category. Services should provide the necessary support for: the student's area(s) of need identified in the present level of academic achievement and functional performance; goals and objectives; and progress in the general curriculum. A placement of speech-language pathologist services as a supportive related service differs in procedure for a student with SLI as an identified area of primary or secondary disability. For a primary or secondary SLI eligibility label, a **REED** form, **SLI Eligibility form** are required. Both are needed when adding a student to, or exiting a student from, SL services as well as for three-year reevaluations.

A diagnostic report by the speech-language pathologist is also required in these cases. There are no regulatory standards for the content of a diagnostic report. A written document should reasonably justify the speech-language pathologist services provided, and give a baseline for future consideration of continuation or termination of such services. When SLI services are provided only as a related service, the **SLI Eligibility** form is not required. However, a diagnostic report is still required. As noted above, a secondary SLI label should be considered in cases where it is difficult to identify which of the disabilities is primary or where it is needed to give an accurate picture of a student with a severe speech and language impairment.

Use of speech-language pathologist as a supportive related service without requiring SLI as a secondary label can reduce the procedural complications of an eligibility label (and paperwork) and enable the speech-language pathologist to more directly and efficiently target student needs. For example, speech-language pathologists may have more time to assist building teams by providing more early intervening services. Given the relative ease in

procedural requirements however, it is important that the speech-language pathologist systematically implements a judicious approach to determine when this kind of placement is appropriate to add to a caseload and workload.

## **Dismissal of Speech and Language Services**

**Dismissal of speech language service** – When SLI is not a category of eligibility, dismissal from speech-language services can be made only when the student is determined by an IEP Team to no longer require direct speech-language services. A written diagnostic report by the speech-language pathologist is always required. Under these circumstances the discontinuation of related service can be documented in either an IEP or with an IEP Addendum.

**Dismissal from service is distinctly different from terminating a primary or secondary SLI eligibility (see below).**

**Termination of a primary or secondary SLI eligibility** – If the student has a primary or secondary SLI label, determination of ineligibility as SLI by an IEP Team requires a **REED** and a subsequent evaluation (as needed). Dismissal does require a written diagnostic report documenting why the SLI label is no longer appropriate. The **SLI Recommendation** form for SLI must be completed and an IEP be held whenever the student has a primary or secondary SLI label. When SLI as a category of disability is terminated, speech-language pathologist services are not necessarily terminated. When considering a change or termination of speech-language pathologist eligibility or services, a student may still receive speech-language pathologist services as a supportive related service for another (replacement) category of disability as appropriate and indicated by the diagnostic report..

**Consultation for IEP Goals and Objectives** – An IEP Team may determine that a student with an IEP does not need direct speech-language pathologist services, but speech-language pathologist consultation support for remaining special education providers is appropriate. Consultation is documented in the IEP (Section 4) as a **related service** (specifying service, location, rule number, session, frequency, duration). The speech-language pathologist consultation should be focused on helping special education providers address goals and objectives on the IEP. To verify service delivery, the speech-language pathologist should log dates and topics of consultation contacts.

**Monitoring for Observation/Screening not Directly Linked to IEP Goals and Objectives** – After terminating direct speech-language pathologist service for a student, it may be appropriate for the speech-language pathologist to continue involvement in general screening, observation, or individual screening as described in the Evaluation section of this document. Monitoring activities may also include crisis intervention, assistive technology or other prosthetic equipment issues, or classroom material preparation. If the student will otherwise continue to have an

IEP under another eligibility after termination of direct speech-language pathologist services, monitoring activities should be documented in the supplementary aids and accommodations section of the IEP (Section 2) as a supplementary aid or accommodation (specifying frequency and location for when monitoring occurs).

## Obligations to Nonpublic and Home Schools

A significant speech-language pathologist service delivery issue in Eastern Upper Peninsula ISD is provision of service to nonpublic schools (in Michigan law the term “nonpublic school” also applies to a registered home school). In Michigan’s *Auxiliary Services Act*, public districts must provide auxiliary services to nonpublic elementary and secondary schools within its boundaries. All special education related services are included in the Act. A public school must provide the same auxiliary services (and thus all special education related services including speech-language pathologist services) on an equal basis to pupils in the elementary and secondary grades at the nonpublic school. As for any IEP, special education related services must address needs related to student achievement and functional performance. But for students in nonpublic schools, public school personnel may not directly provide instruction in the areas of core academic curriculum, as defined by Michigan Curriculum Framework, the Michigan Merit Curriculum, and the associated Michigan Grade Level Content Standards. The core academic content area remains the responsibility of the nonpublic school.

Evaluation services for special education are also an auxiliary service. Public school speech-language pathologists may therefore be involved in evaluations of students attending local nonpublic schools. If the outcome of an evaluation results in special education eligibility, some likely IEP considerations are:

1. **A proposed IEP for only related services** – The parent may decide to retain the student’s enrollment at the nonpublic school, and the related services may be provided by the public district at the nonpublic school or other IEP Team determined site.
2. **A proposed IEP determines the need for a special education classroom program** – If the student requires specialized instruction beyond related services. The student’s **resident** public district is obligated to offer special education classroom programs to the student. This requires coordination between districts if the resident district is not where the nonpublic school is located. In such cases, options to meet student needs include the following:
  - a. The parent may decide to enroll the student in their resident public district to access the special education classroom program as well as related services.

## Part 1: Critical Issues – Programs and Services

- b. The parent may decide to retain the student in the nonpublic school with enhanced general education support, and with supportive special education related services provided by the public district serving the nonpublic school.
  - c. If a potential need for a special education classroom program is anticipated during the evaluation, public school staff should be especially prompt in involving the parent and resident district so that all parties are aware of the issues about needs and solutions that will be discussed at the IEP Team meeting.
3. **Dual Enrollment** – Whether involved in special education or not, any student may simultaneously enroll in both the resident public district and a nonpublic school. In dual enrollments, the public school is still restricted from providing instruction in core curriculum as described above.
4. **The Auxiliary Act does not apply to preschool children** – Since the *Auxiliary Services Act* does not include preschool, questions about special education services should be directed to the student’s resident district. Consultation, evaluation, and special education programs/services are all the responsibility of the resident district.

The topic of public services to nonpublic schools is more complicated than presented in this brief summary. For example, issues often involve distinctions among programs/services and accommodations, and core versus non-core curriculum. For further information, contact your district administration or refer to policies in *Information on Nonpublic and Home Schools* published by the Michigan Department of Education.

## CASELOAD, WORKLOAD, AND SCHEDULING

### Caseload and Workload

The term **caseload** refers to the students who are receiving direct services and have an Individualized Educational Program (IEP) and **Individualized Family Service Plan (IFSP)**. The term **workload** includes not only the speech-language pathologist's caseload but also encompasses the many additional activities which speech-language pathologists perform in the school setting. Workload includes:

- Direct services to students including instruction, interventions, and evaluations
- Indirect services to support the implementation of the students' IEPs
- Indirect activities that support students in the least restrictive environment and in the general education curriculum
- Activities that support compliance with federal, state, and local mandates and activities that result from membership in a community of educators.

In *A Workload Analysis Approach for Establishing Speech-Language Caseload Standards in Schools: Guidelines* (ASHA, 2002) the activities included in each of the four areas are defined. It is clear that in the modern day school setting best practices include many activities outside of providing direct services to students with IEPs.

Often in Michigan, administrators simply manage speech-language pathologist caseloads by tracking maximum caseload size of 60 (per Michigan Rule 340.1745) with little regard to quality of service and impact on student literacy. However, schools are also mandated to monitor student performance on State Performance Plan (SPP) indicators required by the IDEA regulations. Unfavorable performance on SPP indicators may trigger state-level determinations, intervention and, in troublesome cases, financial sanctions. Deploying related service staff, including speech-language pathologists, is a valuable resource in meeting SPP targets. It is hoped that the speech-language pathologist is utilized as a language specialist who can “bring to the table” expertise for building teams working to address bottom-line student performance in the language-intensive activities of reading and language arts.

Successful implementation of new practices (such as RTI) will require a change in perspective from speech-language pathologists, administrators, teachers and parents. Speech-language pathologists will have the opportunity to utilize their unique and varied expertise and contribute to student success. However, it is not realistic to expect speech-language pathologists to continue to provide RTI interventions and still provide best practice/research-based services to caseloads that often exceed 60 students. The concept of a Workload Analysis

Approach, which has been recommended by ASHA since 2002, is essential to successful RTI implementation (see **Workload Activities Cluster Chart** at the end of this section).

## Scheduling

Each of the constituent districts of Eastern Upper Peninsula ISD will need to make decisions regarding the model of provision of services to students. Within each district the populations of students served vary from students with severe multiple impairments, to students with autism spectrum disorder, to students with mild articulation impairments. No one model will work for all populations and all age groups. Individualized Education Programs (IEPs) need to remain individualized, and must not be created to fit existing models of service delivery. IEPs should reflect individual student needs in every manner, including the model of service delivery. Several scheduling options that depart from traditional service must be considered to help better manage speech/ language workloads.

**Flexible Scheduling** – According to the *MSHA Guidelines* this model combines service delivery options and provides opportunities for individual, small group, classroom and indirect services while allowing the speech-language pathologist to schedule other job related responsibilities.

**3:1 Model** – (Three weeks of direct service: 1 week of indirect service) In this model three weeks of a four week cycle are dedicated to providing direct services to students (individual therapy, small group therapy, push in lessons and evaluations) while the other week is reserved for indirect services such as consultation, collaboration, developing materials, and completion of paperwork including Medicaid billings. A variation of this model is a weekly version where four days include direct services and the fifth day is reserved for indirect services.

**Creative Scheduling** – This schedule involves varying times in a schedule to meet the specific needs of a group of students. Time is blocked in a week to meet the specific needs of the students, but the service provided to that group may differ by day. Some days may include direct service provision to the students in the therapy room. Some days may include push-in services in the classroom and some days may include individual sessions with the students.

**Speedy Speech/Five Minute Articulation** – Many speech-language pathologists around the state offer services to students utilizing sessions that are shorter sessions but with higher intensity and/or frequency. The speech-language pathologist drills the student with mild to moderate articulation impairments in short, individual (5-minute), and frequent (daily, three times a week) sessions. Sessions may occur near the classroom to decrease transition time. Some schedules rotate students so they are served six weeks on then six weeks off (or another

Part 1: Critical Issues – Caseload, Workload, and Scheduling

predetermined length of time), to allow more students to be served. Results reported anecdotally are said to be as good as, or better than, the more traditional articulation therapy.

Table 3 - **WORKLOAD ACTIVITY CLUSTERS**

<b>Direct services to students</b>	<b>Indirect activities that support students in the least restrictive environment and general education curriculum</b>
<ul style="list-style-type: none"><li>• Counsel students</li><li>• Evaluate students for eligibility for special education</li><li>• Identify students with speech and language impairment</li><li>• Implement IEPs and IFSPs</li><li>• Provide direct intervention to students using a continuum of service-delivery options</li><li>• Reevaluate students</li></ul>	<ul style="list-style-type: none"><li>• Engage in dynamic assessment of students</li><li>• Connect standards for the learner to the IEP</li><li>• Consult with teachers to match student's learning style and teaching style</li><li>• Design and engage in pre-referral intervention activities</li><li>• Design/recommend adaptations to curriculum and delivery of instruction</li><li>• Design/recommend modifications to the curriculum to benefit students with special needs</li><li>• Participate in activities designed to help prevent academic and literacy problems</li><li>• Observe students in classrooms</li><li>• Screen students for suspected problems with communication, learning, and literacy</li></ul>



## Part 1: Critical Issues – Caseload, Workload, and Scheduling

<b>Indirect services that support students' education programs</b>	<b>Activities that support compliance with federal, state, and local mandates</b>
<ul style="list-style-type: none"><li>• Analyze demands of the curriculum and effects on students</li><li>• Attend student planning teams to solve specific problems</li><li>• Attend teacher/service provider meetings (planning, progress, monitoring, modifications to program)</li><li>• Communicate and coordinate with outside agencies</li><li>• Contribute to the development of IEPs and IFSPs</li><li>• Coordinate with private, nonpublic school teachers and staff</li><li>• Design delivery plans</li><li>• Design and implement transition evaluations and transition goals</li><li>• Design and program high-, medium-, and low-tech augmentative communication systems</li><li>• Program and maintain assistive technology/augmentative communication systems (AT/AC) and equipment for AT/AC</li><li>• Train teachers and staff for AT/AC system use</li><li>• Engage in special preparation to provide services to students (e.g., low incidence populations, research basis for intervention, best practices)</li><li>• Interview teachers</li><li>• Make referrals to other professionals</li><li>• Monitor implementation of IEP modifications</li><li>• Observe students in classrooms</li><li>• Plan and prepare lessons</li><li>• Plan for student transitions</li><li>• Provide staff development to school staff, parents, and others</li></ul>	<ul style="list-style-type: none"><li>• Attend staff/faculty meetings</li><li>• Collect and report student performance data</li><li>• Complete compliance paperwork</li><li>• Complete daily logs of student services</li><li>• Complete parent contact logs</li><li>• Document services to students and other activities</li><li>• Document third-party billing activities</li><li>• Participate in parent/teacher conferences</li><li>• Participate in professional association activities</li><li>• Participate in professional development</li><li>• Participate on school improvement teams</li><li>• Participate on school or district committees</li><li>• Serve multiple schools and sites</li><li>• Supervise paraprofessionals, teacher aides, interns, CFYs</li><li>• Travel between buildings</li><li>• Write funding reports for assistive technology and augmentative communication</li><li>• Write periodic student progress reports</li><li>• Write student evaluation reports</li></ul> <p data-bbox="901 982 1528 1100">Adapted from A Workload Analysis Approach for Establishing Speech-Language Caseload Standards in the Schools: Guidelines. Available from <a href="http://www.asha.org/members/slp/schools/resources/schools_resources_caseload.htm">www.asha.org/members/slp/schools/resources/schools_resources_caseload.htm</a> Copyright 2002 by American Speech-Language-Hearing Association. All rights reserved.</p>

**Average (Mean) hours Spent by ASHA-Certified School-Based SLPs per Week in Work Activities, 1995, 2000, and 2006**

Activity	1995	2000	2006
Additional professional responsibilities (supervising clinical fellows, assistants, student-practicum, etc.)*	2.3	0.5	**
Attending professional meetings/continuing education workshops or programs	1.0	**	**
Conducting in-service training	0.5	0.1	0.3
Diagnostic evaluations, scoring, analysis	3.8	2.7	3.7
Direct intervention	22.3	24.0	24.0
Hearing screening	0.5	0.2	0.2
Nonprofessional duties (monitoring buses, hallways, lunchrooms, etc.)	1.5	0.6	1.1
Observations	1.0	0.6	0.9
Parent and staff meetings and telephone calls	2.0	2.1	2.6
Participating in implementing National Education goals	0.8	**	**
Planning and preparing for intervention	3.3	2.4	3.3
Record keeping, paperwork, report writing	3.5	3.1	4.9
Referral and follow up activities	1.0	0.8	1.5
Speech/language screening	0.8	0.5	0.8
Staff and school committee meetings	1.3	0.9	**
Supervision***	**	**	1.4
Other	3.3	0.2	**

\*\*See "Supervision" category for 2006 data on "additional professional responsibilities."

\*\*Item not included in survey

\*\*\*See "Additional professional responsibilities" category for 1995 and 2000 data on "supervision"

NOTE: The 1995 ASHA Schools Survey requested information on work activities "per month" as opposed to "per week." For comparative purposes, the mean number of activities per month was divided by 4 to obtain a weekly figure.

n = ≥ 901 (1995); n = ≥ 1,800 (2000); n = ≥ 1,378 (2006)

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## ARTICULATION AND PHONOLOGY

### Introduction

Speech errors classified as language impairments are included in these Guidelines under the combined category of articulation and phonology. Errors in sound production are generally classified as motorically-based or cognitively/linguistically based (Bernthal and Bankson, 1988). Motorically-based errors are generally called articulation impairments and may be characterized by the omission, distortion, substitution, addition and/or sequencing of speech sounds. Cognitively/linguistically-based errors are referred to as impairments of phonological processes.

### Prevention

Speech-language pathologists have a role in educating school personnel and parents about normal articulation and phonological development. Teachers and parents may be interested in promoting articulation development by providing correct models, listening activities, and by discussing articulation placements during instruction. For example, a kindergarten or first grade teacher may discuss tongue placement when introducing sounds for each letter or during phonological awareness activities. Increasingly, speech-language pathologists are providing phonemic awareness instruction to children, both with and without identified communication impairments, in the classroom as part of prevention initiatives. Mass articulation screenings may be appropriate for the SLP to conduct at a preschool, kindergarten or 1<sup>st</sup> grade level, according to individual district policies. Most typically, though, children's articulation and phonological disorders are identified through teacher and parent referral.

### Early Intervening

When a teacher or parent has concerns about a student's articulation, s/he consults the speech-language pathologist. The speech-language pathologist observes and screens, refer to Appendix B, (with proper permissions and procedures) the student's speech, talks to the child's parents and teachers, and discusses how the student's articulation difficulties may be affecting educational performance. If the staff believes, with consultation from the speech-language pathologist, the errors in articulation may be resolved without speech-language pathologist intervention; the speech-language pathologist then suggests strategies and follow-up for the student, teacher, and parents to use.

If the student begins to progress adequately, interventions/suggestions will continue to be used as needed by the teacher and/or parents. When there is adequate student progress in response to the interventions, no referral is

## Part 2: Response to MSHA Guidelines

necessary. If it is determined that the student is not making adequate progress based on data collected, the special education evaluation process should begin. The parent will be contacted to complete a **REED**.

Part 2: Response to MSHA Guidelines

**ARTICULATION ELIGIBILITY GUIDE/TEAM SUMMARY**

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Date: \_\_\_\_\_

Speech/Language Pathologist: \_\_\_\_\_ Team Members: \_\_\_\_\_

Medical History Input: Attach report or interview of students' doctor or other appropriate medical professionals.

Hearing Screen:  Pass  Fail History of chronic otitis media:  Yes  No; History of medical issues related to articulation:  Yes  No

	Does not Support Eligibility	Supports Eligibility
Attach documentation as applicable. * Collected in part during pre-referral phase		
<b>Response to Intervention:</b> If Early Intervening was implemented, that process showed the need for the formal assessment. The student's response documented on the Student Assistance Team form may be transferred to the diagnostic report. *		
<b>Input:</b>		
<b>Teacher(s):</b> <input type="checkbox"/> Interview <input type="checkbox"/> Observation and Comments *		
<b>Parent(s)/Guardian(s):</b> <input type="checkbox"/> Interview and Comments *		
<b>Student:</b> <input type="checkbox"/> Interview and Comments		
<b>Review of pertinent Information:</b> Educational achievement and other records: <input type="checkbox"/> CA-60 review; <input type="checkbox"/> Report cards; <input type="checkbox"/> Curriculum-based assessments; <input type="checkbox"/> Other/Trial therapy outcomes		
<b>Consideration of cultural/linguistic differences:</b> If the student uses dialect or languages other than Standard American English, complete the process in the "Culturally and Linguistically Diverse Articulation" section, CLD-A *		
<b>Consideration of environmental or economic differences:</b> Provide documentation from team reports, teacher, and parent(s)/guardian(s) reviews (if needed)		
<b>Connected Speech Samples:</b> Consider evidence of a disorder and adverse educational effect. <b>Sound Production:</b> Listen for types of errors present in discourse. <b>Intelligibility:</b> Does intelligibility impede educational performance?		
<b>Speech-Motor Functioning:</b> <input type="checkbox"/> Oral-peripheral examination <input type="checkbox"/> Diadochokinetics <input type="checkbox"/> Evidence of Speech/Motor Disorders (i.e., dysarthria, apraxia)		
<b>Articulation Test:</b> Assess articulation and compare to standards set for that assessment instrument		
<b>Phonological Process Test/Checklist/Analysis:</b> Assess the presence of phonological processes and compare to standards set for that assessment instrument		
<b>Stimulability:</b> Is the student stimulable for specific phonemes?		
<b>Summary of Disability:</b> Comments about the presence or absence of disability		
<b>Summary of Adverse Educational Effect:</b> Comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon <u>all</u> of the above assessment components		
<b>Summary of Eligibility in Articulation:</b> Comments and decision regarding the student's eligibility		

Part 2: Response to MSHA Guidelines

**ARTICULATION**  
Teacher Input Form

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Yr. \_\_\_\_\_ Mos.

Teacher's Name: \_\_\_\_\_ Date: \_\_\_\_\_

What are your concerns regarding your student's articulation skills? Please check all that apply.

- Student deletes sounds when speaking
- Student changes sounds when speaking
- Student distorts sounds when speaking
- Other inappropriate use (please explain): \_\_\_\_\_

Is your student aware of his/her speech difficulty?  Yes  No

Does your student appear to be frustrated by his/her speech difficulty?  Never  Sometimes  Always

Does your student avoid speaking?  Never  Sometimes  Always

Have your student's parent(s)/guardian(s) expressed concerns regarding your student's articulation skills?

Yes  No

Is it difficult to understand your student?  Never  Sometimes  Always

Is your student hard to understand:

- |   |                                     |   |
|---|-------------------------------------|---|
| <input type="checkbox"/> All of the time  | <input type="checkbox"/> In context | <input type="checkbox"/> out of context |
| <input type="checkbox"/> Most of the time | <input type="checkbox"/> in context | <input type="checkbox"/> out of context |
| <input type="checkbox"/> Some of the time | <input type="checkbox"/> in context | <input type="checkbox"/> out of context |

How do your student's articulation difficulties impact his/her reading, writing, or other academic skills? \_\_\_\_\_

---

---

How do your student's articulation difficulties impact him/her socially and/or vocationally? \_\_\_\_\_

---

---

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

Part 2: Response to MSHA Guidelines

ARTICULATION  
Parent Input Form

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Yr. \_\_\_\_\_ Mos.

Parent(s)/Guardian(s) Name: \_\_\_\_\_ Date: \_\_\_\_\_

Medical History: (i.e., ear infections, tonsils, adenoids, allergies, developmental milestones (cooing, babbling, quiet, etc.)  
Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are your concerns regarding your child's articulation skills? Please check all that apply:

- Child deletes sounds when speaking
- Child changes sounds when speaking
- Child distorts sounds when speaking
- Other inappropriate use. Explain: \_\_\_\_\_

Is your child aware of his/her speech difficulty?  Yes  No

Does your child appear to be frustrated by his/her speech difficulty?

- Never  Sometimes  Always

Does your child avoid speaking?

- Never  Sometimes  Always

Is it difficult to understand your child?

- Never  Sometimes  Always

Is your child hard to understand?

- |   |                                     |   |
|---|-------------------------------------|---|
| <input type="checkbox"/> All of the time  | <input type="checkbox"/> In context | <input type="checkbox"/> out of context |
| <input type="checkbox"/> Most of the time | <input type="checkbox"/> in context | <input type="checkbox"/> out of context |
| <input type="checkbox"/> Some of the time | <input type="checkbox"/> in context | <input type="checkbox"/> out of context |

How do your child's articulation difficulties impact him/her? \_\_\_\_\_  
\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent(s)/Guardian(s) Signature

\_\_\_\_\_  
Date



Part 2: Response to MSHA Guidelines

**ARTICULATION**  
Student Input Form

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Yr. \_\_\_\_\_ Mos.

Parent(s)/Guardian(s): \_\_\_\_\_ Date: \_\_\_\_\_

What are your concerns regarding your articulation skills? Please check all that apply.

- Deletes sounds when speaking
- Change sounds when speaking
- Distorts sounds when speaking
- Other inappropriate use (please explain): \_\_\_\_\_

Do you think you have a speech difficulty?  Yes  No

Are you frustrated by speech difficulty?  Never  Sometimes  Always

Do you avoid speaking?  Never  Sometimes  Always

Are you told you are difficult to understand?  Never  Sometimes  Always

Is it hard for people to understand:

- |   |                                     |   |
|---|-------------------------------------|---|
| <input type="checkbox"/> All of the time  | <input type="checkbox"/> In context | <input type="checkbox"/> out of context |
| <input type="checkbox"/> Most of the time | <input type="checkbox"/> in context | <input type="checkbox"/> out of context |
| <input type="checkbox"/> Some of the time | <input type="checkbox"/> in context | <input type="checkbox"/> out of context |

How does your articulation difficulty impact you educationally? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How does your articulation difficulty impact you socially and/or vocationally? \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

## The Formal Special Education Process: Evaluation Review/Consent

**Consent for Initial Special Education Evaluation** – When concerns for a student’s academic achievement and functional performance persist after interventions in general education, a special education referral may be warranted. The team reviews all of the pertinent data collected, completes the **REED** form, and obtains parents signatures. Gathering information from teachers, parents and students is an important aspect of the evaluation process. This information may be gathered through a variety of checklists provided by the 2006 *MSHA Guidelines* on pages A-11 through 13 respectively.

**Articulation and Phonology Testing** – Formal assessment may include both articulation and phonology. Norm-referenced tests which are both valid and reliable should be administered. A speech-language pathologist should use caution in the interpretation of standardized scores to determine the need for services. Although some assessments will reveal standardized scores below the average range for single sound errors, services may not be necessary if there is not adverse educational effect. It is important to consider **all** aspects of the *Articulation Eligibility Guide/Team Summary* (Appendix C) to determine the need for services.

**Summary of Adverse Educational Effect and Eligibility** – Based on the information gathered, the team decides whether the student is experiencing an adverse educational effect as a result of articulation or phonological errors. If it is determined that articulation or phonological errors and concerns negatively impact the student’s ability to be successful in the general education environment (nonacademic and academic communication and classroom participation), special education eligibility should be considered. If there is not an adverse educational effect, the student is not eligible for special education services even if the child demonstrates some articulation errors. **Both** (1) the presence of errors and (2) an adverse effect on education requiring specialized instruction **must** be present to be considered eligible.

**Dismissal Criteria** – Please refer to pages SLI-7, SLI-8 of the *MSHA Guidelines*. Speech-language pathologists should keep in mind that there is research suggesting that students who are dismissed at 75-85% accuracy in conversational speech often go on to fully correct, suggesting that this is an appropriate time for dismissal (Diedrich, 1980).

## Articulation Norms

There has been much discussion and varying opinions regarding which of many articulation sound charts should be used to determine when a student should be expected to have acquired specific sounds. *MSHA Guidelines* (2006) include two charts. One is the *Iowa-Nebraska Articulation Norms* (Table A-17). The second is the norms from *The Clinical Assessment of Articulation and Phonology* (CAAP) (Table A-2). Both sets of norms are based on when 90% of the population achieve a specific sound.

Eastern Upper Peninsula ISD recommends using the *Iowa-Nebraska Articulation Norms* (Appendix A-1). The copy in Appendix A-1 is from *Speech Language Pathology Services in Schools: Guidelines for Best Practice* (Virginia DOE, 2006) and is presented in tabular form. This recommendation is based on the replication of the results over time and the frequency with which states have adopted these norms as their standard for statewide guidelines for speech and language.

The most recent study of these norms was in 1990 (Smit, Hand, Freilinger, Bernthal, & Bird). This study was a replication of studies in 1957, 1967, 1975, 1976, 1986 and 1988. The findings of Smit, et al (1990) demonstrate that the ages of acquisition of tested consonant single sounds have generally remained constant or moved to earlier ages. Ages of acquisition for a few phoneme singles and for most clusters have either remained constant or have moved to slightly later ages.

No single piece of data should be used to identify a student with a disability.

### Consideration of Cultural/Linguistic Differences

When a student's native language/dialect or the language/dialect spoken in the home is other than Standard American English, it is important to consider the impact of these linguistic or cultural differences. These differences may be at the root of the child's articulation and educational difficulties. The SLP should first complete the process in the Culturally and Linguistically Diverse – Articulation (CLD-A) section of these guidelines if it is indicated that the student speaks a dialect or language other than Standard American English.

### Consideration of Environmental or Economic Differences

It is important to consider a student's environment or economic situation during the assessment process. An SLP should provide documentation as to the impact of environmental or economical differences that may impact the child's articulation and/or phonology. This document may be in the form of team reports or various interviews with teacher(s) and parent(s).

### Connected Speech Samples

Because they provide functional data as to how effectively the student communicates a message, connected speech samples are important to consider. This provides documentation about whether the student's speech is adversely impacting educational performance. The sample should be analyzed for the student's sound production (articulation errors and phonological processes), as well as, speech intelligibility. Connected speech samples are typically elicited through casual conversation or narrative retellings or other curricular tasks, or unstructured situations (play, lunchroom, etc.)

**Intelligibility:** <http://www.speech-language-therapy.com/intelligibility.htm>

Assessment of intelligibility is important in determining the educational impact (i.e., social, vocational, or academic) of the articulation or phonological disorder.

1. Collect connected speech sample
2. Write out each word in each utterance (use phonetics, if possible)
3. Use a dash (--) to indicate each unintelligible word
4. An utterance is considered intelligible only if the entire utterance can be understood
5. Calculate intelligibility for words and utterances

### Example:

Utterances	# of Intelligible Words	Total Words	# of Intelligible Utterances	Total Utterances
1. hi went hom	3	3	1	1
2. ar ju – tu go	4	5	0	1
3. -- -- Øm	1	3	0	1
4. pwiz pwe wrf mi	4	4	1	1
5. ar want tu go hom	5	5	1	1
<b>TOTALS:</b>	<b>171</b>	<b>201</b>	<b>3</b>	<b>5</b>

Intelligible words:  $\frac{17}{20} = 85\%$   
Total words: 20

Intelligible utterances:  $\frac{3}{5} = 60\%$   
Total utterances: 5

### **Speech-Motor Functioning**

Assess the students' oral structures and motor movements following standard procedures for an oral mechanism exam. This is necessary for the determination of a motor speech disorder (i.e., apraxia vs. dysarthria). Several informal checklists are available. In addition, there are standardized protocols that exist to assist SLPs in oral-motor assessment.

#### *Oral-Peripheral Examination*

The oral-peripheral examination is a necessary element of a comprehensive speech evaluation and should include the following elements: color of structures, height and width of palatal arch, asymmetry of the face and palate, deviations, enlarged tonsils, missing teeth, mouth breathing, poor intraoral pressure, short lingual frenulum, gag reflex, and/or weakness. An example of an oral-facial examination form is provided by Shipley & McAfee (1992) in the text *Assessment in Speech-Language Pathology: A Resource Manual*.

#### *Diadochokinetics*

*According to Shipley & McAfee (1992), diadochokinetic syllable rates are used to assess a student's ability to make rapidly alternating speech movements. There are two major ways to collect these measures. First, the SLP can count the number of syllable repetitions a student produces within a specific number of seconds. Second, the SLP can time how many seconds it takes the student to repeat a specific number of syllables. Once the SLP obtains this data, the data then should be compared to normative data to determine if the student's ability in this area is within the average range.*

#### *Evidence of Motor-Speech Disorders (i.e. dysarthria, apraxia)*

*An important consideration for eligibility should be based on the results of an oral-motor exam that assesses the structure and function of the speech system. "When there is a motor-based speech disorder, the child should be eligible at any age to receive services, regardless of the developmental level of speech sound production" (ASHA, 2003, p. 26).*

### **Articulation Assessment**

#### *Articulation Test*

Formal assessment should include both articulation and phonology. Norm-referenced tests that are both valid and reliable as determined by research should be administered. Selecting tests with appropriate sensitivity and specificity data (80%) is recommended. A SLP should use caution in the interpretation of standardized scores below the average range for single sound errors, services may not be necessary if there is not an adverse education effect. It is important to consider ALL aspects of the Articulation Eligibility Guide Summary to determine the need for services.

## FLUENCY

**Definition of Stuttering** – *Disfluency (stuttering) is an abnormally high frequency or duration of stoppages in the forward flow of speech that occurs in the form of repetitions of sounds or syllable prolongation of sounds, blocks of airflow or voicing. Often accompanied by awareness, embarrassment, signs of physical tension, or increased rate of speech (MSHA, 2006, F-2).*

*Cluttering is a disorder of speech and language processing resulting in rapid, dysrhythmic, sporadic, unorganized, and frequently unintelligible speech. Accelerated speech is not always present, but an impairment in formulating language almost always is (MSHA, 2006, F-2).*

**Early Intervention** – Teachers and parents who have concerns regarding a student's fluency should consult with a speech-language pathologist to determine if further assessment is necessary. The speech-language pathologist and others will collect information through observations, checklists, and parent and teacher input. Strategies and suggestions related to how a teacher and family respond to the child's disfluency may be made.

If the team feels that with consultation from the speech-language pathologist, the disfluency may be resolved, the speech-language pathologist then suggests strategies for the student, teacher and parent to use. The speech-language pathologist then follows up periodically. The speech-language pathologist may also elect to use early intervening to document this process. If the difficulty persists, then a complete speech and language assessment may be necessary.

If there appears to be disfluency that **adversely affects the child's educational performance** which needs direct intervention from the speech-language pathologist, an evaluation process will begin and parent consent for evaluation will be needed. *An example of when to immediately use the formal assessment process might include a case where there is a family history of stuttering behavior, and the student shows multiple secondary characteristics and disfluencies, along with self-awareness of the disfluent behavior. (MSHA, 2006)*

**Input** – Input from teachers, the student, and parents are all important components of the fluency assessment. Examples of checklists are found in the *MSHA Guidelines (2006)*. Reviewing family history, student self-esteem, motivation/attitude, and self-assessment of communication as it relates to their fluency are all important information to be considered.

**Risk Factors** – There are several risk factors that increase the likelihood that a student will continue to stutter. See table following.

Table 4 - Fluency Risk Factors

(Ainsworth & Fraser, 2006; Yairi & Ambrose, 2005)

Risk Factors	Where Obtained	Present or Absent
<b>Male</b> (stuttering affects males 3 – 4 times more than females.) Females likely to recover without intervention.		
<b>Age of Onset</b> Students who begin stuttering prior to the age of 3 ½ years are more likely to outgrow stuttering. Students who begin stuttering after age 3 ½ years may continue to demonstrate stuttering behaviors.	Parent Input	
<b>Time Since Onset</b> If a student has been stuttering longer than 6 months, they may be less likely to outgrow the behavior on their own. The likelihood to a student who has stuttered longer than 12 months increases even more.	Parent Input	
<b>Family History</b> Approximately 60% of people who stutter have a family member who stuttered.	Parent Input	
<b>Presence Other Speech/Language Impairment</b> Students with other speech/language disorders are at higher risk for stuttering (SFA, 2006).	Parent Input	
<b>Pattern of Stuttering</b> If the student is relatively unaware of their lack of fluency, the risk for a fluency disorder is reduced compared to a student who is aware of their stuttering. Whole word repetition at the beginning of an utterance is more typical in development than blocks (when phonation is interrupted).	SLP Observation or Parent/Teacher Report	
<b>Sensitivity of Child</b> Students who are emotionally more sensitive may respond to stressful situations with stuttering behaviors.	Parent Input	
<b>Environment</b> Family reaction, fast-paced family schedule, family dynamics such as high expectations, communication style of parents and/or teachers, significant life event (death, divorce, etc.)	Parent Input	

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Michigan Speech-Language Guidelines APD-6

**Test Administration or Analysis of Frequency and Duration of a Connected Speech Sample** – The primary goal of the initial assessment is to both determine eligibility and to identify an appropriate treatment plan. The speech-language pathologist and team must determine whether a fluency impairment exists, how it adversely affects educational performance (academic, nonacademic, or extracurricular), and how intervention should be designed to help the student to progress in the general education curriculum. See the *Stuttering Severity Instrument* (MSHA, 2006, F-14).

## Part 2: Response to MSHA Guidelines

**Classroom Observations of Adverse Effect** – Observe the student during a time of day when the teacher indicates student's disfluencies interfere with participation. Collect more information regarding whether the student's fluency is adequate for successful participants in that curricular task or whether the student lacks the fluency skills and strategies needed.

**Cluttering** – Analyze disfluencies for differential diagnosis of stuttering versus cluttering. Please refer to the cluttering checklist in MSHA, 2006, F-17,18.

**Other Assessment Information** – The speech-language pathologist should complete a broad-based screening of language, articulation, oral-motor, and voice to explore the possibility of additional impairments.

**Summary of Eligibility in Fluency** – If there is documented evidence of stuttering and/or cluttering **and** an adverse impact on educational performance, and absence of cultural/linguistic or environmental/economic differences, then the student should be considered eligible as speech and language impaired in the area of fluency. **Both** the presence of a disability and adverse education effect **must** be addressed to be considered eligible. Only one of these criteria does not justify eligibility as a student with a disability.



Part 2: Response to MSHA Guidelines

**FLUENCY ELIGIBILITY GUIDE/TEAM SUMMARY**

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Date: \_\_\_\_\_  
 Speech-Language Pathologist: \_\_\_\_\_ Team Members: \_\_\_\_\_

Medical History Input – Attach report regarding medical issues that may be relevant (if applicable)

Hearing Screen:  Pass  Fail History of chronic otitis media:  Yes  No

		Does not support eligibility	Supports eligibility
<b>Response to Intervention:</b> If Early Intervention was implemented, that process showed the need for the formal assessment. The student's response documented on the Student Assistance Team form may be transferred to the diagnostic report.			
<b>Gather Input</b>	<b>Teacher Input:</b> Collect teacher input.		
	<b>Parent/guardian Input:</b> Collect parent input, including family history.		
	<b>Student Input:</b> Collect the student's input, including student's self-esteem, motivation, attitude, and self-assessment of communication as it relates to their fluency.		
<b>Review of Pertinent Information:</b>			
<b>Risk Factors:</b> Family history, gender, student's response to dyfluency			
<b>Consideration of cultural/linguistic differences:</b> Complete the process in the Culturally and Linguistically Diverse section, if indicated:			
<b>Test Administration or Analysis of Frequency and Duration of a Connected Speech Sample:</b> Administer a formal test of complete frequency and duration analysis			
<b>Classroom Observation of Adverse Effect:</b> Observe the student during a time of day when the teacher indicated that the student's disfluencies interfere with participation. Collect more information regarding whether the student's fluency is adequate for successful participation in that curricular task or whether the student lacks the fluency skills and strategies needed.			
<b>Cluttering:</b> Analyze disfluencies for differential diagnosis of stuttering vs. cluttering. Please refer to the Cluttering checklist on pages F - ## and F ##.			
<b>Other Assessment Information:</b> Complete a broad-based screening of language, articulation, oral-motor, and voice to explore the possibility of additional impairments.			
<b>Summary of Disability:</b> Comments about the presence or absence of disability.			
<b>Summary of Adverse Educational Effect:</b> Comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon <u>all</u> of the above assessment components.			
<b>Summary of Eligibility in Fluency:</b> Comments and decision regarding the student's eligibility.			

Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Part 2: Response to MSHA Guidelines

**FLUENCY**  
Parent Input

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Input provided by: \_\_\_\_\_

Primary language(s) spoken in the home: \_\_\_\_\_

1. Tell me about your child's speech problem:  
\_\_\_\_\_  
\_\_\_\_\_
2. At what age did you first notice your child's stuttering? \_\_\_\_\_
3. How many years (months) has your child been stuttering? \_\_\_\_\_
4. Please describe the stuttering behavior:  
\_\_\_\_\_  
\_\_\_\_\_
5. Does your child repeat?  Yes  No Does he/she seem to hold his/her breathe  Yes  No or get "stuck" getting the words out?  Yes  No: \_\_\_\_\_
6. Have you ever seen him/her make a face, blink, or move his/her body trying to get the words out?  
 Yes  No: \_\_\_\_\_
7. Tell me about times when your child speaks normally: \_\_\_\_\_
8. Describe your child's daily activities: \_\_\_\_\_
9. How does your child speak with other people? \_\_\_\_\_
10. What do teachers report? \_\_\_\_\_
11. What do you do when your child stutters? \_\_\_\_\_
12. How do you help your child to speak differently or better? \_\_\_\_\_
13. Has anything changed during the last six (6) months or have there been any significant life events (e.g., death, divorce)?  
\_\_\_\_\_
14. Tell me about previous therapy experiences: \_\_\_\_\_
15. Does anyone in your family stutter? \_\_\_\_\_
16. Does your child have other speech and language impairments? \_\_\_\_\_
17. Summarize your child's medical history: \_\_\_\_\_  
\_\_\_\_\_
18. What do you think might have caused your child's stuttering? \_\_\_\_\_
19. Is your child sensitive to stressful situations?  Yes  No Does he/she stutter more?  Yes  No

References: (Guitar, 1998; Conture, 2001; Culatta and Goldberg, 1995; Johnson, 2002)

Michigan Speech-Language Guidelines (12/2006)

Part 2: Response to MSHA Guidelines

**FLUENCY**  
Teacher Input

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Grade/Program: \_\_\_\_\_ Teacher: \_\_\_\_\_

The child above has been referred for or is receiving services regarding fluency skills. Please help me gain a better overall view of this student's speech skills by completing the following information:

1. This student:  Seldom volunteers to participate in class  Seems to avoid speaking in class  
 Is difficult to understand in class  Demonstrates frustration when speaking: If so, how?  
\_\_\_\_\_
2. This student is dysfluent or stutters when he/she:  speaks to the class  gets upset  talks with peers  
 carries on a conversation  shares ideas or tells a story  reads aloud  answers questions  
 talks to adults  
 Other: \_\_\_\_\_
3. Check the behaviors you have noticed in this child's speech:  revising (starting and stopping and starting over again)  frequent interjections (um, like, you know)  block (noticeable tension/no speech comes out)  
 word repetitions (we-we-we)  unusual face or body movements (visible tension, head nods, eye movements)  part-word repetitions (ta-ta-take)  abnormal breathing patterns  
 sound repetitions (t-t-t-take)  
 Other: \_\_\_\_\_
4. When this child has difficulty speaking he/she reacts by: \_\_\_\_\_
5. When this child has difficulty speaking, I respond by: \_\_\_\_\_
6. To your knowledge, has this student been teased or mimicked because of his/her speech?  Yes  No
7. How does the student's stuttering affect classroom participation or educational performance?  
\_\_\_\_\_  
\_\_\_\_\_
8. Some questions I have about stuttering or about helping this child be successful in the classroom would be:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Teacher's signature

\_\_\_\_\_  
Date

(Adapted from Nina Reardon, 1999)

Michigan Speech-Language Guidelines (12/2006)

Part 2: Response to MSHA Guidelines

**FLUENCY**  
**Student Input**

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Grade/Program: \_\_\_\_\_ Teacher: \_\_\_\_\_

Discuss the following questions with the student. You can take notes on the comments lines between questions.

1. Why are you here today? \_\_\_\_\_
2. Tell me about your speech: \_\_\_\_\_  
\_\_\_\_\_
3. Tell me what you do when your speech is bumpy? \_\_\_\_\_  
\_\_\_\_\_
4. Tell me what you think about when your speech is bumpy: \_\_\_\_\_  
\_\_\_\_\_
5. Is your speech sometimes smooth? \_\_\_\_\_
6. Why do you think your speech is bumpy? \_\_\_\_\_
7. Can you make your speech smooth or bumpy? \_\_\_\_\_
8. Has anyone helped you before to speak smoothly? \_\_\_\_\_
9. Tell me what they did to help you? \_\_\_\_\_  
\_\_\_\_\_
10. Have other kids ever teased you or said things you didn't like about your speech? \_\_\_\_\_  
\_\_\_\_\_
11. Do you like to talk in class? \_\_\_\_\_
12. Do you ever do things to get out of talking in class? \_\_\_\_\_  
\_\_\_\_\_
13. Are you ever embarrassed by your speech in school? \_\_\_\_\_

Adapted from Guitar, Conture, and Culatta and Goldberg, 1995 by Johnson, 2003

Michigan Speech-Language Guidelines (12/2006)

Part 2: Response to MSHA Guidelines

**FLUENCY**  
Student Input (Adolescents)

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Grade/Program: \_\_\_\_\_ Teacher: \_\_\_\_\_

Discuss the following questions with the student. You can take notes on the comment lines between questions.

1. Why are you here today? \_\_\_\_\_
2. Tell me about your speech: \_\_\_\_\_
3. Who referred you? \_\_\_\_\_
4. With regard to your stuttering: How often? \_\_\_\_\_ How long? \_\_\_\_\_ What does it feel like? \_\_\_\_\_ How does it change? \_\_\_\_\_  
\_\_\_\_\_
5. Tell me about the good speaking times: \_\_\_\_\_
6. Why do you think you stutter? \_\_\_\_\_
7. Has anything changed recently? \_\_\_\_\_
8. Tell me how you spend a typical day: \_\_\_\_\_  
\_\_\_\_\_
9. When is your speech better? \_\_\_\_\_ Worse? \_\_\_\_\_
10. Are there some things you do to make your speech more fluent (smooth)? \_\_\_\_\_  
\_\_\_\_\_
11. Have you been in speech therapy before?  Yes  No If yes, where? \_\_\_\_\_
12. Tell me about your therapy: \_\_\_\_\_
13. Have other kids ever teased you or said things you didn't like about your speech? \_\_\_\_\_  
\_\_\_\_\_
14. Do you like to talk in class? \_\_\_\_\_
15. Do you ever do things to get out of talking in class? \_\_\_\_\_
16. Are you ever embarrassed by your speech in school? \_\_\_\_\_

(Adapted from Guitar, Conture, and Culatta and Goldberg, 1995 by Hohnson, 2003)

Michigan Speech-Language Guidelines (12/2006)

***Frequency and Duration Description Assessment: Frequency, Type of Disfluencies and Presence of Secondary Characteristics in a Connected Speech Sample***

1. Collect a spontaneous speech sample (such as a description, monologue or dialogue) and a reading sample (often one-minute samples are adequate). If the samples are not sufficient evidence of the student's disfluencies, the SLP may increase the communication stress factors by changing the speaking situation such as making a telephone call or speaking to a peer.
2. Analyze the sample to identify fluency behaviors such as:
  - Pauses or hesitations both between words and within words
  - Repetition of single phonemes, words, and/or phrases
  - Revisions of linguistic phrases
  - Fragmented phrases
  - Prolongation of phonemes in words
  - Insertions of fillers (uh, um, er, etc.)
  - Altered phonation/Prosody within words or phrases
  - Observation of tension and/or secondary behaviors (i.e. eye blinks, shoulders hunched, head nods, facial grimaces, etc.)

3. Determine the frequency of stuttering by counting the number of words or syllables with identified disfluencies and the number of words or syllables spoken per minute. Frequency of stuttering calculation is: (Culatta & Goldberg, 1995)

$$\text{Percentage of stuttered words} = \frac{(\text{words stuttered})}{(\text{total words})} \times 100$$

$$\text{Percentage syllables stuttered} = \frac{(\text{syllables stuttered})}{(\text{syllables spoken})} \times 100$$

4. Analyze sample for the average duration of prolongations.
  - Average duration calculation: Take three (3) longest occurrences of prolongations and average the times
5. Document any physical characteristics observed such as facial grimaces, limb or head movement, eye blinking, and distracting sounds. Note whether these are barely noticeable, distracting, or severe/painful looking. Note whether the student appears aware of these physical characteristics.

Part 2: Response to MSHA Guidelines

CHECKLIST OF CLUTTERING CHARACTERISTICS

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date: \_\_\_\_\_  
Examiner: \_\_\_\_\_

Instructions: Check each characteristic student exhibits. Include addition comments on the right side of each column.

<input type="checkbox"/> Indistinct speech: _____	<input type="checkbox"/> More errors on longer units: _____
<input type="checkbox"/> Minimal pitch variation: _____	<input type="checkbox"/> Rapid rate: _____
<input type="checkbox"/> Minimal stress variation: _____	<input type="checkbox"/> Sound distortions: _____
<input type="checkbox"/> Monotone voice: _____	<input type="checkbox"/> Spoonerisms: _____
<input type="checkbox"/> Within words: _____	<input type="checkbox"/> Within phrases/sentences: _____
<input type="checkbox"/> Telescoping: _____	<input type="checkbox"/> Sounds: _____
<input type="checkbox"/> Speech improves when concentrating on fluency: _____	<input type="checkbox"/> Words: _____
_____	<input type="checkbox"/> Parts of phrases: _____
<input type="checkbox"/> Speech improves when rate is reduced: _____	<input type="checkbox"/> Structured retrials improve fluency: _____
<input type="checkbox"/> Speech improves during shorter interval: _____	<input type="checkbox"/> Presence of language problems _____
_____	<input type="checkbox"/> Improved speech does not tend to generalize: _____
<input type="checkbox"/> Relatively few sound or syllable repetitions: _____	_____
_____	<input type="checkbox"/> Student not concerned about speech problem: _____
<input type="checkbox"/> Improved speech is somewhat difficult to stimulate: _____	_____
_____	_____
<input type="checkbox"/> Student now very aware of speech problem: _____	_____
_____	_____

**DIFFERENTIAL DIAGNOSIS OF STUTTERING AND CLUTTERING**

<b>STUTTERING</b>	<b>CLUTTERING</b>
Student is aware of disfluencies	Student is unaware of disfluencies
Speech becomes less fluent when the student concentrates	Speech becomes more fluent when student concentrates on speech
Spontaneous speech may be more fluent than oral reading speech	Spontaneous speech may be less fluent than oral reading speech
Speech is usually less fluent with strangers	Speech is usually more fluent with strangers
Structured retrials may not result in increased fluency	Structured retrials may improve fluency
More sound and syllable repetitions are present	Fewer sound and syllable repetitions are present
Fewer language problems (e.g., incomplete phrases, redundancy, complexity, etc.) are present	More language problems are present
Speech rate may be normal when disfluencies are omitted	Speech rate may be produced at a very rapid, "machine gun" rate
Fewer articulation errors are present	Multiple articulation errors may be present



## VOICE

**Definition** – A voice impairment is defined as the abnormal production and or absence of vocal quality, pitch, loudness, resonance, and or duration which is appropriate for an individual's age and or sex (ASHA, 1993, p. 40). When this disorder adversely affects educational performance, then a voice impairment may be present as described in the Michigan rule.

**Early Intervention** – Teachers and parents with concerns regarding a student's vocal quality should consult with a speech-language pathologist to determine if further assessment is necessary. The speech-language pathologist and others will collect information through observations, checklists, and parent and teacher input. When students present with laryngitis or hypo-nasality, a brief conversation about the duration, symptoms and possible presence of a cold or allergies can alleviate concern. The speech-language pathologist listens to the student's voice, interviews the parents, and together with the classroom teacher determines how the student's voice adversely affects educational performance.

If the team feels that with consultation from the speech-language pathologist, the vocal quality may be resolved, the speech-language pathologist then suggests strategies for the student, teacher and parent to use. Periodic follow up by the speech-language pathologist is then appropriate. The speech-language pathologist may also elect to use early intervention to document this process.

If there appears to be vocal quality that **adversely affects the child's educational performance** which needs direct intervention from the speech-language pathologist, then a referral or *REED* process will begin and parent consent for evaluation will be obtained. A request for a medical evaluation, such as a visit to an otolaryngologist (ENT), may occur during the early intervention or evaluation process.

**Input** – Ideally, the parent provides a written medical report from a laryngeal examination for the evaluation for voice structure and function. Input and interviews from teachers, the student, and parents are all important components of the vocal quality assessment. Interviews with non-classroom school personnel will help determine whether there is vocal abuse/misuse in a variety of settings. Parent interviews may reveal environmental factors such as second-hand smoke, food allergies, and medical conditions, such as sinusitis, enlarged adenoid/tonsils, and bulimia. Examples of checklists are found in the *MSHA Guidelines* (2006).

## Part 2: Response to MSHA - Language

**Consideration of Cultural/Linguistic Differences (CLD)** – It is important to investigate cultural and linguistic variables that may affect voice production. Cultural variations can influence variations in volume, pitch, and quality.

**Consideration of Temporary Physical Factors** – Voice difficulties as a result of temporary physical factors should not be considered as a voice impairment/disability. These might include factors such as allergies, sinusitis, gastro-esophageal reflux, colds, abnormal tonsils or adenoids.

**Vocal Quality** – Use observations, checklists, or interviews to assess the student’s vocal characteristics looking for difficulties such as breathiness, stridency, or hoarseness. Breath supply should be evaluated for the amount and efficiency of air to sustain speech. Phonatory efficiency should be evaluated to assess the student’s ability to sustain quality phonation. Muscle tension during speech production should also be evaluated looking for signs of hypertension, hypotension, and anxiety when speaking.

**Pitch** – Use observations, checklists, or interviews to assess the student’s use of pitch looking for difficulties such as extraordinarily high or low pitch, pitch breaks, or monotone.

**Loudness** – Use observations, checklists, or interviews to assess the student’s use of loudness, looking for difficulties such as excessive loudness, or softness.

**Resonance** – Resonance disorders are usually the result of a variety of structural abnormalities such as cleft palate, and velopharyngeal insufficiency (hyper-nasality) or nasal polyps and enlarged adenoids (hypo-nasality). The speech pathologist may use observations, checklists or interviews to assess the student’s resonance while looking for difficulties such as: hypo-nasality, hyper-nasality, nasal emissions, and/or assimilation nasality on vowels.

**Additional Areas of Assessment for Planning Intervention** – Use observations, checklists, or interviews to assess: breath rate, phonatory efficiency, muscle tension, intelligibility, and speech avoidance.

**Summary of Eligibility in Voice** – If there is evidence of a voice disorder, an adverse impact on educational performance, and the absence of cultural/linguistic or environmental/economic differences, then the student should be considered eligible as speech and language impaired in the area of voice. **Both** the presence of a disability and adverse education effect **must** be addressed to be considered eligible. Only one of these criteria cannot justify eligibility as a student with a disability.

Part 2: Response to MSHA - Language

**VOICE ELIGIBILITY GUIDE/TEAM SUMMARY**

Student's Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Speech-Language Pathologist: \_\_\_\_\_

Date: \_\_\_\_\_

Team Members: \_\_\_\_\_

Medical Evaluation Input: Report or interview with student's otolaryngologist, audiologist, allergist, or other appropriate medical professionals.

Medical evaluation has been completed and results made available:  Yes  No

School SLP attended medical evaluation:  Yes  No

Comments: \_\_\_\_\_

Attach documentation as applicable. phase	Does not Support Eligibility *	Supports Eligibility **
*Collected in part during pre-referral <b>Response to Intervention:</b> If early intervention was implemented, then document the student's response in the diagnostic report. *		
<b>Teacher Input:</b> Interview, checklist, or comments *		
<b>Parent(s)/Guardian(s) Input:</b> Interview, checklist, comments *		
<b>Student Input:</b> Interview, checklist, comments *		
<b>Consideration of cultural/linguistic differences:</b> Complete the process in the "Culturally and Linguistically Diverse" section if indicated *		
<b>Consideration of environmental or economic differences</b> *		
<b>Consideration of temporary physical factors:</b> Are vocal characteristics due to temporary physical factors such as allergies, colds, or short-term vocal abuse?		
<b>Vocal quality:</b> Use observations, checklists, or interviews to assess the student's vocal characteristics looking for difficulties such as breathiness, stridency, or hoarseness.		
<b>Pitch:</b> Use observations, checklists, or interviews to assess the student's use of pitch looking for difficulties such as extraordinary high or low pitch, pitch breaks, or monotone.		
<b>Loudness:</b> Use observations, checklists, or interviews to assess the student's use of loudness, looking for difficulties such as excessive loudness, or softness.		
<b>Resonance:</b> Use observations, checklists, or interviews to assess the student's resonance, looking for difficulties such as hypo-nasal, hyper-nasal, nasal emissions, assimilation nasality on vowels.		
<b>Additional areas of assessment that will assist in planning intervention:</b> Use observations, checklists, or interviews to assess these areas. Check those that apply: <input type="checkbox"/> Breath rate <input type="checkbox"/> Phonatory efficiency <input type="checkbox"/> Muscle tension <input type="checkbox"/> Intelligibility <input type="checkbox"/> Speech avoidance		
<b>Summary of Disability:</b> <b>Summary of Adverse Educational Effect:</b>		
<b>Summary of Eligibility in Voice:</b> Team comments and decision regarding the student's eligibility.		

Part 2: Response to MSHA - Language

**VOICE**  
Teacher Input

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Grade/Program: \_\_\_\_\_ Teacher: \_\_\_\_\_

The child above has been referred for or is receiving services regarding voice skills. Please help me gain a better overall view of this student's voice skills by completing the following information:

1. Is this student able to speak loudly enough to be adequately heard in your classroom?  Yes  No
2. Does this student appear to avoid talking or reading aloud in your classroom?  Yes  No
3. Is there a decrease in the student's vocal quality (sounding hoarse, raspy, etc.)? If "Yes," please describe: \_\_\_\_\_  
\_\_\_\_\_  Yes  No
4. Does this student use an unusually loud voice or shout a great deal in your classroom?  Yes  No
5. Does this student engage in an excessive amount of throat clearing or coughing?  Yes  No
6. Does it appear to disturb the other student's concentration or listening?  Yes  No
7. Does this student's voice quality (hoarseness, raspiness) in itself distract you from what he/she is saying?  Yes  No
8. Has this student ever mentioned to you that he/she thinks he/she has a voice problem or shown embarrassment?  Yes  No
9. Have the parent(s)/guardian(s) of this student ever talked to you about the student's voice?  Yes  No
10. Do other students comment about this student's voice?  Yes  No

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

Part 2: Response to MSHA - Language

**VOICE**  
Parent/Guardian Input

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Input Provided by: \_\_\_\_\_ Language Spoken in the Home: \_\_\_\_\_

1. Does your child speak loud enough to be heard?  Yes  No  
Comment: \_\_\_\_\_
2. Does your child lose his/her voice often?  Yes  No  
If so, please describe: \_\_\_\_\_
3. Is there a decrease in your child's voice quality (becomes hoarse, nasal, raspy, or "loses his/her voice") during the day?  Yes  No  
Is so, please describe: \_\_\_\_\_
4. Does your child use an unusually loud voice or shout a great deal?  Yes  No  
Comment: \_\_\_\_\_
5. Does your child have a vocal quality that distracts you from what he/she is saying (such as being hoarse, harsh, or too nasal)?  Yes  No  
Comment: \_\_\_\_\_
6. Is your child embarrassed by his/her voice?  Yes  No  
Comment: \_\_\_\_\_
7. Do other people comment about your child's voice?  Yes  NO  
Please describe: \_\_\_\_\_
8. Please check all that apply to your child's general physical development and health:

<input type="checkbox"/> Chronic allergies (including food)	<input type="checkbox"/> Earaches
<input type="checkbox"/> Chronic colds/upper respiratory	<input type="checkbox"/> Asthma
<input type="checkbox"/> Excessive coughing	<input type="checkbox"/> Swallowing problems
<input type="checkbox"/> Excessive throat clearing	<input type="checkbox"/> Craniofacial disorders/cleft palate
<input type="checkbox"/> Chronic sinus condition	<input type="checkbox"/> Injury to nose, neck, or throat area
<input type="checkbox"/> Frequent sore throat	<input type="checkbox"/> History of bulimia
<input type="checkbox"/> Enlarged adenoids/tonsils	
9. Please check all that apply to your child's general behavior and/or the environment:

<input type="checkbox"/> Participates in sports that include shouting	<input type="checkbox"/> Exposure to allergens, (e.g., dust, pollen, fumes, etc.)
<input type="checkbox"/> Participates in cheerleading	<input type="checkbox"/> Cigarette smoking
<input type="checkbox"/> Excessive yelling/screaming	<input type="checkbox"/> Drug use
<input type="checkbox"/> Talking loudly	<input type="checkbox"/> Alcohol use
<input type="checkbox"/> Excessive talking or arguing	<input type="checkbox"/> Participates in choir or singing

\_\_\_\_\_  
Parent(s)/Guardian(s) Signature

\_\_\_\_\_  
Date

Part 2: Response to MSHA - Language

VOICE  
Student Input

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Grade/Program: \_\_\_\_\_ Teacher: \_\_\_\_\_

Discuss the following questions with the student:

1. Are you concerned about your voice (as being hoarse, raspy, or nasal)?  Yes  No  
If so, please explain: \_\_\_\_\_

2. Do you lose your voice often?  Yes  No  
If so, please explain: \_\_\_\_\_

3. Do you participate in activities that require you to use a loud voice, such as cheerleading or sports?  Yes  No

4. Are you ever embarrassed by your voice?  Yes  No  
If so, please explain: \_\_\_\_\_

5. Do other people comment on your voice?  Yes  No  
If so, please describe: \_\_\_\_\_

6. Rate your voice in the following situations:

	Better	Worse
Morning	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon	<input type="checkbox"/>	<input type="checkbox"/>
Evening	<input type="checkbox"/>	<input type="checkbox"/>
Weekend	<input type="checkbox"/>	<input type="checkbox"/>
Spring	<input type="checkbox"/>	<input type="checkbox"/>
Summer	<input type="checkbox"/>	<input type="checkbox"/>
Winter	<input type="checkbox"/>	<input type="checkbox"/>
Fall	<input type="checkbox"/>	<input type="checkbox"/>
Home	<input type="checkbox"/>	<input type="checkbox"/>
School	<input type="checkbox"/>	<input type="checkbox"/>

7. Do you participate in the following activities or behaviors?

<input type="checkbox"/> Sports that include shouting	<input type="checkbox"/> Choir/singing
<input type="checkbox"/> Cheerleading	<input type="checkbox"/> Exposure to allergens, (e.g. dust, pollen, fumes, etc.)
<input type="checkbox"/> Excessive yelling/screaming	<input type="checkbox"/> Cigarette smoke
<input type="checkbox"/> Clearing your throat	<input type="checkbox"/> Drug use
<input type="checkbox"/> Coughing a lot	<input type="checkbox"/> Alcohol use

## LANGUAGE

### Overview

According to the Michigan Speech-Language-Hearing Association, “The prevention, assessment and intervention for language impairments are the most common activities of the school-based speech-language pathologist” (MSHA, 2006). Participation, access, and progress in the general education curriculum are dependent upon a student’s skills in oral and written language.

**Definition of a Language Disorder** – ASHA (1993, p. 40) provides the following definition of a language disorder and its components:

*A language disorder is impaired comprehension and/or use of spoken, written and/or other symbol systems. The disorder may involve (1) the form of language (phonology, morphology, syntax), (2) the content of language (semantics), and/or (3) the function of language in communication (pragmatics) in any combination.*

#### 1. Form of Language

- (a) Phonology is the sound system of language and the rules that govern sound combinations.*
- (b) Morphology is the system that governs the structure of words and the construction of word forms.*
- (c) Syntax is the system governing the order and combination of words to form sentences and the relationships among the elements within a sentence.*

#### 2. Content of Language

- (a) Semantics is the system that governs the meanings of words and sentences.*

#### 3. Function of Language

- (a) Pragmatics is the system that combines the above language components in functional and socially appropriate communication.*

**General Education Interventions** – It is recommended that when students are suspected of having language concerns, the same process be used (child study team/student assistance team and early intervention strategies) as when districts consider the presence of other potential learning difficulties. If general education interventions have been implemented and progress does not occur, it may be decided to formally assess a student’s language skills.

## Part 2: Response to MSHA - Language

When the decision is made to pursue a formal assessment of a student's language skills, the primary goal of an initial assessment is to answer the following questions:

- Does a language impairment exist?
- Does the language impairment have an "adverse educational impact" on school performance in the academic, nonacademic, and/or extracurricular domains?
- Does the student require specialized instruction?

**Determining Eligibility for Language Impairment** – The following information and documentation is required to determine eligibility for special education as a student with a speech-language impairment:

- Ability/achievement/developmental level (Teacher Input)
- Relevant behavior observations
- Speech/language level
- Spontaneous language sample
- Educationally relevant medical information
- Information from parents

Sample forms are available in the *MSHA Guidelines (2006)*, L-13,15-17, et seq.

**Ability/Achievement/Developmental Level** – Assessment information regarding a student's ability level, achievement level, or developmental level may be available from psycho-educational, school social work, physical therapy and/or occupational therapy evaluation reports. Information from progress monitoring procedures (such as DIBELS, MLPP), group standardized achievement tests (such as the Iowa Test of Basic Skills, Terra Nova, Gates Reading Test, etc.), writing rubrics, or content specific measures (e.g., integrated theme tests in reading, district-wide assessments of reading and mathematics) should also be gathered and considered as part of the assessment process.

A review of accommodations, modifications, and interventions that have been provided to the student through the child study process and the intervention model should be completed. These strategies and the student's response to them need to be documented.



## Part 2: Response to MSHA - Language

**Relevant Behavior Observations** – Information regarding behavior in the school environment may be found in the student’s cumulative file, prior evaluations, reports by private providers and public and/or private agencies, as well as the teacher and the parent input forms. Curriculum-based language assessments should also be reviewed. These assessments measure whether the student’s “language behavior” is adequate to successfully participate in the curricular tasks at his/her grade level or whether the student has the needed skills or strategies to accomplish grade level tasks.

Part 2: Response to MSHA - Language

**LANGUAGE ELIGIBILITY GUIDE/TEAM SUMMARY**

Student's Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Speech-Language Pathologist: \_\_\_\_\_

Date: \_\_\_\_\_

Team Members: \_\_\_\_\_

		*Collected in part during pre-referral phase	Eligibility Determination Phase	
<b>Input</b>	<b>Teacher(s):</b> <input type="checkbox"/> Interview/observations * <b>Parent(s)/Guardian(s):</b> <input type="checkbox"/> Notification (pre-referral) <input type="checkbox"/> Interview/observations * <b>Student:</b> Interview/comments * <b>Review of Pertinent Information:</b> Educational achievement and other records such as: MLPP, DIBELS, student permanent records (CA-60) *		Does NOT support eligibility	Supports Eligibility
<b>Consideration of cultural/linguistic differences:</b> Complete the process in the "Culturally and Linguistically Diverse" Language Section if indicated.				
<b>Curriculum-based Language Assessment:</b> Watch the student attempt a curricular task reported to be difficult, either with you or in the classroom. Determine whether the student's language is adequate for successful participation in that curricular task or whether the student lacks the language skills and strategies needed.				
<b>Language Samples/ Narrative Tasks/ Portfolio Assessment:</b> Collect oral and written language samples to further investigate the student's language function within the curriculum.	<b>Word Level:</b> Phonology, morphology, semantics, reading decoding, spelling, word retrieval, and pragmatics.			
	<b>Sentence Level:</b> Morphology, syntax, semantics, formulation, and pragmatics			
	<b>Discourse Level:</b> Organization, semantics, syntax, formulation, cohesion, and pragmatics.			
<b>Results of Student's Response to Intervention:</b> Document the results of the early intervening process. Note the level of accommodation or intervention strategies that the student requires to be successful in the curriculum. Could the student be successful if the classroom teacher used these strategies or are special education services needed?				
<b>Trial Intervention:</b> If early intervening was not done prior to the referral, then provide a period of trial intervention in order to assess the level of accommodation or intervention strategies that the student requires to be successful in the curriculum and get information needed to design intervention plan related to the curriculum.				
<b>Test Profile</b>	<b>Test Scores</b> below average by standards set for that test			
	<b>Variation</b> within language test profile			
<b>Summary of Disability:</b> Team comments about the presence of disability	<b>Summary of Adverse Educational Effect:</b> Team comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon all of the above assessment components.			
<b>Summary of Eligibility in Language:</b> Team comments and decision regarding the student's eligibility.				

**Medical History Input:** Attach report or interview of student's doctor or other appropriate medical professional if applicable.

- |   |                               |                               |
|---|-------------------------------|-------------------------------|
| Hearing Screening                                 | <input type="checkbox"/> Pass | <input type="checkbox"/> Fail |
| History of chronic otitis media                   | <input type="checkbox"/> Yes  | <input type="checkbox"/> No   |
| History of medical issues related to articulation | <input type="checkbox"/> Yes  | <input type="checkbox"/> No   |

Part 2: Response to MSHA - Language

**LANGUAGE**  
Teacher Input Form

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Yr. \_\_\_\_\_ Mos.

Speech-Language Pathologist: \_\_\_\_\_ Date: \_\_\_\_\_

Team Members: \_\_\_\_\_

Please describe your student's top two strengths: \_\_\_\_\_

Please describe your student's main difficulties: \_\_\_\_\_

Does your student have difficulties with the following: (Please circle – Y (Yes), S (Sometimes), N (Never), N/A (Not Applicable))

	Subject(s) Where Difficulty Occurs			
Understanding directions, discussions, lectures?	Y	S	N	N/A
Understanding written directions or text?	Y	S	N	N/A
Recalling words and information?	Y	S	N	N/A
Understanding concepts in math, social studies, and science?	Y	S	N	N/A
Understanding and using age-level figurative language?	Y	S	N	N/A
Using age-appropriate sentences?	Y	S	N	N/A
Using age-level grammatical skills?	Y	S	N	N/A
Understanding and asking questions?	Y	S	N	N/A
Participating in classroom discussions?	Y	S	N	N/A
Relating information in an organized, sequential manner?	Y	S	N	N/A
Remembering details?	Y	S	N	N/A
Completing written assignments?	Y	S	N	N/A
Taking notes in class?	Y	S	N	N/A
Test taking?	Y	S	N	N/A
Are your student's written errors similar to his/her oral language errors?	Y	S	N	N/A
Is your student having behavior difficulties in structured situations?	Y	S	N	N/A

Does your student try to make himself/herself understood?  No  Yes

If yes, please describe: \_\_\_\_\_

Please list any accommodations you have already tried within the classroom for this student. (i.e., increased wait time, shortened assignments, reading tests): \_\_\_\_\_

Please attach a current progress/report card or discuss academic progress here: \_\_\_\_\_

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

Part 2: Response to MSHA - Language

Michigan Speech-Language Guidelines (12/2006)

LANGUAGE
Parent(s)/Guardian(s) Input Form

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_
Input Provided by: \_\_\_\_\_ Language Spoken in the Home: \_\_\_\_\_

Please describe your child's strengths: \_\_\_\_\_

What concerns do you have for your child's education? \_\_\_\_\_

Does your child have difficulty with the following: Please answer by circling Y (Yes), S (Sometimes), N (Never)
N/A (Not Applicable)

Table with 5 columns: Question, Y, S, N, N/A. Rows include: Understanding directions, discussions, lectures?; Understanding written directions or text?; Recalling words and information?; Understanding and using age-level vocabulary?; Understanding and expressing age-level figurative language?; Using age-appropriate sentences?; Using age-level grammatical skills?; Understanding and asking questions?; Expressing needs and wants?; Relating information in an organized, sequential manner?; Remembering details?; Completing homework assignments?; Expressing thoughts and ideas?; Expressing feelings or frustration?

Does your child appear frustrated by his/her language difficulty? [ ] Yes [ ] No

Does your child have difficulty communicating with: [ ] Siblings [ ] Peers [ ] Adults

Please describe: \_\_\_\_\_

How do your child's language difficulties impact him/her? \_\_\_\_\_

Comments: \_\_\_\_\_

Parent(s)/Guardian(s) Signature \_\_\_\_\_

Date \_\_\_\_\_

Michigan Speech-Language Guidelines (12/2006)

Part 2: Response to MSHA - Language

**LANGUAGE**  
Student Input Form

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Grade/Program: \_\_\_\_\_ Teacher: \_\_\_\_\_

1. What are usually your best subjects in school? \_\_\_\_\_
2. Why do you think these subjects are easier for you? \_\_\_\_\_
3. What are usually your hardest subjects? \_\_\_\_\_
4. What is hard about these subjects? \_\_\_\_\_
5. Think of a teacher who has really helped you learn. How did this teacher help you? What exactly did this teacher do that worked for you? \_\_\_\_\_
6. Think of a teacher whose way of teaching was not good for you. What exactly did this teacher do that did not work for you?  
\_\_\_\_\_
7. How often are you bored in class?  Often  Sometimes  Not very much
8. What do you do to pay better attention? \_\_\_\_\_
9. Where do you sit in your classroom now? \_\_\_\_\_
10. How often do you ask questions in class?  Often  Sometimes  Not very much
11. What keeps you from asking questions in class? \_\_\_\_\_  
 Embarrassed  Not enough time  Teacher might say poor attention
12.  Do you catch on to new lessons easily or  do you prefer extra explanation? Does it depend on the class?  No  Yes
13. When you understand something, do you usually:  Remember it or do you have to  go over it a lot to remember? How's your memory out of school? \_\_\_\_\_
14. How often are you graded down for a late or missing assignment?  Every week  Once a month  One or two times a grade period.
15. Do you write your assignments down?  Always  Sometimes  Never
16. Do you usually remember to bring your books and materials  Home  To school
16. Can you usually predict how well you did on a test?  Yes  Surprised when the test grade is returned  Can be either of these.
17. Are you receiving any special help in:  School  Other, \_\_\_\_\_ When did you first start getting special help? \_\_\_\_\_
18. Do you have trouble understanding the teacher's directions?  Yes  No  
Do you have trouble understanding what test questions mean?  Yes  No  
Can you usually explain your ideas  Easily or, is it  hard to explain what you mean?  
Do you have more trouble talking to  Kids  Adults
19. Have you ever worked with a speech language pathologist?  Yes  No
20. What problems do you have in reading?  Sounding out words  Finding answers to questions  
How often do you have to read something over again?  A lot  Sometimes  Rarely  
Does re-reading help?  Yes  No  
Can you usually tell about what you have read?  Yes  No  
How do you feel about reading aloud in class? \_\_\_\_\_  
What have you enjoyed reading lately? \_\_\_\_\_  
Do you like  Fiction  Nonfiction
21. What problems do you have in writing?  Finding topics  Getting started in writing  Writing enough  Spelling  
What do you do when you need a word in your writing, but can't spell it? \_\_\_\_\_
22. What kind of speller are you? \_\_\_\_\_ Can you memorize a list of words for a test?  Yes  No  
Do you remember those words later?  Yes  No: Can you find your misspellings yourself?  Yes  No: Does a spell check help you?  Yes  No
23. Describe your math ability. \_\_\_\_\_  
Can you add and subtract small problems in your head?  Yes  No, or  Do you need to use your fingers?  
Have you memorized the multiplication facts?  Yes  No; If "Yes," was it hard to do?  Yes  No  
Do you understand  Long division,  Fractions,  Word Problems? Have you had algebra?  Yes  No How did you do in algebra? \_\_\_\_\_ Geometry? \_\_\_\_\_

Part 2: Response to MSHA - Language

**LANGUAGE**  
Student Input Form  
*Interview Related to One Course*

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Yrs. \_\_\_\_\_ Mos.

Grade: \_\_\_\_\_ Name of Course: \_\_\_\_\_ Hour: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

1. What is the usual routine in this class? \_\_\_\_\_  
What happens first, next, and so on? \_\_\_\_\_
2. Does the teacher lecture or guide discussion? \_\_\_\_\_  
If discussion, how does he/she start the discussion? \_\_\_\_\_  
What does he/she usually want you to know? \_\_\_\_\_
3. Is the teacher following the book closely? \_\_\_\_\_
4. How does the teacher want you to use the textbook? \_\_\_\_\_  
Should you read before class discussion or after?  Before class discussion  After class discussion  
Does he/she want you to read other materials?  Yes  No
5. Is it hard to take notes in this class?  Yes  No  
Does the teacher use an overhead projector  Yes  No, or  the chalkboard to write notes or key words?
6. What is the usual daily homework in this class? \_\_\_\_\_  
Are there any big projects?  Yes  No
7. When are tests usually given? \_\_\_\_\_, quizzes? \_\_\_\_\_
8. What kind of tests does this teacher give? \_\_\_\_\_
9. What is this teacher's grading system? \_\_\_\_\_
10. Who are the best students in this class? \_\_\_\_\_  
How can you tell? \_\_\_\_\_
11. What do you like or dislike about this class? \_\_\_\_\_  
What is easiest and hardest in this class? \_\_\_\_\_
12. What would make this class easier for you? \_\_\_\_\_

## Part 2: Response to MSHA - Language

**Speech-language Level** – Multiple forms of assessment are required by IDEA 2004. These forms may include parent input, teacher input, a file review, curriculum-based language assessment, language samples, standardized test results, and outside speech-language assessments if provided by the parents. The standardized test profile is only one factor to be considered in the assessment profile when determining eligibility. Standardized test(s) chosen for the assessment should be reliable and valid, and have adequate sensitivity and specificity. Information regarding the use of standardized tests may be found in the Evaluation section of this document.

As noted in the section of this document that discusses cognitive referencing, the following points are repeated:

- A cognitive-language discrepancy is not required for making an eligibility decision for SLI
- A cognitive-language discrepancy should never be the sole determining factor in making any eligibility decision, but it can be a vital piece of understanding the whole child's abilities and performance
- Cognitive referencing can be useful in determining reasonable language expectations
- A cognitive-language discrepancy should be used with extreme caution when determining eligibility for a very young child

**Spontaneous Language Sample** – Best practice in language sampling includes collecting both an oral language sample and samples of the student's written language (when age and/or grade level appropriate). Information should be collected for the word, sentence, and discourse levels for both oral and written forms of language. Information on language samples (both oral and/or written) can be drawn from classroom work provided by the classroom teacher.

**Educationally Relevant Medical Information** – Relevant medical information may be obtained from past or current assessments by medical professionals and from the parent. In the school setting, relevant information may include, but is not limited to, information about medical concerns that affect school performance (such as vision, hearing, or attention issues).

**Information from Parents** – Information from parents may be gathered through interviews, checklists, or questionnaires. Information that may be obtained includes birth history, developmental history, health history, medical history, and specific information about the development of speech-language skills.

Sample forms are available in the *MSHA Guidelines (2006)*.

**Results of Assessment** – The speech-language pathologist and team then consider all information gathered during the assessment phase including the student's response to general education intervention(s), input from

## Part 2: Response to MSHA - Language

multiple sources, and standardized test results. Next, the team proceeds to summarize information related to the student's suspected disability.

**Summary of Assessment Information** – When all the relevant information has been collected and reviewed, the team considers whether the assessment results support the identification of a language impairment. The MET team describes whether this impairment adversely affects the student's participation in the general curriculum.

**Summary of Adverse Educational Impact** – Based on the information gathered and reviewed, the IEP Team decides whether the child is experiencing an adverse educational impact as a result of language impairment. There are two possible outcomes:

- The language impairment negatively impacts the student's ability to be successful in the general education environment (in academic, nonacademic, and/or extracurricular domains), special education eligibility as a student with language impairment would be considered.
- The student has a language impairment which does not have an adverse educational effect, therefore he/she is not eligible for special education services.

It must also be established that the suspected disability is not due to limited English proficiency, lack of instruction in math or the essential components of reading, and that the student requires special education programs/services (Eastern Upper Peninsula ISD *Speech and Language Impairment Eligibility Recommendation* form).

**Summary and Recommendation for Eligibility as Language Impaired** – When it has been determined that a language disability is present which adversely affects educational performance, eligibility for speech and language services must be considered by the IEP Team. A Eastern Upper Peninsula ISD *Speech and Language Impairment Eligibility Recommendation* form must be completed whether or not the student qualifies for language services.

Once eligibility has been recommended, the IEP Team must describe the present level of academic achievement and functional performance (PLAAFP). This description must describe the needs of the student, identify the evidence aligned to the need, and explain how each need affects the student's ability to access and perform in the general education curriculum.



## Secondary (Moved from page 49/50) Please make sure it's in the right location

**Assessment Considerations for Adolescents** – Initial identification of an adolescent with a language impairment is rare at the secondary level and often involves a teacher or parent referral (Larson & McKinley, 2003).

1. It is recommended that the referral follow the student study procedures, which applies to all special education referrals. Make sure that appropriate intervention procedures have been tried and documented. The student study team reviews the comprehensive educational history from the cumulative file to explore patterns in the student's education that correspond to the initial concern.
2. During the student study phase, the speech-language pathologist can utilize the SLI strategies log to best maximize the child's learning style and when gathering information regarding the student's language problems. This information may also be useful when recommending classroom accommodations and modifications.
3. Following appropriate screening and observations, accumulated curriculum-based language assessment, dynamic assessment, language samples and portfolio reviews may provide useful information about the student's language abilities.

Standardized testing should be used as part of the initial speech and language assessment to determine receptive or expressive language deficits.

## General Information – Birth through 5 Years of Age

Children in the infant to preschool age group present some unique issues. These children may qualify for and receive some form of speech-language services under *Early On*, special education, or Head Start [settings](#). The differences between these can be confusing.

**Early On** – In Michigan, the State Department of Education has been designated as the "lead agency" for the coordination among school and non-school agencies for services to children ages birth through 2. Michigan's program for children birth through 2 with developmental delay and/or an established condition is the *Early On* program. *Early On* may merely coordinate services or directly provide services. As children served by *Early On* near the age of 3, specific planning activities are provided for transitioning children to appropriate preschool settings for children ages 3 through 5 according to each child's needs and family situation. All children ages birth through 2 in Eastern Upper Peninsula ISD have access to *Early On* services, either through Eastern Upper Peninsula ISD or from the child's local district.

## Part 2: Response to MSHA - Language

**Special Education** – While the IDEA regulations include children ages 3 through 21, special education in Michigan extends this age range downward to birth, and thus includes school-based speech-language pathologist evaluation services for children from birth. Head Start is one source of referrals, as young children may also be referred to special education from a variety of sources. Services are provided by educational agencies such as Eastern Upper Peninsula ISD or local school districts. Although location of services may be school-based, there is a preference for providing service in the child's natural environment such as the home, child care setting, or preschool.

**Head Start** – Head Start provides services to children from families with income at or below the poverty line, children from families receiving public assistance, and foster children. The Head Start population must include up to 10% of children with disabilities, who have a written IEP.

Part 2: Response to MSHA - Language

**PRESCHOOL TEACHER ASSESSMENT FOR  
SPEECH-LANGUAGE EVALUATION**

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_  
Teacher: \_\_\_\_\_

Please compare the child's performance with his/her peers.

The Child:	Yes	Sometimes	No	N/A
Uses social language (Hi, Bye, Please, Thank You)				
Is learning new words every week				
Repeats new words without being asked				
Uses describing words (big, red, etc.)				
Gets my attention with words				
Rejects/denies/says no				
Takes turns in a "conversation"				
Asks for help				
Is understood by familiar adults				
Is understood by unfamiliar adults				
Names pictures in a book				
Listens to a short picture book				
Answers "Yes/No" questions				
Answers "wh" questions				
Asks questions with his/her tone of voice				
Asks "Yes/No" questions				
Asks "wh" questions (What, where, why, how)				
Uses pronouns correctly (I, she, he my, etc)				
Knows some songs or nursery rhymes				
Has trouble saying sounds, list				
Is teased by peers about the way he/she talks				
Has difficulty following directions				
Has difficulty attending. If "Yes" or "Sometimes," check all that apply: <input type="checkbox"/> One to one; <input type="checkbox"/> During lengthy instruction; <input type="checkbox"/> Small group; <input type="checkbox"/> Large group; <input type="checkbox"/> Noisy environment				
Has noticeable hesitations, repetitions, or tension when speaking				
Has unusual voice (e.g., hoarse, nasal, high-pitched)				
Has a rate or volume that interferes with understanding him/her				

Rate your concern for the child's communication skills: 

None	0	1	2	3	A lot
------	---	---	---	---	-------

Approximately how many words are in the child's vocabulary? (Check quantity):  10;  11 to 50;  More than 50

How many words does the child combine into sentences? \_\_\_\_\_

Does the child's communication skills influence his/her adult and peer relationships or participation in activities:  Yes  No

If "Yes," explain: \_\_\_\_\_

What does the child do when he/she is not understood? Check all that apply:  Points/gestures;  Gives up;  Repeats the words;

Says different words;  Other: \_\_\_\_\_

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

Please return to: \_\_\_\_\_

By: \_\_\_\_\_

Part 2: Response to MSHA - Language

LANGUAGE – PRESCHOOL  
Teacher Input Form

Child's Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Speech-Language Pathologist: \_\_\_\_\_

Please describe the child's strengths: \_\_\_\_\_

Please describe the child's main difficulties: \_\_\_\_\_

Hearing screened: Date passed: \_\_\_\_\_

Date failed: \_\_\_\_\_

Vision screened: Date passed: \_\_\_\_\_

Date failed: \_\_\_\_\_

Does your student have difficulty with the following? Please answer by checking the appropriate box.

**Listening:**

- |   |                              |                                    |                                |
|---|------------------------------|------------------------------------|--------------------------------|
| Understanding and following 1-2 step directions             | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Understanding age-level vocabulary (e.g. nouns and verbs)   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Responding appropriately to WH questions (e.g., who, what)  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Responding appropriately to "Yes"/"No" questions            | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Responding appropriately to choice questions                | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Responding to questions within expected time period         | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Difficulty attending to what is said                        | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Ignoring distractions                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Understanding basic concepts (e.g., on, off, before, after) | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Listening to a complete storybook                           | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Understanding new/novel ideas                               | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |

**Speaking:**

- |   |                              |                                    |                                |
|---|------------------------------|------------------------------------|--------------------------------|
| Using age-appropriate sentences (e.g., 3-5 words per sentence)  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Using age-appropriate grammar skills (e.g., pronouns, articles) | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Asking questions  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Expressing daily needs (e.g., verbally or nonverbally)          | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Using a variety of vocabulary words (e.g. 50-100 words)         | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Expressing likes and dislikes                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Retelling stories   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Sharing ideas   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Adding information  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Sequencing stories  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Asking for help when needed                                     | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |

**Socializing:**

- |   |                              |                                    |                                |
|---|------------------------------|------------------------------------|--------------------------------|
| Looking at people when talking or listening                   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Providing nonverbal feedback (e.g., head nods, gestures)      | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Maintaining conversation                                      | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Understanding facial expressions, gestures, or body language  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Greeting people   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Using his/her own words or does he/she repeat what others say | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Playing with other children                                   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Initiating conversation                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Interacting with others                                       | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Following routines  | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Coping with changes in routine                                | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Transitioning between activities                              | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |

**Behavior: Is your student:**

- |   |                              |                                    |                                |
|---|------------------------------|------------------------------------|--------------------------------|
| Easily frustrated because of lack of communication skills | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Having behavior difficulties in structured situations     | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Having behavior difficulties in unstructured situations   | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |
| Aggressive with you or the children in the classroom      | <input type="checkbox"/> Yes | <input type="checkbox"/> Sometimes | <input type="checkbox"/> Never |

## Part 2: Response to MSHA - Language

Does the child try to make himself/herself understood?  Yes  No  
 If "Yes," please describe: \_\_\_\_\_

Please list any accommodation that you have tried in your classroom and their outcomes (i.e., increased wait time, visual strategies, behavior plans, etc.)

Interventions	Date Started	Date Ended	Outcome

Does your student take any medications at home or during the school day?  No  Yes If "Yes," please complete the table below:

Medication	Dose/How Often (e.g., 15mg/2Xday)	Taken at Home or School	For What Condition (e.g., ADD, Seizures)

Does your student have any known allergies?  Yes  No If "Yes," please explain: \_\_\_\_\_

Has your student had any private therapy that you know of (e.g., speech, occupation, or physical therapy)?  Yes  No If "Yes," please explain:

Additional Comments you may want to note: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Part 2: Response to MSHA - Language

**PARENT CHECKLIST FOR SPEECH-LANGUAGE (PRESCHOOL)**

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Person completing this form: \_\_\_\_\_

Date: \_\_\_\_\_

Please return form to: \_\_\_\_\_

By: \_\_\_\_\_

Your input will help us understand your child's speech skills. Please answer the following questions by checking the appropriate box.

My child:	Yes	Sometimes	No
Responds to his/her name			
Says 10 words			
Is learning new words every week			
Repeats new words			
Says 50 words			
Puts two words together			
Gets my attention with words			
Rejects/says "no"			
Asks questions with his/her tone of voice			
Takes turns in a "conversation"			
Asks for help			
Says 3-4 word sentences			
Is understood by family members			
Is understood by familiar adults			
Is understood by unfamiliar adults			
Follows one-step directions			
Listens to a short picture book			
Names pictures in a book			
Answers "yes"/"no" questions			
Answers "wh" questions			
Asks "Yes"/"No" questions			
Asks "wh" questions (what, where, why, how)			
Uses pronouns correctly (I, me, we)			
Knows some songs or nursery rhymes			
Participates in pretend play			

Rate your concern for your child's communication skills:

None	0	1	2	3	A lot
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What other information do you think would be helpful for this evaluation? \_\_\_\_\_

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## Preschool

The preschool section of *MSHA Guidelines* (2006, PL) is fairly consistent with Eastern Upper Peninsula ISD practice. Suggested checklists for teachers and parents are presented in Appendices P and Q. The rest of this section is comprised of a summary of the more important points presented by *MSHA Guidelines*.

This section provides information specific to children in their preschool years, ages 3 through 5 with language as their primary concern or disability. This section should be used in conjunction with the more detailed School Age Language section of this document. Service delivery for preschool-aged children may vary depending on the work setting of the speech-language pathologist and district policies.

**Intervention Consideration for Adolescents** – As with any student diagnosed with a language impairment, intervention planning should be curriculum-based and goals should emphasize a strategies-based type of intervention rather than instruction of discrete skills. Therefore, it may be more appropriate for the speech-language pathologist to collaborate with the teacher on implementing strategies in the classroom everyday, rather than employing direct or duplicate instruction. The speech-language pathologist may monitor the student's use of strategies through the teacher's reporting on classroom instruction and performance.

**Service Delivery Considerations for Adolescents** – Service delivery models should reflect the type of intervention needed for the student based on the IEP. Wallach and Butler (1994) caution against "importing" traditional elementary pull-out models to the secondary level. Consultation or monitoring are important service delivery options in any secondary setting. It is essential that the speech-language pathologist schedule time for collaborating with other school professionals to discuss language instruction needs and monitoring of student progress, as well as development of materials.

Adolescent language development should be contextually-based so increasing language development is accomplished through the special education classroom learning opportunities. Language is learned in a pragmatic, experiential manner and can be expanded and reinforced throughout the student's program. Consultation with staff concerning student's needs and appropriate language skills may occur periodically or as requested. The choice of monitoring student progress or consulting with the student, including working on defined goals, are viable service delivery options.

Students who are placed in categorical special education classrooms should receive embedded language instruction through their curriculum, and may not require continued direct speech-language pathologist services.

## Part 2: Response to MSHA - Language

Resources and language enrichment lessons can be provided to teaching staff. The more that speech-language pathologist services are integrated into the student's daily routine and academic curriculum, the more effective learning will be. Direct service to adolescent-aged students should be limited to skills that can only be delivered through specialized therapy techniques provided by a speech-language pathologist.

Students in a resource room program are usually provided teacher instruction related to vocabulary. Understanding terms within the curriculum is more directly tied to their educational program. Instruction in this area may include vocabulary reinforcement through study guides or various modalities of learning, test-taking strategies, learning memorization techniques, visualizing and verbalizing information, resources to draw on, and so on. The speech-language pathologist is available in a consultative role if specific problems arise. If there are pragmatic communication issues that are interfering during this stage of adolescence, then a more direct speech and language intervention may be appropriate.

For students who qualify as SLI only, direct services may be indicated for fluency, voice, or articulation difficulties. The intensity and determination of service will be dependent on the student's need for improvement, level of sustained progress, priority of service within the student's academic requirements, and support of involved evaluation team members, parents, staff, student, and speech-language pathologist.

**Assessment Considerations for Redetermination** – Students who are being reevaluated for SLI eligibility may fall into several categories listed below. The *REED* will drive the evaluation requirements.

1. Students who may have shown a consistent speech and language impairment through at least two comprehensive evaluations (or since preschool and early elementary), indicating a pervasive speech and language impairment throughout their educational experience. This group of students may require a review of past MET findings, input from staff and parents, and a careful examination of present level of functioning within the curriculum. Formal standardized testing **may not** be required to define the eligibility due to consistent patterns over a number of evaluations. If so, a report reflecting previous MET reports, staff input and educational implications is sufficient.
2. Students may have demonstrated increased language skills in their pragmatic, semantic or syntactical skills, either through documented observation or through improvement within the curriculum. This progress may have positively impacted academics indicating a possible reduction of services or elimination of the SLI eligibility. In that instance, it is required to conduct formal standardized testing to assess growth, as well



## Part 2: Response to MSHA - Language

as the other information gathered from involved staff, to help determine eligibility status. This is followed by a MET/IEP meeting.

3. Students may have dual labels of eligibility at the secondary level, such as a primary eligibility as learning disabled, autism spectrum disorder, or cognitive impairment, with a secondary eligibility of SLI. At this juncture in special education services, it may be appropriate to assess if the resulting and lingering language difficulties are a residual effect of the primary learning difficulty (learning disability, autism spectrum disorder or cognitive impairment) or if there is a specific speech and language disability. This determination should seriously be considered by the evaluation team, who will then decide if the secondary eligibility of SLI remains appropriate and necessary. Regardless, the duplication of services between the special education teacher and speech-language pathologist should be assessed. If services pertinent to the language deficit are being delivered in the special education classroom, consultation or monitoring by the speech-language pathologist may be considered more appropriate for that student at this stage in his/her education.

### Consideration for Dismissal from Speech

- Completion of all goals on the IEP, no longer a speech or language impairment
- Secondary label of SLI is no longer appropriate with the primary eligibility taking precedence for existing communication differences
- Lack of benefit from services documented by speech-language pathologist
- Dual support is being provided within other services of special education
- ELL, cognitive impairment, autism spectrum disorder factors indicate language/communication meet expectations
- Speech and language abilities no longer interfere with academic and/or vocational functioning

### Test Recommendations for Adolescents

- *Clinical Evaluation of Language Fundamentals–4 CELF-4*
- *Test of Adolescent Language–R TOAL*
- *Test of Language Competency TLC*
- *WORD Test–Adolescents*

## INFANT-TODDLER SPEECH AND LANGUAGE

Speech-language pathologists using this section should also refer to the language section for general guidance including the definition of speech language impairment (Rule 340.1710) in the Michigan rules and Part C of IDEA. Part C, or *Early On Michigan*, specifically focuses on infants, toddlers and their families. Compliance with Part C of IDEA regulations are unique to speech-language pathologists working with children birth to 36 months of age. These regulations impact not only the evaluation and service delivery for these children, but also the referral and consent process.

There are several basic tenants affecting the speech-language pathologist working with this population:

- Evaluation of children from birth to 36 months of age must include all areas of development, (social-emotional functioning, cognitive skills, motor skills, and speech and language development) and relevant medical information such as hearing and vision status.
- Service delivery must be provided in the child's natural environment, defined as *settings that are natural or normal for the child's age peers who have no disability* (IDEA, 1997).
- Provisions must be made for year-round services.
- Parents and caregivers are defined as the primary "client" because they have the most naturally occurring opportunities to interact with the child throughout the day.
- After the initial evaluation process, a speech-language pathologist may or may not be the primary worker or service coordinator for the child and family since a "trans-disciplinary" model is used in Eastern Upper Peninsula ISD. In this model, various types of special education service providers work across all areas of early development. The Individual Family Service Plan (IFSP)/Individualized Education Program (IEP) process will determine the goals and outcomes for the child and family. The child's goals and outcomes will help determine the services to be provided.

**Determining if a Formal Assessment is Needed** – It is important to distinguish between a formal request for evaluation versus a parent or agency inquiry. Often, a parent or caregiver is simply looking for information about typical child development, community resources, or the referral process. The speech-language pathologist, or intake staff, may provide this information without beginning a formal evaluation. However, when a parent requests an evaluation for a suspected delay, Part C of federal special education rules require that an evaluation be completed.

## Part 2: Response to MSHA – Infant & Toddler Language

The caregiver interview is often the first step in determining if a formal assessment by a speech-language pathologist is needed. In order to discuss typical child development with caregivers, the speech-language pathologist should have a thorough knowledge of developmental milestones. If the child's speech and language delay appears to be significant enough to require a special education evaluation, a speech-language pathologist should be included in the evaluation team.

**Assessment Considerations** – Often, communication concerns are recognized before other co-occurring impairments. Therefore, the speech-language pathologist may be the first professional to identify additional areas of concern regarding development.

The *Infant Toddler Eligibility Guide/Team Summary* worksheet (Appendix G) provides suggestions for how each part of the evaluation should be carried out. The purpose of this form is to provide a framework for organizing eligibility components.

**Gather Input** – Formal written consent to evaluate as well as an explanation of the referral process is required before the evaluation begins. A language assessment should begin with a comprehensive interview with parents/caregivers to explore concerns, gather familial history of communication disorders, and obtain the child's medical and developmental history. Particular attention needs to be paid to how the infant/toddler uses language within the context of his or her everyday routines.

Hearing screening is required as part of a birth to 3 evaluations, however, certain types of hearing loss may be missed through the screening process. A formal audio-logical evaluation may be required. The following are red flags for hearing loss.

- Family history of hearing loss
- Lack of responsiveness to sounds/voices
- Limited babbling/vocal play
- Lack of calming by sound alone
- Delayed speech/language development
- Language development with poor articulation
- Developmental delays
- Parent/caregiver concerns

## Part 2: Response to MSHA – Preschool Language

- **Observation of Parent-Child Interactive Play** – As with all language evaluations, observe the child's interaction skills in a naturalistic environment during play with the parent or caregiver and/or sibling. Observations of play between comfortable communicative partners can provide a speech-language pathologist with valuable information. This information will be important to compare to results on standardized instruments. For example, did the child use more or less words, make more or fewer communicative attempts, show increased or decreased eye contact, demonstrate increased or decreased direction following structured versus unstructured assessment situations? In addition, this observation can meet the requirement of Part C of IDEA for parent/child interaction to be observed and documented in the evaluation report.
- **Communication Information Gathered During Play-Based Evaluation** – Throughout the play-based evaluation, the speech-language pathologist should provide support and accommodations with the infant/toddler to determine if communication functioning improves. Communication can improve when scaffolding, modeling, picture symbols, gestures or signs are introduced. During this time, the speech-language pathologist should document if the infant/toddler's language improved with such interventions or if he/she continued to have difficulty.
- **Pre-linguistic Communication and Pragmatics** – Children begin communicating from birth by using pre-intentional communication acts (i.e., crying, eye gaze, sounds). This precedes formal language system development. During the evaluation process, it is vital to collect information regarding how the child communicates (such as crying, pointing, intonation) and the functions that it serves (such as, requesting, protesting, greeting, naming, commenting). When evaluating infants and toddlers who are not yet at the word level, it is important to consider the pre-linguistic communication features listed above. An important milestone for this age group is the child's ability to establish joint attention with others by sharing attention and affective states with both eye gaze and facial expression. It is important to provide the child with opportunities to protest, request, and name objects while considering how the child's communication skills differ across environments and individuals (such as parents/caregivers, extended family, or others).

## Part 2: Response to MSHA – Preschool Language

- **Vocabulary (Semantics)** – The child’s vocabulary should be assessed to determine if it is appropriate for the child’s age. Receptive and expressive vocabulary can be evaluated through standardized testing, parent interview, checklists and/or within a dynamic context.

Examples of observations for receptive vocabulary may include:

- ✓ Responding to his/her name
- ✓ Pointing at pictures in a storybook
- ✓ Following directions during daily routines or play activities

Examples of expressive vocabulary observations include:

- ✓ Use different types of words (nouns, verbs, description words) during daily routines and play activities
- ✓ Use of age-appropriate vocabulary

- **Form (Syntax)** – Mean length of utterance (MLU) should be assessed to determine if it is appropriate for the child’s age. The speech-language pathologist should also assess how well the infant/toddler understands when others talk.
- **Intelligibility (Articulation/Phonology)** – When assessing the intelligibility of an infant/toddler, it is important to determine whether the child is understood by familiar listeners, in context, and if a referent is needed or not. If the infant/toddler is understood, it should be noted if contextual cues were needed. If an infant/toddler is described and/or is evidenced as being “frequently unintelligible” by a familiar listener, it would be beneficial to determine the percentage of intelligibility. If intelligibility is a concern, refer to the articulation section for guidelines in this area. If the child does not use words to communicate, an inventory of sounds (consonant and vowels) and syllable types used should be collected.
- **Motor Speech** – During the evaluation process, oral motor structure and function should be assessed. An oral motor evaluation with young children may include observations of motor planning skills, mouth posture during play and rest, drooling, dentition, eating and swallowing skills, and articulator movements.
- **Language Sample**

**Test Profile** – Standardized assessment is required when evaluating any child’s speech and language skills. Information from comprehensive assessment tools can help determine language function compared to age-matched peers when using the author’s guidelines for interpretation of test scores. It is also important to look for variations within the infant/toddler’s language profile that may suggest deficits within a language subsystem which

## Part 2: Response to MSHA – Preschool Language

should be explored further. A list of commonly used tests standardized for the infant/toddler population is found at the end of this section.

**Consideration of Cultural/Linguistic Differences** – When an infant/toddler’s native language is not English, it is important to consider that the language or cultural differences may be impacting his/her language development. Non-English speaking children at this age often are not exposed to more than one language. The evaluator should take this into account by attempting to administer the test in the child’s native language. Refer to the English Language Learners section for guidelines in this area and the Bilingual/Non-English Speaking Families Parent Interview for assistance with determining appropriate language for evaluation.

When internationally adopted infants and toddlers are evaluated for possible speech-language impairment, it is important to consider development specific to this population. Many variables need to be considered including the child’s environment in their native country (placement in orphanage, home care, or other setting), amount of time spent in this country, age at adoption, and social-emotional factors related to a major life change for this child.

**Summary of Adverse Educational Effect** – A culmination of information gathered from all the above sources should be used to assist in the final determination of whether the infant/toddler’s language delay has an adverse effect on educational performance. At this age level, adverse effect can be defined as the impact the delay has on participation in developmental activities, daily routines, and family life. When considering eligibility for speech-language services in the infant/toddler population, consider the following:

- The results of standardized assessments demonstrating language skills below the level expected for the infant/toddler’s age;
- The child is unable or ineffective in their abilities to express wants and needs or exchange information effectively;
- The child is unable or ineffective in demonstrating understanding of spoken language.

**Intervention** – Once a child has qualified for language intervention, services can be provided in a variety of ways. Thought must be given to service delivery within the child’s natural environment, which usually is the home. Intervention is based on a family-driven “coaching” model in which parents are empowered to provide intervention strategies within the context of their daily routines. By fostering a partnership between family and professionals, child outcomes are improved (Jung, 2003).

**Dismissal Criteria** – An infant/toddler should be dismissed from speech-language pathologist services once he/she has acquired speech and language skills within an age-appropriate range. Assessments, observations, and

## Part 2: Response to MSHA – Preschool Language

parent/caregiver input should all be gathered before dismissal of services is rendered. Dismissal may be considered if results of the language assessment indicate age-appropriate receptive/ expressive/pragmatic language skills, phonological sound development, and child outcomes have been met.

### Acceptable Standardized Assessments for the Infant/Toddler Population

#### Global Language Instruments:

- *Preschool Language Scale 4<sup>th</sup> Edition (PLS-4)*
- *Preschool Language Scale Spanish – 4<sup>th</sup> Edition*
- *Receptive Expressive Emergent Language Test 3<sup>rd</sup> Edition (REEL-3)*
- *Rossetti Infant/Toddler Language Scale*

#### Expressive Language Instruments:

- *Expressive One Word Picture Vocabulary Test (EOWPT)*

#### Receptive Language Instruments:

- *Peabody Picture Vocabulary Test (PPVT-4)*
- *ROWPVT*
- *APP-R Khan-Lewis*
- *Fisher-Logemann Test of Articulation Competence*
- *Arizona Articulation Proficiency Scale*

#### Articulation Instruments:

- *Goldman-Fristoe Test of Articulation (GFTA-2)*

### Other Assessment Tools Helpful in Evaluation of Infant/Toddlers and/or Progress Monitoring of Infant/Toddlers:

- *Clinical Evaluation of Language Fundamentals – Preschool (CELF-P) Pragmatic Checklist*
- *Hawaii Early Language Profile*
- *AEPS*

#### Your Baby's Hearing Checklist:

<http://www.healthandwelfare.idaho.gov/Children/InfantToddlerProgram/HearingChecklist/tabid/506/Default.aspx>

Part 2: Response to MSHA – Preschool Language

**PRESCHOOL LANGUAGE ELIGIBILITY GUIDE/TEAM SUMMARY**

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ SLP: \_\_\_\_\_  
 Date: \_\_\_\_\_

Attach documentation as applicable		Does not Support Eligibility	Supports Eligibility
<b>Gathering Input</b>	<b>Parent:</b> Conduct a ten-to-fifteen minute interview regarding the child's use of language, concerns, and health history.  Use the Communication Means and Communication Checklist to gather information regarding the child's language within the home environment.		
	<b>Teacher:</b> Interview, checklist, or comments		
	<b>Other Pertinent Information:</b> Review educational and medical records regarding student.		
	<b>Language Subsystems:</b> Make notes regarding the child's language skills in regards to phonology, syntax, morphology, semantics, and pragmatics.		
<b>Play Activities/ Communication Samples</b>  Play with the child for 10 to 15 minutes, using developmentally appropriate toys.	<b>Evidence of Communicative Frustration:</b> Does the preschooler demonstrate struggle in an effort to communicate? Does the preschooler refuse to communicate, tantrum, etc.?		
	<b>Dynamic Assessment:</b> Does the preschooler's language improve with minimal scaffolding or accommodation (given picture symbols or speech scripts to model) or does the preschooler continue to have difficulty?		
	<b>Test Profile:</b>		
<b>Observation of Parent-Preschooler Interactions:</b> Observe how the preschooler's language is different when interacting with a parent. This may be done through observations of the child and parent coming and going from the therapy room or by spending time observing them in a short, play-based interaction.			
<b>Consideration of Cultural/Linguistic Differences:</b> Provide documentation from team reports, teacher, and parent. Reviews if needed.			
<b>Summary of Disability:</b> Team comments about the presence or absence of a disability	<b>Summary of Adverse Educational Effect:</b> Team comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon all of the above assessment components.		
<b>Summary of Eligibility in Language:</b> Team comments and decision regarding the student's eligibility.			

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



## ENGLISH LANGUAGE LEARNERS

English Language Learners (ELL) is the term used in this document to refer to students who need special considerations due to cultural and/or linguistic differences. ELL is also the term adopted by the State of Michigan for use in reference to all students who are limited English proficient (LEP). *MSHA Guidelines* (2006) refer to these students as “culturally and linguistically diverse populations” and include this information in three sections: CLD-I, CLD-L, and CLD-A.

English language learners do not qualify for special education simply because of their limited English language or articulation. As a matter of fact Federal law §300.306 (IDEA, 2004) and Michigan Rule 340.534 (MDE, 2006) specifically state that the student’s communication difficulties must **not** be due to limited English proficiency.

ELL students are entitled to considerations under other federal and state requirements (34 CFR Part 100). If a district has enough ELL students to warrant having its own ELL coordinator, he/she would be the first person to consult for information and assistance.

Anyone working with the ELL population should be familiar with the typical natural second language acquisition process. Acquisition of a second language can look like a SLI, but in fact is not. Typical stages include:

1. **Silent Period** – The student is focusing on comprehension of English. Lasting up to a year after initial exposure, this period is marked by responses to English which are non-verbal or limited to one or two words. Progress can be interrupted or slowed down if the student is required to perform too early in the acquisition process.
2. **Language Loss** – First language skills diminish from lack of use. This often occurs when students spend more time in all English-speaking classrooms. This is a transition period and can look like a SLI.
3. **Reduced Exposure** – Poor performance in either language may result from limited exposure to a rich vocabulary. This may result from someone else speaking for the student, poor attendance, or other factors. Underlying conceptual development may be underdeveloped due to reduced learning opportunities.
4. **Code-switching** – The student changes from one language to another in the same sentence or paragraph.
5. **Inter-language** – A temporary language system which fluctuates as the student tests hypotheses about language and modifies rules as a result of these trials. The student is integrating aspects of both languages.

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6. **Interference** – As the student becomes more fluent in English, aspects of the first language such as syntax may occur when using English.
7. **Fossilization** – The student achieves good fluency in English, but continues to make certain specific mistakes in structure or vocabulary (such as endings left off or pronoun confusion).

Keep in mind the typical natural second language acquisition process when looking for indicators of a non-cultural or language based disability. Differences in sentence structure, speech sound production, vocabulary, and the pragmatic uses of language are to be expected when learning a new language. A student may have difficulty learning because of a lack of exposure to English language or because of cultural experiences that are not commensurate with the school's expectations.

Two levels of language proficiency are identified by Cummins (1992). The first is basic interpersonal communication skills (BICS) which refers to language learned and used when there are clues to aid in comprehension. The second level is cognitive academic language proficiency (CALP) which refers to language used in academic learning with few clues and generally involve abstract concepts. A student needs both BICS and CALP to be successful academically.

Possible indicators of a non-cultural or language based disability in students who are ELL include (Kayser, 1998; MSHA, 2006; Roseberry-McKibbin, 2002):

- Short mean length of utterance (MLU)
- Difficulties affecting grammar and sentence structure
- Difficulty in learning language at a normal rate, even with special assistance in both languages
- Slow academic achievement despite adequate academic English proficiency
- Communication difficulties at home
- Communication difficulties when interacting with peers from a similar background
- Inappropriate responses when peers initiate interaction
- Difficulty being understood by peers
- Overall communication skills which are substantially poorer than those of peers
- Frequent inappropriate responses
- Failure to express basic needs adequately
- Communication that is disorganized, incoherent, and leaves the listener confused
- Speech and/or language difficulties generally evident in **both** English and the primary language

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- See *MSHA Guidelines* for a list of phonological and language features in dialects and languages in the United States.

Preventative, research-based early intervention is essential in working with ELL students. Scaffolding support for instruction and a dynamic assessment approach (test-teach-retest) works very well. ELL students benefit more from this process than many other students and the information gained is an essential part of determining if the student is speech or language impaired. The student's rate of learning over time under ideal conditions (research-based interventions) is invaluable in separating cultural or linguistic differences from a special education speech or language impairment.

Eastern Upper Peninsula ISD staff:

- Collaborate with area schools and local service agencies to coordinate ELL services,
- Develop and provide professional development,
- Identify and promote effective practices for assessment, data collection, and analysis of ELL student learning,
- Research and share the latest scientifically-based effective instructional practices for ELL students.

Print resources include:

- *Assessment and Intervention Resource for Hispanic Children* (Kayser, H., 1998). Although written with a Hispanic focus, much of this applies to students with other cultural and linguistic differences.
- *Cultural and Linguistic Diversity Resource Guide for Speech-Language Pathologists* (Goldstein, B., 2002). A practical and easy to use book that "...bridges the gap between existing research and the use of that information in ...practice..." (p. xii).
- *Differentiated Literacy Instruction for English Language Learners* (Quiocho, A. L. & Ulanoff, S. H., 2009). Focuses on initial assessment and interventions for literacy instruction in English language development; also contains information on assisting ELL students who have been qualified for special education services.
- *Multicultural Students with Special Language Needs-Second Edition* (Rosberry-McKibben, 2002). An excellent resource for intervention and assessment strategies for working with students who come from a wide range of diverse cultural and linguistic backgrounds.
- *Special Education Considerations for English Language Learners: Delivering a Continuum of Services* (Hamayan, E., Marler, B., Sanchez-Lopez, C., & Damico, J., 2007). Discusses interventions to be utilized

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before, during, and after special education qualification as well as continuing integration of English language development .

- *Teaching English Language Learners: A Differentiated Approach* (Rothenberg & Fisher, 2007). Contains very specific strategies and activities for the practitioner.

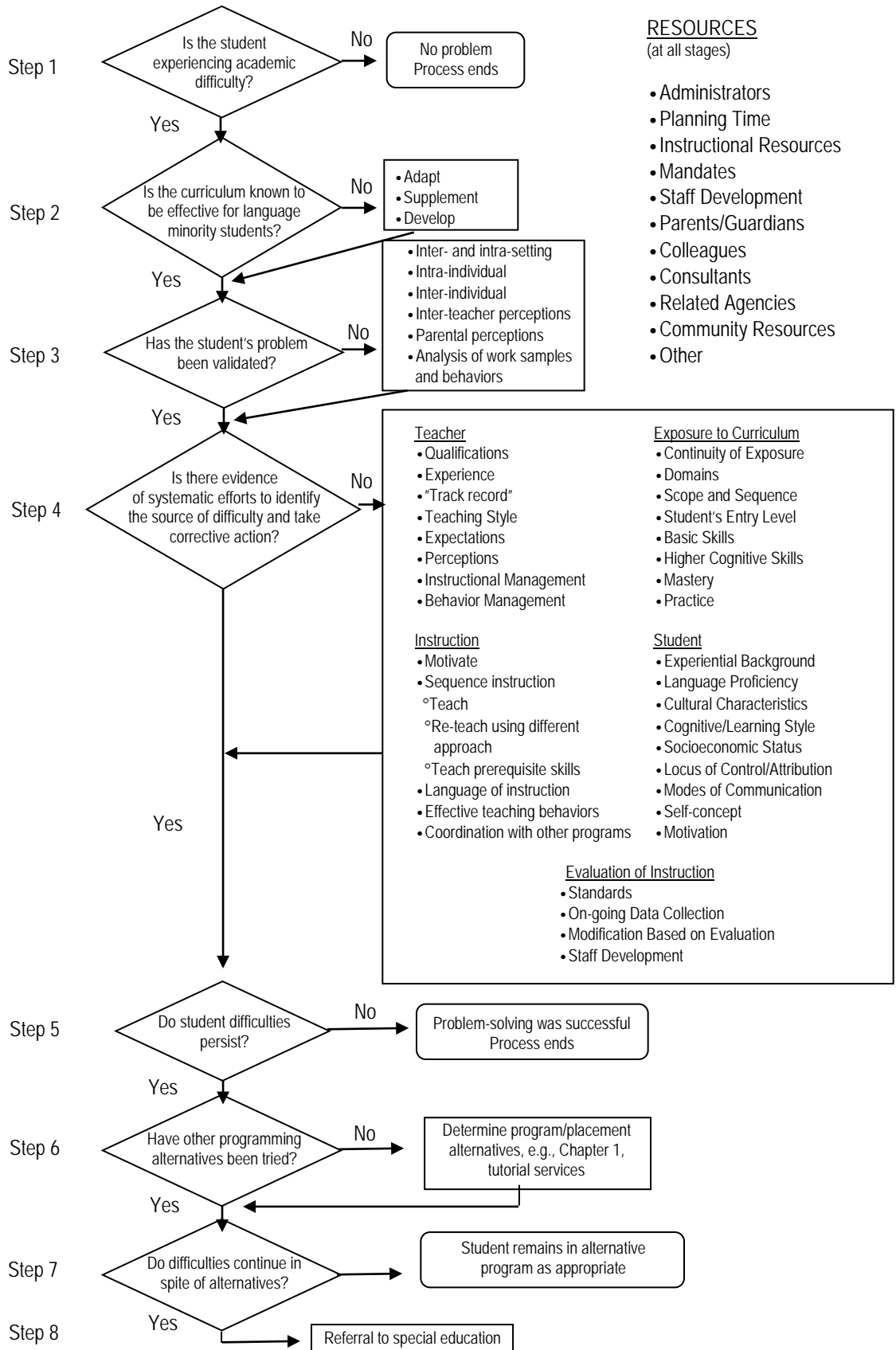
Web-based resources as of April 2010 include:

- Colorin Colorado ([www.colorincolorado.com](http://www.colorincolorado.com)) has Latino focus but also offers literacy and school tip sheets for parents in several languages.
- Eastern Upper Peninsula ISD ([www.eup.k12.mi.us](http://www.eup.k12.mi.us)) is a good source for ELL information.
- Kent District Library ([www.kdl.org](http://www.kdl.org)). Resources are available in the *Play, Grow and Learn* area including developmental activities for early literacy and reading tips in five languages.
- National Clearinghouse for English Language Acquisition and Language Instruction Educational Programs ([www.ncele.gwu.edu](http://www.ncele.gwu.edu)). NCELA "...collects, analyzes, synthesizes and disseminates information about language instruction educational programs for English language learners and related programs." It is funded by the U.S. Department of Education under Title III of the No Child Left Behind (NCLB) Act of 2001.

The flowchart presented in Figure 3 is based on Garcia & Ortiz (1988) *Preventing Inappropriate Referrals of Language Minority Students to Special Education* which provides an overview of the process which should be followed prior to considering a special education referral. This model is designed to provide insights for classroom teachers and team members regarding potential sources of student difficulties "...by raising a series of questions which must be addressed before a referral to special education is initiated." (Garcia & Ortiz, 1988, p. 2) The original article gives a very detailed explanation of each step and should be consulted for complete information. If the eight-step series of questions, answers and recommendations are followed, it should be easier to make a determination if a student's academic difficulties are the result of cultural or linguistic differences or might be related to a special education handicapping condition.

Part 2: Response to MSHA – Preschool Language

Figure 3–Preventing Inappropriate Placements of Language Minority Students in Special Education  
(Garcia and Ortiz, 1988)



## Part 2: Response to MSHA – Preschool Language

These strategies as well as those contained in the resources previously mentioned should be helpful in determining if the observed difficulties are the result of cultural or linguistic differences.

Evaluating ELL students for special education as speech-language impaired or under any other category is complex. The goal of an evaluation is to determine if a student is SLI after any cultural or linguistic differences have been factored out.

After following the above procedures, if it is determined that a special education evaluation is appropriate, the same requirements under IDEA §300.304 for any other evaluation apply. However, special considerations need to be given to:

1. The cultural competence of the speech-language pathologist (MSHA, 2006, p CLD-I-1) and others working with the student
2. The use of interpreters throughout the process (MSHA, 2006, pp. CLD-I-2 & 3)
3. A comparison of any tests used with the *Standards for Educational and Psychological Testing* (AERA, APA, NCME, 1999) Chapter 9 “Testing Individuals of Diverse Linguistic Backgrounds”. These standards include:
  - The student’s language proficiency in both English and primary language
  - Validity and reliability of the test for this specific individual
  - Use of interpreters (pp. 95-96)
4. *MSHA Guidelines* (2006) emphasize when using “...an English standardized assessment tool with an interpreter or any other adaptations of the procedures, then the standardized score(s) cannot be used to make eligibility decisions.” (p. CLD-I-3).
5. Any test used for determining eligibility should also be evaluated for use according to the prior Critical Issues section on the use of standardized tests.
6. At this time there are probably no “good” tests for determining eligibility for this population.
7. Additional requirements for an evaluation §300.304 (IDEA, 2004) take on a vital role in determining special education eligibility. More time and importance needs to be given to areas such as parent input, observations, review of existing data, results of research-based interventions, and other related data.

It is recommended that the “Culturally and Linguistically Diverse Guide/Team Summary” from the *MSHA Guidelines* 2006 be used by the team. Obtaining parent information for this population necessitates establishing a rapport and ongoing working relationship over time. The question of how this child performs relative to other children in the family should be asked and the information utilized by the evaluator. Although this is not legally required, best practice in the Eastern Upper Peninsula ISD has shown that the student is a valuable source of information and

## Part 2: Response to MSHA – Preschool Language

his/her input should be solicited and utilized in the evaluation process. An informed clinical opinion as discussed in the Evaluation section of this document necessitates that any and all relevant information be considered in making a special education eligibility determination.

In summary, English language learners are a difficult and complex population with whom to work and to evaluate for special education. The questions and eight-step process outlined in Figure 3 can aid the student in learning and help separate cultural and linguistic differences from a speech-language impairment. Early intervention using research-based strategies should be utilized both prior to consideration for a special education referral and during the evaluation. The information obtained during early intervention can form a solid basis for a special education evaluation.

## ASSISTIVE TECHNOLOGY

It is the mission of the Eastern Upper Peninsula ISD Assistive Technology program to expand the knowledge and use of assistive technology (AT) within the local districts so all students can learn in a manner which best meets their needs and abilities.

### **AT Legislation:**

The term “assistive technology device” means any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain or improve functional capabilities of children with disabilities. (IDEA, §300.5) The term “assistive technology service” represents any service that directly assists a child with a disability in the selection, acquisition, or use of an assistive technology device (IDEA, §300.6)

### **Who We Are:**

The Eastern Upper Peninsula ISD Assistive Technology Team collaborates with representatives from all local area districts, including all public, charter and non-public schools, on assistive technology issues in compliance with the Individuals with Disabilities Education Act (IDEA) regulations. Emphasis is placed on building district capacity and local staff skills to address student's assistive technology needs at a local level.

### **Resources Available:**

- AT Equipment – A lending library is available to schools within Eastern Upper Peninsula ISD for trial of devices and software with students. Two avenues are available, either the REMC or MITS (Michigan Integrated Technology Supports)
- Consultation – Assistance with the process of determining the AT needs of students, both individually and within programs is provided through the UCP Region 1
- Training – In-services and workshops are provided by the EUPISD AT Team, committee members and others.
- Information – Books, videos, catalogs, websites, phone and email consultations are available upon request in all areas of AT.
- MSHA Guidelines – section on Assistive Technology.

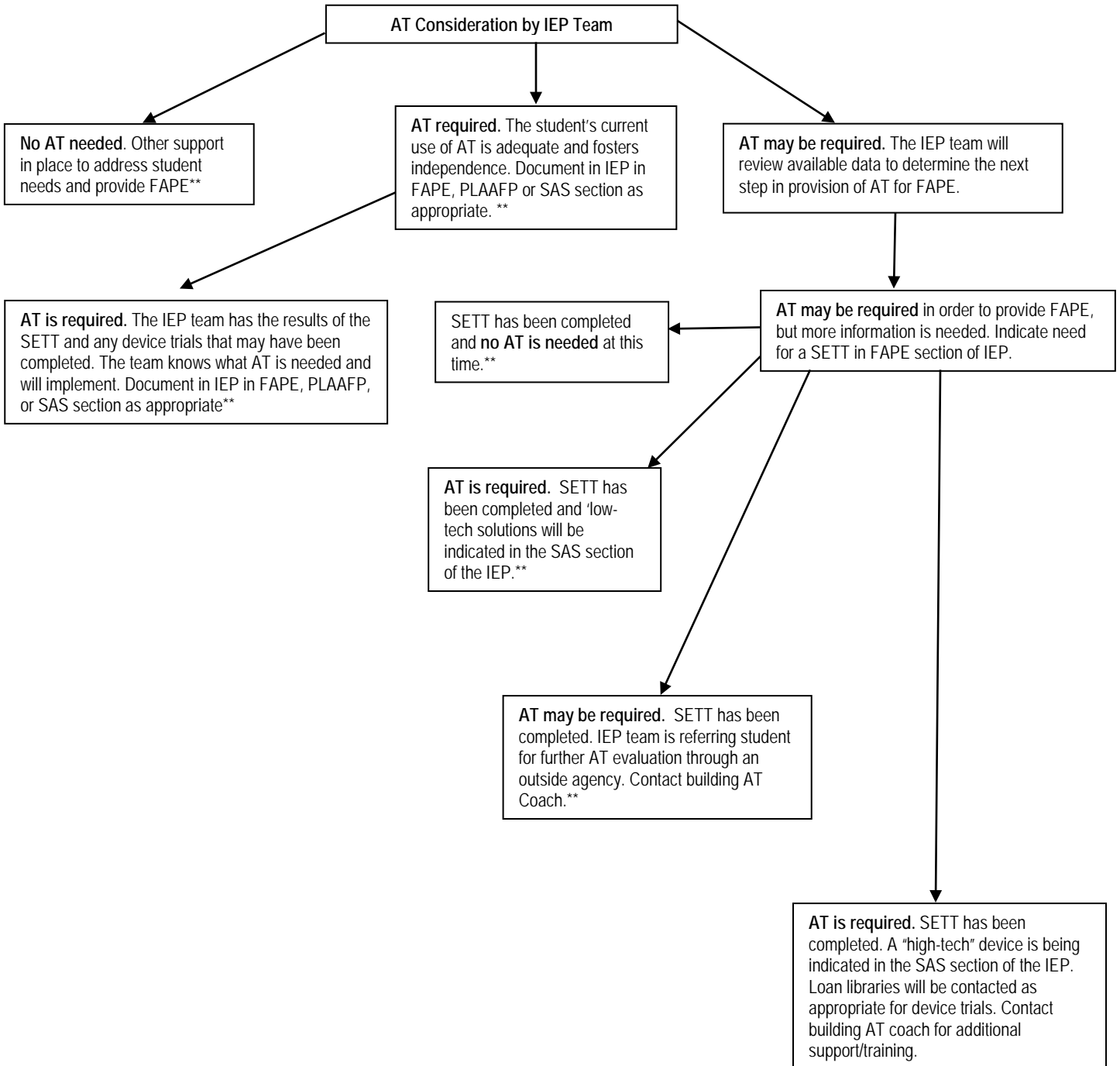
### **What Can You Do:**

- Find out who is the assistive technology contact person in your district, program or building by following the links on the EUPISD website.
- Explore available devices, software and resources within your own district, including no-tech, low-tech and high-tech.
- Utilize the Eastern Upper Peninsula ISD Assistive Technology resources to learn more about AT/communication and its role in student performance.



### EUPISD ASSISTIVE TECHNOLOGY CONSIDERATION FLOWCHART

(Adapted from MARESA Assistive Technology Flowchart)



<b>GLOSSARY</b>
-----------------

**Apraxia of Speech** – Impaired ability to generate the motor programming for speech movements. Also known as verbal apraxia or dyspraxia

**Articulation** – A speech disorder that affects the phonetic level; difficulty saying particular consonant and vowel sounds.

**Assessment** – The orderly process of gathering, analyzing, interpreting, and reporting student performance from multiple sources over a period of time.

**Auditory Processing** – Auditory processing is a term used to describe recognition and interpretation of sounds. Hearing occurs when sound travels through the ear and is changed into electrical information that can be interpreted by the brain. An auditory processing disorder means that something is adversely affecting the processing or interpretation of auditory information.

**Basic Interpersonal Communication Skills (BICS)** – Face-to-face conversational fluency, including mastery of pronunciation, vocabulary, and grammar.

**Blocks** – Inappropriate cessation of sound and air, often associated with freezing of the movement of the tongue, lips and/or vocal folds. Blocks often develop later, and can be associated with muscle tension and effort.

**Cluster Reduction** – one or more consonants in a cluster is omitted.

**Cluttering** – A disorder of speech and language processing resulting in rapid, dysrhythmic, sporadic, unorganized, and frequently unintelligible speech. Accelerated speech is not always present, but cluttering is frequently accompanied by an impairment in formulating language.

**Cognitive/Academic Language Proficiency (CALP)** – Language proficiency associated with schooling, and the abstract language abilities required for academic work.

**Code-switching** – Moving from one language to another, inside a sentence or across sentences.

**Culture** – The customs, lifestyle, traditions, behavior, attitudes, and artifacts of a given people.

**Diadochokinetic** – Refers to the rapid production of alternating sounds. Diadochokinetic rate (DDK) refers to an assessment tool, that measures how quickly an individual can accurately produce a series of rapid, alternating sounds (tokens); may be one syllable such as "puh," two or three syllables such as "puh-tuh" or "puh-tuh-kuh," or familiar words such as "patty cake" or "buttercup." Other names for DDK rate include maximum repetition rate.

**Dialect** – A regional or social variety of a language distinguished by pronunciation, grammar, and/or vocabulary

**Diplophonia** – the production by the voice of two separate tones through abnormal variations in the vocal fold vibration.

## Glossary

**Disfluency** – (stuttering) is an abnormally high frequency or duration of stoppages in the forward flow of speech.

See **Blocking**.

**Dysarthria** – Speech disorders that result from the disruption of muscular control due to lesions of either the central or peripheral nervous systems. It is classified as a neuromotor disorder.

**Early Childhood Developmental Delay (ECDD)** – A primary delay in a child through 7 years of age that cannot be differentiated through existing criteria for any other impairment, manifested by a delay in 1 or more areas of development equal to or greater than half of the expected development.

**English Language Learner (ELL)** – Children and adults who are learning English as a second or additional language; applies to learners across various levels of proficiency in English.

**Evaluation** – Judgments about students' learning made by interpretation and analysis of assessment data.

**Expressive Language** – For Speech-Language, the production of language to convey meaning to others. See **Receptive Language**.

**Final Consonant Deletion** – The deletion of the final consonant or consonant cluster in a syllable or word.

**Fluency Disorder** – An interruption in the flow of speaking characterized by atypical rate, rhythm, and repetitions in sounds, syllable words, and phrases. This may be accompanied by excessive tension, struggles with behavior, and secondary mannerisms.

**Fronting** – The substitution of sounds in the front of the mouth.

**Hypernasality** – Too much resonance in the nasal cavity.

**Hyponasality** – Too little resonance in the nasal cavity which may sound similar to the speech of someone experiencing a head cold.

**Limited English Proficient (LEP)** – Refers to students with restricted understanding or use of written and spoken English.

**Mean Length of Utterances (MLU)** – Calculated by collecting 100 utterances spoken by a child and dividing the number of morphemes by the number of utterances. A higher MLU is taken to indicate a higher level of language proficiency.

**Measurement Error** – The difference between an observed score and the corresponding true score.

**Morphology** – The study of morphemes, which is the smallest linguistic unit that has semantic meaning. In spoken language, morphemes are composed of phonemes, the smallest linguistically distinctive units of sound. See **Phonology**.

**Multilingualism** – The ability to speak more than two languages; proficiency in more than two languages.

**Native Language** – An individual's first, primary, or home language.

## Glossary

- Non-English Speaking (NES)** – Individuals who are in an English-speaking environment but who have not acquired any English proficiency.
- Normative Sample** – A selection of a specified number of test takers from a larger population on which statistical data that summarize the test performance are determined.
- Oral-motor** – Refers to physical functioning and coordination related to the physiological production of speech.
- Phonemic Awareness** – The ability to hear and manipulate the sounds in words.
- Phonetics** – Organizing speech sounds into patterns of sound contrasts to create words.
- Phonology** – The study of phonemes, the smallest linguistically distinctive units of sound. See **Morphology**.
- Prevocalic Voicing** – The voicing of an initial voiceless consonant in a word. (i.e., [pack](#) becomes [back](#))
- Pre-linguistics** – The developmental stage of natural expression including crying, cooing, babbling, and intonation; prior to intentional use of phonemes for initial word formation.
- Pragmatics** – The area of language function as it is used in social contexts.
- Receptive Language** – For Speech-Language, the discrimination, interpretation, and comprehension of meaning from received sounds produced by sources external to the listener. See **Expressive Language**.
- Resonance Disorder** – Disorders of speech sound quality, often characterized by physiological anomalies, such as hyper/hyponasality, nasal air escape, or malformed/malfunctioning palate. Distinguished from **Voice** disorders caused by the actual production of speech in the larynx.
- Scaffolding** – Building on a person's existing repertoire of knowledge and understanding. Adult support for learning and student performance of the tasks through instruction, modeling, questioning, feedback, graphic organizers, or other techniques across successive meetings. These supports are gradually withdrawn.
- Semantics** – The aspect of language function that relates to understanding the meanings of words, phrases and sentences.
- Standard Deviation (SD)** – In statistics, a measure of how data points in a set (presumed to be distributed in a bell curve) are distributed around the mean. Many tests use a scoring scale with mean of 100 and standard deviation of 15, meaning that about 68% of all scores across a broad sample will fall within +1 or -1 standard deviations (a score of 85 to 115).
- Stopping** – The substitution of a stop consonant for a [continuant sound](#).
- Stuttering** – (Disfluency) is an abnormally high frequency or duration of stoppages in the forward flow of speech.
- Subtractive Bilingualism** – The learning of a new language at the expense of the primary language.
- Syllable Reduction** – The deletion of a syllable from a word containing two or more syllables.
- Syntax** – The structural sequence of language.

## Glossary

**Trans-disciplinary Approach** – Professionals from different disciplines work together, with one of them serving as the primary contact with the family. The primary contact uses strategies that the other team members provide; the other team members have direct contact with the child and family only as necessary.

**Reliability** – The degree to which test scores for a group of test takers are consistent over repeated applications of a measurement procedure; the degree to which scores are free of errors of measurement for a given group.

**Specificity** – The degree to which a test accurately identifies speech-language impaired as speech-language impaired.

**Sensitivity** – The degree to which a test accurately identifies non-speech-language impaired as non-speech-language impaired.

**Validity** – The degree to which a test measures what it purports to measure; evidence that inferences from the evaluation are trustworthy.

**Vocal Nodules** – Added layers of tissue on the vibrating edge of the vocal folds that vary in size from pinpoint to the size of a peppercorn. They develop as the body attempts to protect itself against abuse and overuse of the voice.

**Voice Disorder** – Disorders caused by dysfunction of the larynx in the actual production of speech. Distinguished from sound quality **Resonance** disorders caused by other structural/functional issues.

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**APPENDIX A – MICHIGAN REVISED ADMINISTRATIVE RULES FOR  
SPECIAL EDUCATION RELATED TO SPEECH-LANGUAGE**

**R 340.1710 Speech and language impairment defined; determination.**

**Rule 10.** (1) A “speech and language impairment” means a communication disorder that adversely affects educational performance, such as a language impairment, articulation impairment, fluency impairment, or voice impairment.

- (2) A communication disorder shall be determined through the manifestation of 1 or more of the following speech and language impairments that adversely affect educational performance:
  - (a) A language impairment which interferes with the student’s ability to understand and use language effectively and which includes 1 or more of the following:
    - (i) Phonology.
    - (ii) Morphology.
    - (iii) Syntax.
    - (iv) Semantics.
    - (v) Pragmatics.
  - (b) Articulation impairment, including omissions, substitutions, or distortions of sound, persisting beyond the age at which maturation alone might be expected to correct the deviation.
  - (c) Fluency impairment, including an abnormal rate of speaking, speech interruptions, and repetition of sounds, words, phrases, or sentences, that interferes with effective communication.
  - (d) Voice impairment, including inappropriate pitch, loudness, or voice quality.
- (3) Any impairment under subrule (2) (a) of this rule shall be evidenced by both of the following:
  - (a) A spontaneous language sample demonstrating inadequate language functioning.
  - (b) Test results on not less than 2 standardized assessment instruments or 2 subtests designed to determine language functioning which indicate inappropriate language functioning for the student’s age.
- (4) A student who has a communication disorder, but whose primary disability is other than speech and language may be eligible for speech and language services under R 340.1745(a).
- (5) A determination of impairment shall be based upon a comprehensive evaluation by a multidisciplinary evaluation team, which shall include a teacher of students with speech and language impairment under R 340.1796 or a speech and language pathologist qualified under R 340.1792.

**R 340.1745 Services for students with speech and language impairment.**

**Rule 45.** All of the following provisions are specific requirements for speech and language services:

- (a) The speech and language services provided by an authorized provider of speech and language services shall be based on the needs of a student with a disability as determined by the individualized education program team after reviewing a diagnostic report provided by an authorized provider of speech and language services.
- (b) The determination of caseload size for an authorized provider of speech and language services shall be made by the authorized provider of speech and language services in cooperation with the district director of special education, or his or her designee, and the building principal or principals of the school or schools in which the students are enrolled. Caseload size shall be based upon the severity

## Appendices

- and multiplicity of the disabilities and the extent of the service defined in the collective individualized education programs of the students to be served, allowing time for all of the following:
- (i) Diagnostics.
  - (ii) Report writing.
  - (iii) Consulting with parents and teachers.
  - (iv) Individualized education program team meetings.
  - (v) Travel.
- (c) Individual caseloads of authorized providers of speech and language services shall not exceed 60 different persons and shall be adjusted based on factors identified in subdivision (b) of this rule. Students being evaluated shall be counted as part of the caseload.
- (d) An authorized provider of speech and language impaired services shall be either a teacher of students with speech and language impairment under R 340.1781, R 340.1782, and R 340.1796, or a person with a master's degree, as qualified under R 340.1792.

APPENDIX B – EASTERN UPPER PENINSULA ISD REQUEST FOR A  
**SPEECH AND LANGUAGE SCREENING**

**EUP Intermediate School District Request for a Speech and Language Screening**

A screening is a brief observation/interaction with the student to help determine the need for evaluation.

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade \_\_\_\_\_

District \_\_\_\_\_ Building \_\_\_\_\_ Teacher \_\_\_\_\_

Parents \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Person requesting screening \_\_\_\_\_ Date \_\_\_\_\_

Circle areas of concern: Receptive Language Expressive Language Fluency Voice Articulation

Explain Concerns \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional Concerns \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Person completing screening \_\_\_\_\_

Check the appropriate box below and return this form to your child's teacher.

Yes, the speech-language pathologist has my permission to conduct a screening of my child.

No, I do not want my child screened at this time.

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Date received by Speech-Language Pathologist \_\_\_\_\_

Circle actions taken: Language Sample Observation Checklist Interview Other \_\_\_\_\_

**Findings / Recommendations**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Speech-Language Pathologist \_\_\_\_\_ Date \_\_\_\_\_

Date copy sent to parent \_\_\_\_\_

## APPENDIX C – ARTICULATION ELIGIBILITY GUIDE/TEAM SUMMARY

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Date \_\_\_\_\_

Speech-Language Pathologist \_\_\_\_\_ Team Members \_\_\_\_\_

Medical History Input – Attach report or interview of student's doctor or other appropriate medical professionals

Hearing Screen Pass \_\_\_\_\_ Fail \_\_\_\_\_

History of chronic otitis media Yes \_\_\_\_\_ No \_\_\_\_\_

History of medical issues related to articulation Yes \_\_\_\_\_ No \_\_\_\_\_

		Does not Support Eligibility	Supports Eligibility
Attach documentation as applicable. <span style="float: right;">*Collected in part during pre-referral phase</span>			
<b>Response to Intervention</b> If early intervening was implemented, that process showed the need for the formal assessment. The student's response documented on the Student Assistance Team form may be transferred to the diagnostic report.*			
<b>Input</b>	<b>Teacher(s)</b> <input type="checkbox"/> Interview <input type="checkbox"/> Observations and comments <span style="float: right;">*</span>		
	<b>Parent</b> <input type="checkbox"/> Interview and comments <span style="float: right;">*</span>		
	<b>Student</b> <input type="checkbox"/> Interview and comments <span style="float: right;">*</span>		
	<b>Review of Pertinent Information</b> <input type="checkbox"/> CA-60 review <input type="checkbox"/> Report cards Educational achievement and other records <input type="checkbox"/> Curriculum-based assessments <input type="checkbox"/> Other/Trial therapy outcomes		
<b>Consideration of cultural/linguistic differences</b> <span style="float: right;">*</span> If the student uses dialect or languages other than Standard American English, complete the process in the Culturally and Linguistically Diverse Articulation Section, CLD-A			
<b>Consideration of environmental or economic differences</b> Provide documentation from team reports, teacher, and parent reviews (if needed)			
<b>Connected Speech Samples</b> Consider evidence of a disorder and adverse educational effect	<b>Sound Production</b> Listen for types of errors present in discourse		
	<b>Intelligibility</b> Does intelligibility impede educational performance?		
<b>Speech-motor Functioning</b> <input type="checkbox"/> Oral-peripheral examination <input type="checkbox"/> Evidence of Speech/Motor Disorders (i.e., dysarthria, apraxia) <input type="checkbox"/> Diadochokinetics			
<b>Articulation Test</b> Assess articulation and compare to standards set for that assessment instrument			
<b>Phonological Process Test/Checklist/Analysis</b> Assess the presence of phonological processes and compare to standards set for that assessment instrument			
<b>Stimulability</b> Is the student stimulable for specific phonemes?			
<b>Summary of Disability</b> Comments about the presence or absence of disability.	<b>Summary of Adverse Educational Effect</b> Comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon all of the above assessment components.		
<b>Summary of Eligibility in Articulation</b> Comments and decision regarding the student's eligibility.			

## APPENDIX D – FLUENCY ELIGIBILITY GUIDE/TEAM SUMMARY

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Date \_\_\_\_\_

Speech-Language Pathologist \_\_\_\_\_ Team Members \_\_\_\_\_

Medical History Input – Attach report regarding medical issues that may be relevant (if applicable)

Hearing Screen Pass \_\_\_\_\_ Fail \_\_\_\_\_

History of chronic otitis media Yes \_\_\_\_\_ No \_\_\_\_\_

		Does <b>not</b> support eligibility	Supports Eligibility
<b>Response to Intervention</b> If Early Intervening was implemented, that process showed the need for the formal assessment. The student's response documented on the Student Assistance Team form may be transferred to the diagnostic report.			
<b>Gather Input</b>	<b>Teacher Input</b> Collect teacher input.		
	<b>Parent Input</b> Collect parent input including family history.		
	<b>Student Input</b> Collect the student's input including student's self-esteem, motivation/attitude, and self-assessment of communication as it relates to their fluency.		
<b>Review of Pertinent Information</b>			
<b>Risk Factors</b> Family history, gender, student's response to disfluency			
<b>Consideration of cultural/linguistic differences</b> Complete the process in the Culturally and Linguistically Diverse section if indicated			
<b>Test Administration or Analysis of Frequency and Duration of a Connected Speech Sample</b> Administer a formal test of complete frequency and duration analysis			
<b>Classroom Observation of Adverse Effect</b> Observe the student during a time of day when the teacher indicated that the student's disfluencies interfere with participation. Collect more information regarding whether the student's fluency is adequate for successful participation in that curricular task or whether the student lacks the fluency skills and strategies needed.			
<b>Cluttering</b> Analyze disfluencies for differential diagnosis of stuttering vs. cluttering. Please refer to the Cluttering checklist on pages F- 17 & 18 of the <i>MSHA Guidelines (2006)</i> .			
<b>Other Assessment Information</b> Complete a broad-based screening of language, articulation, oral-motor, and voice to explore the possibility of additional impairments.			
<b>Summary of Disability</b> Comments about the presence or absence of disability.	<b>Summary of Adverse Educational Effect</b> Comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon <u>all</u> of the above assessment components.		
<b>Summary of Eligibility in Fluency</b> Comments and decision regarding the student's eligibility.			

Comments: \_\_\_\_\_

## APPENDIX E – VOICE ELIGIBILITY GUIDE/TEAM SUMMARY

Student \_\_\_\_\_ Birthdate \_\_\_\_\_

Speech-Language Pathologist \_\_\_\_\_ Date \_\_\_\_\_

Medical Evaluation Input – Attach report regarding medical issues that may be relevant (if applicable)

Report or interview with student's otolaryngologist, audiologist, allergist, or other appropriate medical professionals

Medical evaluation has been completed and results made available Yes \_\_\_\_\_ No \_\_\_\_\_

School SLP attended medical evaluation Yes \_\_\_\_\_ No \_\_\_\_\_

Comments:

	Does not Support Eligibility *	Supports Eligibility **
Attach documentation as applicable. *Collected in part during pre-referral phase		
<b>Response to Intervention</b> * If Early Intervening was implemented, then document the student's response in the diagnostic report.		
<b>Teacher Input</b> * Interview, checklist, or comments		
<b>Parent Input</b> * Interview, checklist, or comments		
<b>Student Input</b> * Interview, checklist, or comments		
<b>Consideration of cultural/linguistic differences</b> * Complete the process in the Culturally and Linguistically Diverse section if indicated		
<b>Consideration of environmental or economic differences</b> *		
<b>Consideration of Temporary Physical Factors</b> * Are vocal characteristics due to temporary physical factors such as allergies, colds or short term vocal abuse?		
<b>Vocal Quality</b> Use observations, checklists, or interviews to assess the student's vocal characteristics looking for difficulties such as breathiness, stridency, or hoarseness.		
<b>Pitch</b> Use observations, checklists, or interviews to assess the student's use of pitch looking for difficulties such as extraordinarily high or low pitch, pitch breaks, or monotone.		
<b>Loudness</b> Use of observations, checklists, or interviews to assess the student's use of loudness, looking for difficulties such as excessive loudness, or softness.		
<b>Resonance</b> Use observations, checklists, or interviews to assess the student's resonance, looking for difficulties such as hyponasal, hypernasal, nasal emissions, assimilation nasality on vowels.		
<b>Additional Areas of Assessment That Will Assist in Planning Intervention</b> Use observations, checklists, or interviews to assess these areas. Circle those that apply:    Breath Rate    Phonatory Efficiency    Muscle Tension    Intelligibility    Speech Avoidance		
<b>Summary of Disability</b>	<b>Summary of Adverse Educational Effect</b>	
<b>Summary of Eligibility in Voice</b> Team comments and decision regarding the student's eligibility.		

Comments: \_\_\_\_\_

# APPENDIX F – LANGUAGE ELIGIBILITY GUIDE/TEAM SUMMARY

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Date \_\_\_\_\_

Speech-Language Pathologist \_\_\_\_\_ Team Members \_\_\_\_\_

Medical History Input: Attach report or interview of student's doctor or other appropriate medical professionals if applicable

Hearing Screen	Pass _____	Fail _____
History of chronic otitis media	Yes _____	No _____
History of medical issues related to articulation	Yes _____	No _____

		Eligibility Determination Phase	
		Does not Support Eligibility	Supports Eligibility
*Collected in part during pre-referral phase			
<b>Input</b>	Teacher(s) <input type="checkbox"/> interview/observations *		
	Parent <input type="checkbox"/> notification (pre-referral) <input type="checkbox"/> interview/observations *		
	Student <input type="checkbox"/> interview/comments *		
	<b>Review of Pertinent Information</b> Educational achievement and other records such as: MLPP, DIBELS, student permanent record (CA-60) *		
<b>Consideration of cultural/linguistic differences</b> *			
Complete the process in the Culturally and Linguistically Diverse – Language Section if indicated			
<b>Consideration of environmental or economic differences</b> *			
Provide documentation from team reports, teacher, and parent reviews if needed.			
<b>Curriculum-Based Language Assessment</b> *			
Watch the student attempt a curricular task reported to be difficult either with you or in the classroom. Determine whether the student's language is adequate for successful participation in that curricular task or whether the student lacks the language skills and strategies needed.			
<b>Language Samples/Narrative Tasks/Portfolio Assessment</b> Collect oral and written language samples to further investigate the student's language function within the curriculum.	<b>Word level:</b> Phonology, morphology, semantics, reading decoding, spelling, word retrieval, and pragmatics		
	<b>Sentence level:</b> Morphology, syntax, semantics, formulation, and pragmatics		
	<b>Discourse level:</b> Organization, semantics, syntax, formulation, cohesion, and pragmatics		
<b>Results of Student's Response to Intervention</b> *			
Document the results of the early intervening process. Note the level of accommodation or intervention strategies that the student requires to be successful in the curriculum. Could the student be successful if the classroom teacher used these strategies or are special education services needed?			
<b>Trial Intervention</b>			
If early intervening was not done prior to the referral, then provide a period of trial intervention in order to assess the level of accommodation or intervention strategies that the student requires to be successful in the curriculum and get information needed to design intervention plan related to the curriculum.			
<b>Test Profile</b>	Test scores below average by standards set for that test		
	Variation within language test profile		
<b>Summary of Disability</b> Team comments about the presence or absence of disability.		<b>Summary of Adverse Educational Effect</b> Team comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon <b>all</b> of the above assessment components.	
<b>Summary of Eligibility in Language</b> Team comments and decision regarding the student's eligibility.			

# APPENDIX G – PRESCHOOL LANGUAGE ELIGIBILITY GUIDE/TEAM SUMMARY

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ SLP \_\_\_\_\_ Date \_\_\_\_\_

Attach documentation as applicable.		<i>Does not Support Eligibility</i>	<i>Supports Eligibility</i>
<b>Gathering Input</b>	<p><b>Parent</b> Conduct a ten-to-fifteen minute interview regarding the child's use of language, concerns, and health history.</p> <p>Use the Communication Means and Communication Checklist to gather information regarding the child's language within the home environment.</p> <p><b>Teacher</b> Interview, checklist, or comments</p> <p><b>Other Pertinent Information</b> Review educational and medical records regarding student</p>		
<p><b>Play Activities/ Communication Samples</b></p> <p>Play with the child for 10 to 15 minutes using developmentally appropriate toys.</p>	<p><b>Language Subsystems</b> Make notes regarding the child's language skills in regards to phonology, syntax, morphology, semantics and pragmatics.</p> <p><b>Evidence of Communicative Frustration</b> Does the preschooler demonstrate struggle in an effort to communicate? Does the preschooler refuse to communicate, tantrum, etc.?</p> <p><b>Dynamic Assessment</b> Does the preschooler's language improve with minimal scaffolding or accommodation (given picture symbols or speech scripts to model) or does the preschooler continue to have difficulty?</p>		
<b>Test Profile</b>			
<p><b>Observation of Parent-Preschooler Interactions</b> Observe how the preschooler's language is different when interacting with a parent. This may be done through observations of the child and parent coming and going from the therapy room or by spending time observing them in a short, play-based interaction.</p>			
<p><b>Consideration of Cultural/Linguistic Differences</b> Complete the process in the Culturally and Linguistically Diverse Section if indicated</p>			
<p><b>Consideration of Environmental or Economic Differences</b> Provide documentation from team reports, teacher, and parent. Reviews if needed.</p>			
<p><b>Summary of Disability</b> Team comments about the presence or absence of disability.</p>	<p><b>Summary of Adverse Educational Effect</b> Team comments about the presence or absence of adverse effects on social, vocational, or academic performance based upon all of the above assessment components.</p>		
<p><b>Summary of Eligibility in Language</b> Team comments and decision regarding the student's eligibility.</p>			

Comments:



## APPENDIX H – INFANT/TODDLER ELIGIBILITY GUIDE/TEAM SUMMARY (Birth to 3 years)

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ SLP \_\_\_\_\_ Date \_\_\_\_\_

		<i>Does not Support Eligibility</i>	<i>Supports Eligibility</i>
Attach documentation as applicable.			
<b>Gathering Input</b>	<b>Parent Concerns</b> Interview, Checklist, or Comments Hearing Screening Required Familial History Medical History Motoric Development (Gross, Fine, and Oral) Communication Development		
<b>Observation of Parent-Child Interactive Play</b> Observe how the child's language is different when interacting with a caregiver (use more/less words, more/less gestures, increased MLU, other)			
<b>Communication Samples During Dynamic Play</b> Play with the child: Does the child's speech/language improve with minimal scaffolding, imitation, modeling?	<b>Use (Pragmatics)</b> Means & Functions Discourse – attend to speaker, initiate, turn taking <hr/> <b>Vocabulary (Semantics)</b> What types of words – names, nouns, verbs, prepositions, other <hr/> <b>Form (Syntax, Morphology)</b> MLU <hr/> <b>Intelligibility (Phonological Processing/Articulation)</b> Speech – Motor & Functioning		
<b>Evidence of Communicative Frustration</b> Does the child demonstrate struggle in an effort to communicate? Does the child refuse to communicate, tantrum, retreat to passivity?			
<b>Consideration of Cultural/Linguistic Differences</b> Complete the process in the Culturally and Linguistically Diverse Section if indicated			
<b>Consideration of Environmental or Economic Differences</b> Provide documentation from team reports and parent input reviews if needed.			
<b>Test Profile</b>	Test scores below age expectancies Variation within language test profile		
<b>Summary of Disability</b> Team comments about the presence or absence of disability.		<b>Summary of Adverse Educational Effect</b> Team comments about the presence or absence of adverse effects on communication, social, and pre-academic performance based upon all of the above assessment components.	
<b>Summary of Eligibility in Language</b> Team comments and decision regarding the child's eligibility.			

Comments:

## APPENDIX I – CULTURALLY AND LINGUISTICALLY DIVERSE GUIDE/TEAM SUMMARY

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Date \_\_\_\_\_  
 Speech-Language Pathologist \_\_\_\_\_ Team Members \_\_\_\_\_  
 Native Language \_\_\_\_\_ Other Languages Spoken \_\_\_\_\_  
 Dialects Spoken \_\_\_\_\_ Languages Spoken in Home \_\_\_\_\_

		Suggests Speech or Language DIFFERENCE	Suggests Speech or Language Disorder						
<b>Input</b>	<b>Teacher(s)</b> <input type="checkbox"/> interview/observations								
	<b>Bilingual Staff Interview</b> Obtain information about the student and the culture								
	<b>Parent</b> Complete parent interview (with interpreter, if needed) to obtain socio-cultural history, developmental history, and information about language competence								
	<b>Student</b> interview/comments								
	<b>Review of Pertinent Information</b> Educational achievement and other records such as: MLPP, DIBELS, student permanent record (CA-60)								
<b>Observations</b>	<b>Family-Student Observation (if available)</b> Observe the student interacting with family								
	<b>Classroom Observation</b> Observe the student participating in the curriculum								
<b>Curriculum Presentation/Student-Teacher Interaction</b> Determine whether the student is responding to the presentation format of the classroom or curriculum materials. Does the student expect a different presentation given their cultural background? Is this mismatch causing learning or language difficulties? (For example, students from Asian cultures may need to learn that it is expected to ask questions and to interact in a group.)									
<b>Further Classroom Adaptations/Modifications</b> Select additional classroom accommodations and modifications to support the student during a trial period.									
<b>Dynamic Assessment / Trial Intervention</b> Assist the student with the task during single or over multiple sessions. How well does the student perform with help? Does the student experience success with minimal scaffolding or accommodation (e.g., given a strategy, can do it independently) or does the student continue to have difficulty?									
<b>Referral Decision</b> Together with the student's team, decide whether the student is suspected of having a disability beyond a language difference and needs a formal evaluation. If a formal evaluation is completed, now turn to the appropriate section of these guidelines and follow those procedures along with the considerations below.									
<b>Assessment Considerations for Students Suspected of Having a Disability</b> Complete the Eligibility Guide/Team Summary in the section									
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input type="checkbox"/> Use of an interpreter for bilingual students</td> <td style="width: 50%; border: none;"><input type="checkbox"/> Alternative assessments/inventories</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Extended case study</td> <td style="border: none;"><input type="checkbox"/> Language sampling in multiple settings/partners</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Application of Interpreter Guidelines</td> <td style="border: none;"><input type="checkbox"/> Application CLD criterion to standardized test selection/use</td> </tr> </table>				<input type="checkbox"/> Use of an interpreter for bilingual students	<input type="checkbox"/> Alternative assessments/inventories	<input type="checkbox"/> Extended case study	<input type="checkbox"/> Language sampling in multiple settings/partners	<input type="checkbox"/> Application of Interpreter Guidelines	<input type="checkbox"/> Application CLD criterion to standardized test selection/use
<input type="checkbox"/> Use of an interpreter for bilingual students	<input type="checkbox"/> Alternative assessments/inventories								
<input type="checkbox"/> Extended case study	<input type="checkbox"/> Language sampling in multiple settings/partners								
<input type="checkbox"/> Application of Interpreter Guidelines	<input type="checkbox"/> Application CLD criterion to standardized test selection/use								

Comments:

12/2006

Michigan Speech-Language Guidelines CLD-L4

# APPENDIX K – EASTERN UPPER PENINSULA ISD SPEECH AND LANGUAGE DIAGNOSTIC REPORT

*Do Not Use for Initial Evaluations*

Eastern Upper Peninsula ISD  
 P.O. Box 883, 315 Armory Place  
 Sault Ste. Marie, MI 49783  
 (906) 632-3373

- Master       Service Provider  
 Cumulative    Other  
 Parent

Student \_\_\_\_\_ Birth Date \_\_\_\_\_ Speech Services Provided From: \_\_\_\_\_ To: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Evaluation Date(s): \_\_\_\_\_ PEB: \_\_\_\_\_ Parent: \_\_\_\_\_ School: \_\_\_\_\_  
 Service Provider: \_\_\_\_\_

Eligibility Per Last IEP (if any): None ASD CI ECDD EI HI LD PI OHI SLI SXI TBI VI

*Complete If a Current IEP Exists:*

Area(s) of SLI eligibility per last IEP: None Articulation Fluency Language Voice

Services per last IEP (Circle): None Audiological OT PT School Health (Nurse) SSW Speech TC Other \_\_\_\_\_

Program per last IEP (Circle): None ASD CI Departmentalized ECDD EI HI LD OHI Resource SXI VI

<input type="checkbox"/> A referral for SLI eligibility was considered		<input type="checkbox"/> SLI services were considered	
<i>Circle yes or no for each eligibility and service item</i>			
<b>Yes No</b> Speech and/or language is within the expected range given current medical, dental, neurological, physical, cognitive, emotional, and/or developmental factors.	<b>Yes No</b> SLI services are appropriate regarding a present or anticipated eligibility label of SLI.		
<b>Yes No</b> Speech and/or language problem(s) interfere(s) with academic and/or vocational functioning (or age-appropriate activities for preschool student).	<b>Yes No</b> SLI services are appropriate regarding a present or anticipated eligibility label in an area of eligibility other than SLI.		
<b>Yes No</b> An eligibility of SLI is appropriate for the student's performance or condition that requires special education services (see next page for information for specific areas of functioning).	<b>Yes No</b> Another special or general education instructional service or program is more appropriate to meet communication needs.		

<b>RECOMMENDATIONS</b> <i>See next page for details</i>	
<b>SLI Eligibility:</b> <input type="checkbox"/> Not recommended in this report – SLI is not an eligibility area appropriate for the student <input type="checkbox"/> The student meets the criteria for speech/language impairment (SLI) in the area(s) of: <input type="checkbox"/> Articulation <input type="checkbox"/> Language <input type="checkbox"/> Fluency <input type="checkbox"/> Voice	
<b>Speech-Language Services:</b> <input type="checkbox"/> Speech/language services <b>are not recommended</b> at this time	

Speech/language services are recommended at this time

**ASSESSMENT RESULTS**

*Check all areas considered and circle yes or no within each checked area*

**Service History (if any)**

**Yes No** Minimal measurable progress over a period of one to two school years during which consecutive and varied management strategies have been used.

**Yes No** There has been limited carry-over skills due to a lack of mental, physical or emotional ability to self-monitor or generalize in one or more environments.

**Articulation**

**Yes No** The student maintains a minimum of 75% correct production of error phonemes over a minimum of 4 TALK probes.

**Yes No** Appropriate compensatory strategies have been learned and implemented.

**Language**

**Yes No** (1) Standardized test administration obtained scores of less than 1 1/3<sup>rd</sup> standard deviations below the expected performance range; **and** (2) compensatory strategies have been implemented to promote successful functioning in the educational setting. Test(s) administered/scores: \_\_\_\_\_

**Yes No** Language skills are judged to be adequate in remediated area(s) determined by informal measures. Specifically, \_\_\_\_\_

**Yes No** A disability which precludes normal expressive language exists, but the student communicates through the use of an augmentative communication system.

**Fluency**

**Yes No** Fluency is within normal limits for age, gender, and speaking situations or exhibits some transitory dysfluencies.

**Yes No** Riley Stuttering Severity Instrument score is between 0% and 4%.

**Voice**

**Yes No** Modal pitch is optimal, and/or laryngeal tone is clear, and/or intensity is appropriate, and/or nasality is within normal limits at least 75% of the time under varying conditions of use.

**Yes No** Status of the laryngeal area is improved according to physician report.

**COMMENTS / RECOMMENDATIONS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Speech-Language Pathologist

## APPENDIX J – TESTS USED IN EASTERN UPPER PENINSULA ISD

### With Acceptable Levels of Sensitivity and Specificity Data

Test	Year Published	Age	Test-Retest Reliability		Total Test Maximum		Cut-off Score
			Subtests	Total Test	Sensitivity	Specificity	
CELF-4 <sup>1</sup>	2003	6:00-21:11	.72-.90	.88-.92	.87	.96	70
CELFP-2 <sup>2</sup>	2004	3:00-6:11	.78-.90	.91-.94	.82	.86	70
PLS-4 <sup>3</sup>	2002	Birth-6:11	.82-.95	.90-.97	.80	.88	85

<sup>1</sup>Clinical Evaluation of Language Fundamentals–Fourth Edition  
<sup>2</sup>Clinical Evaluation of Language Fundamentals Preschool–Second Edition  
<sup>3</sup>Preschool Language Scales–Fourth Edition

### Without Acceptable Levels of Sensitivity and Specificity Data

Test	Year Published	Age	Test-Retest Reliability		Total Test Maximum		Cut Off Score
			Subtests	Total Test	Sensitivity	Specificity	
EOWPVTR <sup>1</sup>	2000	2:00-18:11	N.A.		.71	.71	96
PPVT-3 <sup>3</sup>	1997	2:05-90+	N.A.	.91-.94	.74	.71	104
ROWPVT <sup>4</sup>	2000	2:00-18:11			.77	.77	97
TLC-E (L1) <sup>5</sup>	1999	5:00-9:11	.86-.95	.97	.90	.86	N.A.
TLC-E (L2) <sup>6</sup>	1999	9:00-18:11	.86-.96	.97	.90	.86	N.A.

<sup>1</sup>Expressive One-Word Picture Vocabulary Test–Revised  
<sup>2</sup>Peabody Picture Vocabulary Test–Fourth Edition  
<sup>3</sup>Receptive One-Word Picture Vocabulary Test  
<sup>4</sup>Test of Language Competence–Expanded (Level 1)  
<sup>5</sup>Test of Language Competence–Expanded (Level 2)

### Without Sensitivity and Specificity Data

Test	Year Published	Age	Test-Retest Reliability		Total Test Maximum		Cut-off Score
			Subtests	Total Test	Sensitivity	Specificity	
BOEHM-3 <sup>1</sup>	2001	Grade K-2	N.A.	.70-.89 (n=313)	N.A.	N.A.	N.A.
BOEHM-P3 <sup>2</sup>	2001	3:00-5:11	N.A.	.90-.94 (n=98) (4:00-5:11)	N.A.	N.A.	N.A.
OWLS <sup>5</sup>	1995	3:00-21:00	.73-.88	.81-.89	N.A.	N.A.	N.A.
REEL-3 <sup>6</sup>					N.A.	N.A.	N.A.
TOAL-R <sup>7</sup>					N.A.	N.A.	N.A.
TOLD-I3 <sup>9</sup>	1997	8:00-12:00			N.A.	N.A.	N.A.
TOLD-P3 <sup>10</sup>	1997	4:00-8:11			N.A.	N.A.	N.A.
TTC <sup>12</sup>	1978	3:00-12:05	N.A.	N.A.	N.A.	N.A.	N.A.
TWT-A <sup>13</sup>	1989				N.A.	N.A.	N.A.
TWT-R <sup>14</sup>	2004	6:00-11:00			N.A.	N.A.	N.A.

<sup>1</sup>Boehm Test of Basic Concepts-Third Edition  
<sup>2</sup>Boehm Test of Basic Concepts-Preschool-Third Edition  
<sup>3</sup>Oral and Written Language Scales-Listening Comp. and Oral Expression  
<sup>4</sup>Receptive Expressive Emergent Language Test-Third Edition  
<sup>5</sup>Test of Adolescent Language-R  
<sup>6</sup>Test of Language Development-Intermediate-Third Edition  
<sup>7</sup>Test of Language Development-Primary-Third Edition  
<sup>8</sup>Token Test for Children  
<sup>9</sup>The Word Test-Adolescent  
<sup>10</sup>The Word Test-Elementary-Revised

N.A.-Not Available

Spaulding et al (2006)  
 Buros 16<sup>th</sup> Mental Measurements Yearbook  
 Test Manuals

## APPENDIX L – STRATEGIES TO IMPROVE AUDITORY PERFORMANCE

### Strategies for Teachers

#### Classroom Environment

- Reduction of noise/minimize distractions
- Preferential seating away from noise
- Use of classroom amplification system

#### Teaching Techniques

- Clear enunciation at a slow-moderate rate of speech
- Insert purposeful pauses between concept, let the words *hang in the air*
- Keep directions or commands short and simple and have student repeat directions
- Use praise often and be positive
- Provide visual cues during lecture/directions (such as written outline on the board)
- Provide repetition of oral information and steps of assignment
- Give breaks between intense concepts taught for comprehension
- Check for comprehension early/often and check knowledge of prerequisite information
- Preview and review concepts for lecture
- Offer short essay tests as an alternative to multiple choice
- Record lectures for repeated listening
- Offer closed captioning for videos
- Make connections with other material whenever possible – refer often to previous lessons
- Augment information, especially with visual materials (show a film; look on web; find additional books about topic; act it out; recommend family activity; fieldtrip)

#### Peer Assistance

- Use a positive peer partner for comprehension of directions or proofing work
- Use cooperative learning groups
- Use a note-taker

#### Assignment Modifications

- Allow extended time to complete assignments and/or tests
- Offer short essays as an alternative to multiple choice
- Provide visual instructions
- Preview language of concept prior to assignment
- Checks frequently for comprehension at pre-determined points
- Vary grading techniques

### Strategies for Student

- Teach use of visual cues to supplement auditory information
- Teach use of short- and long-term memory techniques (i.e. rehearsal, chunking, mnemonics, visual imagery)
- Teach student to listen for meaning rather than every word
- Teach active listening behaviors
- Teach student to advocate for themselves by asking frequent questions about the material, asking for multiple repetitions or requesting speaker to “write it down”
- Use of tape recorder for assignments
- Teach organizational strategies for learning information
- Teach use of an electronic note-taker or word processor

### Strategies for Parents

- Keep directions or commands short and simple
- Use praise often and be positive
- Use visuals or gestures at home to compensate for listening difficulties
- Assist the student in asking clarification questions and being their own advocate
- Preview and review classroom material and review tape recorded information

## APPENDIX M – TEACHER CHECKLIST FOR ORAL EXPRESSION

Student: \_\_\_\_\_  
 School: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Date: \_\_\_\_\_ Teacher: \_\_\_\_\_

### THE STUDENT:

1. States identifying information:  Name  Age  Birthday  Phone number  
 Family Information:  Yes  No  Sometimes
2. Uses correct grammatical structure for a variety of purposes:
  - a. Formulates sentences correctly  Yes  No  Sometimes
  - b. Uses subject/verb appropriately  Yes  No  Sometimes
  - c. Uses verb tenses appropriately  Yes  No  Sometimes
  - d. Asks questions correctly –  "Yes"/"No"  "Wh" questions  Yes  No  Sometimes
  - e. Answers questions correctly –  "Yes,"  "No" and  "wh" questions  Yes  No  Sometimes
  - f. Uses negation correctly  Yes  No  Sometimes
  - g. Uses pronouns correctly -  Personal  demonstrative (this/that)  Yes  No  Sometimes
  - h. Formulates plurals correctly -  Regular  Irregular  Yes  No  Sometimes
3. Labels common objects correctly  Yes  No  Sometimes
4. Uses appropriate vocabulary  Yes  No  Sometimes
5. Uses appropriate location  Temporal;  Quantitative  
 Expressions for age level (e.g., above/below, before/after, more/several)  Yes  No  Sometimes
6. Makes eye contact when speaking  Yes  No  Sometimes
7. Carries on a conversation with appropriate voice level  Yes  No  Sometimes
8. Knows how to begin, maintain, and end a conversation  Yes  No  Sometimes
9. Restates thoughts in alternative form  Yes  No  Sometimes
10. Tells stories or relates information in the proper sequence with beginning, Middle, and/or end  Yes  No  Sometimes
11. Uses speech rather than gestures to express self  Yes  No  Sometimes
12. Speaks easily without seeming to be frustrated  Yes  No  Sometimes
13. Accounts for listeners shared background when formulating expression (e.g., uses pronouns and articles only clear referents, gives enough information about the topic)  Yes  No  Sometimes
14. Responds correctly to humor  sarcasm and  figures of speech  Yes  No  Sometimes
15. Recognizes when to match voice level and intonation to a variety of situation:
  - a. place (playground, classroom, assembly)  Yes  No  Sometimes
  - b. intent (question/answer in class, show emotions, give reports)  Yes  No  Sometimes

Source: Ohio Department of Education (1991). Ohio handbook for the identification, evaluation and placement of children with language problems. Used with permission.



## APPENDIX N – TEACHER CHECKLIST FOR LISTENING COMPREHENSION

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ School: \_\_\_\_\_

Date: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

**THE STUDENT:**

- |   |                              |                             |                                    |
|---|------------------------------|-----------------------------|------------------------------------|
| 1. Enjoys having stories read aloud   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 2. Has an attention span for verbal presentation adequate for age level   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 3. Attends to all of what is said, rather than "turning out" portions   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 4. Is able to ignore auditory distractions  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 5. Faces source of sound directly-does not tilt one ear towards teacher or other source   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 6. Responds after first presentation – does not often ask for things to be repeated   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 7. Understands materials presented through the visual channel (written/drawn)   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 8. Responds to questions within expected time period  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 9. Follows two or three-step directions   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 10. Demonstrates understanding (verbally or nonverbally) of the main idea of a Verbal presentation  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 11. Comprehends <i>who, what, when, where, why and how</i> questions appropriate for age level  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 12. Demonstrates understanding of vocabulary appropriate for age level  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 13. Discriminates likenesses and differences in words (toad-told) and sounds (t-d)  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 14. Demonstrates understanding of temporal (before/after), position (above/below), and quantitative (more/several) concepts   | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 15. Understands subtleties in word or sentence meaning (idioms, figurative language)  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 16. Interprets meaning from vocal intonation  | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |
| 17. Understands a variety of sentence structures (cause-effect passive voice – The ball was bounced by the girl.) and clauses (clause that modifies the subject – The dog that chased the cat was hit.) | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> Sometimes |

Source: Ohio Department of Education (1991). Ohio handbook for the identification, evaluation and placement of children with language problems. Used with permission.

## APPENDIX O – IOWA-NEBRASKA ARTICULATION NORMS

Listed below are the recommended ages of acquisition for phonemes and clusters, based generally on the age at which 90% of the children correctly produced the sound.

Phoneme	Age of Acquisition (Females)	Age of Acquisition (Males)
/m/	3;0	3;0
/n/	3;6	3;0
/ŋ/	7;0	7;0
/h-/	3;0	3;0
/w-/	3;0	3;0
/j-/	4;0	5;0
/p/	3;0	3;0
/b/	3;0	3;0
/t/	4;0	3;6
/d/	3;0	3;6
/k/	3;6	3;6
/g/	3;6	4;0
/f-/	3;6	3;6
/-f/	5;6	5;6
/v/	5;6	5;6
/θ/	6;0	8;0
/ð/	4;6	7;0
/s/	7;0	7;0
/z/	7;0	7;0
/ʃ/	6;0	7;0
/tʃ/	6;0	7;0
/dʒ/	6;0	7;0
/l-/	5;0	6;0
/-l/	6;0	7;0
/r-/	8;0	8;0
/ə/	8;0	8;0

Word-Initial Clusters	Age of Acquisition (Females)	Age of Acquisition (Males)
/tw kw/	4;0	5;6
/sp st sk/	7;0	7;0
/sm sn/	7;0	7;0
/sw/	7;0	7;0
/sl/	7;0	7;0
/pl bl kl gl fl/	5;6	6;0
/pr br tr dr kr gr fr/	8;0	8;0
/θr/	9;0	9;0
/skw/	7;0	7;0
/spl/	7;0	7;0
/spr str skr/	9;0	9;0

**Note regarding phoneme positions:**

/m/ refers to prevocalic and postvocalic positions

/h-/ refers to prevocalic positions

/-f/ refers to postvocalic positions

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<sup>13</sup>Smit, Hand, Freilinger, Bernthal, and Bird (1990). *Journal of Speech and Hearing Disorders*, 55, 779-798.

## APPENDIX P – PRESCHOOL TEACHER ASSESSMENT FOR SPEECH-LANGUAGE EVALUATION

Name: \_\_\_\_\_  
Teacher: \_\_\_\_\_

Grade: \_\_\_\_\_  
Date: \_\_\_\_\_

Please compare the child's performance with his/her peers.

The child:	Yes	Sometimes	No
Uses social language (hi, bye, please, thank you)			
Is learning new words every week			
Repeats new words without being asked			
Uses describing words (big, red, etc.)			
Gets my attention with words			
Rejects/denies/says no			
Takes turns in a "conversation"			
Asks for help			
Is understood by familiar adults			
Is understood by unfamiliar adults			
Names pictures in a book			
Listens to a short picture book			
Answers "yes/no" questions			
Answers "wh" questions			
Asks questions with his/her tone of voice			
Asks "yes/no" questions			
Asks "wh" questions (what, where, why, how)			
Uses pronouns correctly (I, she, he, my, etc.)			
Knows some songs or nursery rhymes			
Has trouble saying sounds; list:			
Is teased by peers about the way he/she talks			
Has difficulty following directions			
Has difficulty attending If Yes or Sometimes, check all that apply: <input type="checkbox"/> one to one <input type="checkbox"/> during lengthy instruction <input type="checkbox"/> small group <input type="checkbox"/> large group <input type="checkbox"/> noisy environment			
Has noticeable hesitations, repetitions, or tension when speaking			
Has an unusual voice (e.g., hoarse, nasal, high-pitched)			
Has a rate or volume that interferes with understanding him/her			

Rate your concern for the child's communication skills.

None                      0                      1                      2                      3                      A lot

Approximately how many words are in the child's vocabulary? (check quantity)  10  11 to 50  more than 50

How many words does the child combine into sentences? \_\_\_\_\_

Does the child's communication skills influence his/her adult and peer relationships or participation in activities?

Yes  No If YES, explain: \_\_\_\_\_

What does the child do when he/she is not understood? Check all that apply:  points or gestures  gives up

repeats the words  says different words  other: \_\_\_\_\_

Teacher signature \_\_\_\_\_ Date \_\_\_\_\_

Please return to \_\_\_\_\_ By \_\_\_\_\_

## PARENT CHECKLIST FOR SPEECH-LANGUAGE (PRESCHOOL)

Child's Name : \_\_\_\_\_ Date of birth: \_\_\_\_\_

Person completing this form: \_\_\_\_\_ Date: \_\_\_\_\_

Return to: \_\_\_\_\_ By: \_\_\_\_\_

Your input will help us understand your child's speech skills. Please check the following. Thank you.

My child:	Yes	Sometimes	No
Responds to his/her name			
Says 10 words			
Is learning new words every week			
Repeats new words			
Says 50 words			
Puts two words together			
Gets my attention with words			
Rejects/says no			
Asks questions with his/her tone of voice			
Takes turns in a "conversation"			
Asks for help			
Says 3-4 word sentences			
Is understood by family members			
Is understood by familiar adults			
Is understood by unfamiliar adults			
Follows one-step directions			
Follows two-step directions			
Listens to a short picture book			
Names pictures in a book			
Answers "yes/no" questions			
Answers "wh" questions			
Asks "yes/no" questions			
Asks "wh" questions (what, where, why, how)			
Uses pronouns correctly (I, me, we)			
Knows some songs or nursery rhymes			
Participates in pretend play			

Rate your concern for your child's communication skills.

None            0                    1                    2                    3                    A lot

What other information do you think would be helpful for this evaluation? (Please identify on the back.)



Date: \_\_\_\_\_

Dear: \_\_\_\_\_

\_\_\_\_\_, our speech and language therapist from the Intermediate School District, routinely screens both speech and language of our students in the fall. This takes no more than a few moments and does not interfere with academic instruction. This screening provides our therapists with valuable information and early detection of any speech or language problem your child may be experiencing. This screening is free and very beneficial to all students.

Before this process can be offered, the Michigan Department of Education is now asking that parental consent be obtained.

If you are in agreement with this screening, please sign this form below and return it to your child's classroom teacher? After the screening, the therapist will contact you **if** there are any concerns. Also, the therapist will be available during the next scheduled parent-teacher conference to go over his or her findings at that time.

Sincerely

\_\_\_\_\_  
School Principal

----- ✂ ----- ✂ ----- ✂ ----- ✂ ----- ✂ -----

Detach and return to the classroom teacher:

- I **give my consent** for the speech and language therapist to conduct a screening on my child
- I **do not give my consent** for the speech and language therapist to conduct a screening on my child

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Parent(s)/Guardian(s) Name

\_\_\_\_\_  
Date

# APPENDIX R – HEARING DEVELOPMENT SCREENING CHECKLIST

## Hearing Development Screening Checklist

Child's Name : \_\_\_\_\_ Date of birth: \_\_\_\_\_

Person completing this form: \_\_\_\_\_ Date: \_\_\_\_\_

**Birth to 3 Months:**

- | Yes                      | No                       |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child startle, awaken or cry at loud sounds?                 |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child turn to you when you speak?                            |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child smile when spoken to?                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child seem to recognize your voice and quiet down if crying? |

**4 to 6 Months:**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child respond to "No", or changes in your tone of voice?                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child look around for the source of new sounds, e.g., the door bell, vacuum, dog barking? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child notice toys that make sounds?   |

**7 Months to 1 Year:**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child recognize words for items like "cup", "shoe", "juice"? |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child respond to requests like "Come here" or "Want more"?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child enjoy games like peek-a-boo or pat-a-cake?             |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child turn or look up when you call his or her name?         |

**1 to 2 Years:**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Can your child point to pictures in a book when they are named?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child point to a few body parts when asked?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Can your child follow simple commands and understand simple questions such as: "Roll the ball." "Kiss the baby." "Where's your shoe?" |

**2 to 3 Years:**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Does your child continue to notice sounds (telephone ringing, television sounds or knocking at the door)? |
| <input type="checkbox"/> | <input type="checkbox"/> | Can your child follow two requests like: "Get the ball." Or "Put it on the table."                        |

**All Ages:**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any concerns about your child's hearing? |
|--------------------------|--------------------------|--|

Conditions associated with possible hearing loss: *(Parent or physician may check any that apply)*

- |  |   |
|--|---|
| <input type="checkbox"/> repeated episodes of otitis media (ear infection) | <input type="checkbox"/> family history of hearing loss |
| <input type="checkbox"/> prematurity                                       | <input type="checkbox"/> failed hearing screening       |
| <input type="checkbox"/> cranio-facial anomalies                           | <input type="checkbox"/> experienced head trauma        |
| <input type="checkbox"/> excessive noise exposure                          | <input type="checkbox"/> exposure to ototoxic drugs     |
| <input type="checkbox"/> any serious illness (including high fever)        |   |

Outcome:	Referral to:	<input type="checkbox"/> Audiology evaluation <input type="checkbox"/> ENT assessment <input type="checkbox"/> <b>Early On®</b>	Date: _____ Date: _____ Date: _____
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Compiled by Connie Doss & Catherine Hula, Ingham ISD, Reformatted by Clinton County RESA, EOTTA 5-6-0